

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 23<sup>rd</sup> MAY 2017  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. B. Knight, D. Lainchbury, D. Meagher and J. Spencer.

**In attendance:** Mrs Holcombe (Clerk and Responsible Financial Officer) and  
Mrs S. O'Connell (Assistant Clerk).

Cllr Knight opened the meeting with the election of the Committee Chairman.

**17035 Election of Committee Chairman**

The Clerk informed members she had received no written nominations.  
Cllr. Lainchbury was proposed by Cllr. Spencer and seconded by Cllr. Knight.  
Cllr. Lainchbury was elected unopposed as Chairman.  
**RESOLVED** that Cllr. Lainchbury was duly elected Chairman of F&GP.

**17036 Election of Committee Vice Chairman**

Cllr. Meagher was proposed by Cllr. Spencer and seconded by Cllr. Knight  
Cllr. Meagher was elected unopposed as Committee Vice Chairman.  
**RESOLVED** that Cllr. Meagher was duly elected Vice Chairman of F&GP.

**17037 Apologies for Absence**

None

**17038 Declarations of Interests**

Members were reminded that should interests arise during the meeting they  
should be declared at that time.

**17039 Minutes of the Meeting of the 25<sup>th</sup> April 2017**

**RESOLVED** that the Minutes of the meeting of the 25<sup>th</sup> April 2017, having  
been circulated in advance, be taken as read and signed by the Chairman as a  
true record.

**17040 Matters Arising from the Minutes**

None

**17041 Bersted Jubilee Hall Expenditure 2017 -2018**

- i) The Clerk circulated the income and expenditure report for Bersted Jubilee  
Hall and informed members that spending was where it should be for this time  
of year. The clerk confirmed that the previously agreed cost centre changes  
had been made.



**LOTTERY FUNDED**

- ii) The Clerk also circulated a report on future recommended expenditure for replacement fencing at the carpark. Members reviewed the costs and looked outside in the carpark at the proposals. Members agreed to the replacement fencing on the carpark, as proposed by GW General Works, at a cost of £410, but felt the quiet area should be left as it is.

**RESOLVED** to agree the proposed work to replace the fencing on the carpark at a cost of £410.

**17042 Financial Standing Orders and Handbook 2017**

Cllr Lainchbury had reviewed the Financial Standing Orders and recommended that there was a need to update contracts in line with the 2015 change in regulations. Members agreed to his recommendation.

**RESOLVED** to recommend to Council that the Financial Standing Orders on contracts are updated in line with the 2015 change in regulations.

**17043 Correspondence**

The Clerk received the following correspondence: -

The Clerk informed members that she had enquired with Arun DC's accountant the tax base for Bersted regarding the precept claim. He has confirmed her calculations were correct and that there is another £5K that can be claimed in the precept for 2018 -2019 without affecting the council tax rate.

**17044 Urgent Matters**

None

**There being no further business the Chairman closed the meeting at 19:30**

**Signed ..... Chairman of the Committee Date .....**



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