

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 25th NOVEMBER 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs. K. Greenway, P. Hastings, J. Heaton (Committee Chairman), B. Knight, J. Spencer and D. Thompson

In attendance: Mrs Holcombe (Clerk and Responsible Financial Officer)
and Mrs O'Connell (Deputy Clerk)

19280 Apologies for Absence
None

19281 Declarations of Interests
Members were reminded that should interests arise during the meeting they should be declared at that time.

19282 Public Session
None

19283 Minutes of the Meeting of the 24th September 2019
RESOLVED that the Minutes of the meeting of the 24th September 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

19284 Matters Arising from the Minutes
Minute 19213 – Cllr Greenway asked if hall users had been informed of the hire fees going up. The Deputy Clerk informed him they were being written to in January.

19285 Reserves
A copy of the reserves had previously been circulated.
Members asked about the additional earmarked fund for Emergency Resilience of £2K. The Clerk explained she had been advised to allocate £2K for Emergency Resilience in reserves to be use if needed for future Emergency Resilience work.
RESOLVED to approve the allocation of £2K to Emergency Resilience within the Council's reserves.

19286 Budget – 2020-2021
The Clerk had previously circulated the second draft of the 2020-2021 budget to members. The Clerk explained the second draft budget and the adjustments to some of the cost centres.



LOTTERY FUNDED

RESOLVED to approve the second draft of the 2020-2021 budget and recommend to the December Council Meeting.

19287 Jubilee Hall Expenditure

A copy of the expenditure had previously been circulated to members. The Clerk explained the budget is where it should be at this time of year and that hall income was up at 95% of the projected income for the year.

RESOLVED to approve the Jubilee Hall Expenditure so far this year.

19288 Financial Regulations 2.2 Quarterly Report

Cllrs Heaton and Greenway had met with the Clerk/RFO to review the accounts, which will be on a quarterly basis, as required by the Financial Regulations 2.2 and reported that all was in order.

19289 Correspondence

None

19290 Urgent Matters

None

There being no further business the Chairman closed the meeting at 19:45

Signed Chairman of the Committee Date



LOTTERY FUNDED