

**MINUTES OF THE FULL COUNCIL MEETING
OF BERSTED COUNCIL
HELD AT 19:00 ON TUESDAY 14 AUGUST 2018
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs H. Carey, R. Dear, K. Greenway, J. Heaton, B.D. Knight, M.D. Lury, D. Meagher, J.R.W. Spencer, P. Woodall and Mrs G Yeates.

In attendance: 0 members of the public.

Mrs D. Holcombe (Clerk/RFO) and Mrs S. O'Connell (Deputy Clerk).

Before the Meeting began the winners of the Bersted in Bloom Competition received their Certificates and Trophies from the Chairman Cllr B. Knight.

Cllr Knight thanked Philippa Seager for all the work she does with Bersted in Bloom.

18151 Apologies for Absence

Cllrs C. Barratt, C. Heaton, Miss W. Kapp and D. Lainchbury

18152 Declarations of Interests

Cllr J. Heaton declared a personal interest in item 8b and did not take part in the vote.

18153 Public Session

None

18154 Minutes of the Council of 10th July 2018

RESOLVED that the Minutes of the Council of 10th July 2018, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

18155 Matters Arising from the Minutes

None

18156 Reports from County & District Councillors

a) West Sussex County Council

C. Cllrs D. Edwards and F Oppler did not attend.

b) Arun District Council

D. Cllr Mrs Rapnik informed members that business at Arun DC is quiet over the holiday period. She was however concerned about the lack of security at Hotham Park as incidents of vandalism and anti-social behaviour had taken place recently. A group is being formed to look at how this can be improved.

D. Cllr Mrs Pendleton also did not have any information for the meeting but was happy to take any questions from members. Members asked about affordable homes in the district and the lack of supply.

D. Cllr Mrs Bence informed members that D. Cllr T Bence, cabinet member for residential services, was willing to come and speak to the Council about affordable and Council homes if they wished. He would be able to give more in depth answers to members questions.

18157 Committee Reports

a) Community Resources Committee 17th July 2018

Cllr Carey gave a verbal report from the meeting.

RESOLVED to adopt the minutes of the Community Resources Committee of 17th July 2018.

b) Planning, Amenities and Environment Committee 7th August 2018

Cllr Mrs Yeates gave a verbal report from the meeting.

RESOLVED to adopt the minutes of the Planning Amenities and Environmental Committee of 7th August 2018.

18158 Financial Matters

a) To approve the Income and Expenditure report for July 2018

The July Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that the overall spend was running at roughly 38%, within Budget. Hall lettings are up, and the water bill will be reduced. S137 grants have been spent.

RESOLVED to approve the Income and Expenditure for July 2018. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.

b) To receive and, if agreed approve the payment of £111.72, for the Trees Estate Residents' Association Public Liability Insurance, by Bersted Parish Council.

Cllr J. Heaton took no part in the vote.

RESOLVED to approve the payment of £111.72, for the Trees Estate Residents' Association Public Liability Insurance, by Bersted Parish Council.

c) To receive and, if agreed approve that Bersted Carpet Bowls Club are given the hall free of charge for their charity event on 12th October in aid of Dementia Support.

RESOLVED to approve that Bersted Carpet Bowls Club are given the hall free of charge for their charity event in aid of Dementia Support.

ACTION the Deputy Clerk to inform Bersted Carpet Bowls Club of the Council's decision.

18159 To receive and, if agreed, approve the Community Resources Committees recommendation that Philippa Seager continues to run Bersted in Bloom for 2019.

RESOLVED to agree that Philippa Seager will run Bersted in Bloom for 2019.

18160 To receive and, if agreed, approve the Forward Plan Committees recommendation, to adopt the Parish Plan created by Cllr Greenway and the Clerk, as recommended by NALC.

RESOLVED to approve the Forward Plan Committees recommendation, to adopt the Parish Plan created by Cllr Greenway and the Clerk, as recommended by NALC.

18161 To approve future aspirations to be included in the Parish Plan.

Members suggested the following: -

- 1) Willow pond work
 - 2) Hall Extension
 - 3) History of Bersted
 - 4) Acquiring land by Holy Cross Church for a community garden/space
- Members agreed to have future items on the agenda for further discussion on what to have in the Parish Plan.

RESOLVED to have future items on the Council Agenda to discuss what aspirations the Council may have for the Parish Plan.

18162 Electors' Meeting 26th March 2019

To receive and approve the Forward Plan Committees recommendation to do a “past and present” display and talk on Bersted and gain the views of the electorate on the Parish Plan aspirations.

RESOLVED to approve the Forward Plan Committees recommendation for a “past and present” display and talk on Bersted at the Electors' Meeting on 26th March 2019.

18163 To receive and, if agreed, approve all Councillors to have a photograph for the main hall display board only, instead of the website.

Members were divided on this. One suggestion was to have the Chairman and Vice Chairman along with Committee Chairman photos only. The Clerk suggested she emails all Councillors with their preference.

RESOLVED that the Clerk emails all Councillors for their preferences.

18164 To consider and if agreed approve Bognor Regis Town Council's request for financial support for Youth Services within the area.

The Clerk informed members that it would cost the Council £25 a month from the Community Resources Budget. For the rest of this financial year £200 and for 2019 £300. Members agreed. The Clerk informed members that she and the Chairman would be attending a meeting hosted at Aldwick Parish Council on 4th September to discuss the Youth Services.

RESOLVED to approve the request from Bognor Regis Town Council and provide support at £25 a month for the rest of this financial year and for the financial year 2019/20.

18165 Reports

a) Chairman

Cllr Knights report was circulated at the meeting and is appended to these minutes.

b) Clerk

The Clerk presented her written report which is appended to these minutes.

c) Deputy Clerk

The Deputy Clerk informed members she had helped at the Parish Festival, attended the presentation at the “Pink Pub”, attended the Parish Festival review meeting and was now preparing along with the groundsman the new football season at Jubilee Field.

18166 Parish Festival 2019

The Parish Festival Committee met for a wash up meeting on 9th August. At the meeting it was recommended that a Parish Festival in 2019 did not go ahead as it will be an election year and it is uncertain who will be standing for election.



