

**BERSTED PARISH COUNCIL
MONTHLY MEETING
19:00 TUESDAY 9th OCTOBER 2018
AGENDA AND BUSINESS**

1. Apologies for Absence**2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where such an interest may become apparent.

3. Public Session

A resolution may be made to allow members of the public present to ask questions.

4. Minutes of the Monthly Council of 11th September 2018. Minutes have been circulated to Members.**5. Matters Arising from the Minutes**

None notified at time of publication.

**6. Reports from County & District Councillors
Councillors are requested to submit written reports prior to the meeting where possible.**

- a) County Cllr David Edwards
- b) County Cllr Francis Oppler
- c) D. Cllrs A. Rapnik, J. Pendleton and S. Bence.

7. Committee Meetings

Request for additional Councillors to join the Community Resources Committee and Finance & General Purposes Committee until April 2019.

8. Committee Reports

To receive the Minutes of the:

- a) Finance & General Purposes Committee of 25th September.
- b) Planning, Amenities & Environment Committee 2nd October.

9. Sharepoint and website Councillor log in

- a) To receive and, if agreed, approve the removal of the Councillor log in option on the current website.
- b) Clarification from Clerk as to the value of Sharepoint and the benefits to the Council of **all** Councillors using it.

10. Financial Matters

To receive and, if agreed, approve the

- a) Income & Expenditure Report for September 2018.
- b) To receive and, if agreed, approve the F&GP Committee's recommendation for Council to offer £40 discount to Arun Sounds in aid of Arun Angels.
- c) To receive and, if agreed, approve the F&GP Committee's recommendation for Council to donate surplus PF drinks to Create.
- d) To receive and, if agreed, approve the F&GP Committee's recommendation for Council to offer support to Create, with disclaimer (see minutes).

e) To receive and, if agreed, approve the F&GP Committee's recommendation out of next year's budget (43) to instruct an architect to draw up plans for an extension in line with the parish plan. This would enable Council to achieve a clear vision of the viability of the project and assist any applications for S106 money and grant funding.

11. 2019-20 Draft Budget and Precept

To receive and, if agreed, approve the F&GP Committee's recommendation, held on 25th September, to adopt the 2019-20 Draft Budget and Precept amount proposed.

12. Other Reports

- a) Chairman
- b) Clerk
- c) Deputy Clerk
- d) Reports from outside bodies

13. ADC Planning meeting

Deputy Clerk to report on DPD methodology meeting attended on 3rd October.

14. Pagham Parish Council call in

To receive and, if agreed, approve the request from Pagham Parish Council to send an email to the case officer in support of their call in, the Development Control meeting is 24th October.

15. Correspondence

Circulated as received:

- a) Royal Mail, campaign against scam mail and information on measurers now in place.
- b) Sussex Police Septembers Fraud newsletter, informing of bank and HMRC recent phone scams.
- c) ADC confirms formal acceptance of the recommendations outlined in Ford Neighbourhood Plan.
- d) Lee Matthews the Anti-Social Behaviour Case Worker for ADC is liaising with Police to include Jubilee Fields in their patrols.
- e) Notification from WSCC regarding all commercial vehicles using any tip, as from 01.10.18 will now require a free permit, available online.
- f) Thank you from Tea & Coffee club attendees.

16. Exempt Matters

A resolution may be made to exclude the public and press. Standing Order: 1c. Staffing Matters

To receive and, if agreed, approve the recommendations of the Personnel Sub-Committee.

17. Councillor Photographs

Opportunity after the meeting to have your photograph taken by Deputy Clerk.

18. Councillor Noticeboards

Request for Councillors to take on the responsibility of Bersted Park Noticeboards.

19. Urgent Matters

Other matters considered by the Chairman to be of an urgent nature. Members should note that no decision can be made, but if necessary, the topic can be added to the next agenda.

Debbie Holcombe, Clerk/RFO 1st October 2018.