

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 28th MAY 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs. J. Heaton, B. Knight, J. Spencer and P. Woodall.

In attendance: Mrs Holcombe (Clerk and Responsible Financial Officer)

- 19053 Election of Committee Chairman**
Cllr. Heaton was proposed by Cllr. Knight and seconded by Cllr Spencer.
Cllr. Heaton was elected unopposed as Chairman.
RESOLVED that Cllr. Heaton was duly elected Chairman of F&GP.
- 19054 Election of Committee Vice Chairman**
No proposals received. Members agreed that this should be deferred to the next finance meeting.
RESOLVED to defer election of Vice Chairman of F&GP until June.
- 19055 Public Session opened at 19:07**
One member of the public observing, no questions.
- 19056 Apologies for Absence**
Cllr Hastings and Deputy Clerk
- 19057 Declarations of Interests**
Members were reminded that should interests arise during the meeting they should be declared at that time.
- 19058 Minutes of the Meeting of the 23rd April 2019**
RESOLVED that the Minutes of the meeting of the 23rd April 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 19059 Matters Arising from the Minutes**
None
- 19060 Bersted Jubilee Hall Expenditure 2019 -2020**
a) The Clerk circulated the expenditure report for Bersted Jubilee Hall and informed members that spending was high in April due to annual payments, but it is within the budget.



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- RESOLVED** to agree the expenditure report for 2019-2020.
- b) Members considered purchasing chairs with arms for hall users at a cost of £52 + VAT. Members agreed to purchase 4 chairs.
RESOLVED to approve the purchase of 4 chairs with arms at a cost of £52 each + VAT.

19061 **2019-2020 Reserves and Investment Strategy**
 Members considered the Reserves and Investment Strategy and agreed to approve Clerk’s proposal to remove from earmarked reserves 7,000 for election purposes to available reserves, Members also agreed to factor into the precept request each year an equal quarter of 7,000 (1,750) for potential election costs. Members agreed with Clerk that no changes to the Investment Strategy were necessary.
RESOLVED to approve the 2019 -2020 Reserves proposal and the Investment Strategy.

- 19062** **Correspondence**
- a) Letter from HSBC introducing a 1% cashback on purchases using a contactless debit card*.
 - b) Letter from Arun DC confirming that following their review, Council now qualify to receive 100/% small business rate relief entitlement- giving a saving of £818.38.
 - c) Request from Arun A Cappella of a reduction of £30 on their hall hire charge of 13th July, this will go with any money they raise to the Bognor Food Bank.

19063 **Urgent Matters**
 None

There being no further business the Chairman closed the meeting at 19:20

Signed **Chairman of the Committee** **Date**



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