

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 23rd MAY 2017
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs. B. Knight, D. Lainchbury, D. Meagher and J. Spencer.

In attendance: Mrs Holcombe (Clerk and Responsible Financial Officer) and
Mrs S. O'Connell (Assistant Clerk).

Cllr Knight opened the meeting with the election of the Committee Chairman.

17035 Election of Committee Chairman

The Clerk informed members she had received no written nominations.
Cllr. Lainchbury was proposed by Cllr. Spencer and seconded by Cllr. Knight.
Cllr. Lainchbury was elected unopposed as Chairman.
RESOLVED that Cllr. Lainchbury was duly elected Chairman of F&GP.

17036 Election of Committee Vice Chairman

Cllr. Meagher was proposed by Cllr. Spencer and seconded by Cllr. Knight
Cllr. Meagher was elected unopposed as Committee Vice Chairman.
RESOLVED that Cllr. Meagher was duly elected Vice Chairman of F&GP.

17037 Apologies for Absence

None

17038 Declarations of Interests

Members were reminded that should interests arise during the meeting they should be declared at that time.

17039 Minutes of the Meeting of the 25th April 2017

RESOLVED that the Minutes of the meeting of the 25th April 2017, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

17040 Matters Arising from the Minutes

None

17041 Bersted Jubilee Hall Expenditure 2017 -2018

- i) The Clerk circulated the income and expenditure report for Bersted Jubilee Hall and informed members that spending was where it should be for this time of year. The clerk confirmed that the previously agreed cost centre changes had been made.



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- ii) The Clerk also circulated a report on future recommended expenditure for replacement fencing at the carpark. Members reviewed the costs and looked outside in the carpark at the proposals. Members agreed to the replacement fencing on the carpark, as proposed by GW General Works, at a cost of £410, but felt the quiet area should be left as it is.

RESOLVED to agree the proposed work to replace the fencing on the carpark at a cost of £410.

17042 Financial Standing Orders and Handbook 2017

Cllr Lainchbury had reviewed the Financial Standing Orders and recommended that there was a need to update contracts in line with the 2015 change in regulations. Members agreed to his recommendation.

RESOLVED to recommend to Council that the Financial Standing Orders on contracts are updated in line with the 2015 change in regulations.

17043 Correspondence

The Clerk received the following correspondence: -

The Clerk informed members that she had enquired with Arun DC's accountant the tax base for Bersted regarding the precept claim. He has confirmed her calculations were correct and that there is another £5K that can be claimed in the precept for 2018 -2019 without affecting the council tax rate.

17044 Urgent Matters

None

There being no further business the Chairman closed the meeting at 19:30

Signed Chairman of the Committee Date



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