

**MINUTES OF THE MONTHLY MEETING  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 9<sup>th</sup> APRIL 2019  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs H. Carey, R. Dear, K. Greenway, S. Hearn, J. Heaton, Miss W. Kapp, B.D. Knight (Chairman), M.D. Lury, D. Meagher, J.R.W. Spencer (Vice Chairman) P. Woodall and Mrs G. Yeates.

In attendance: 0 members of the public.  
Mrs D Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)  
Kevin Smith Bognor Post  
D. Cllr Mrs S Bence

**18443 Apologies for Absence**  
Cllrs Barratt and J. Sorensen

**18444 Declarations of Interests**  
None

**18446 Public Session**  
None

**18447 Minutes of the Council of 12<sup>th</sup> March 2019**  
**RESOLVED** that the Minutes of the Council of 12<sup>th</sup> March 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**18448 Matters Arising from the Minutes**  
None

**18449 Reports from County & District Councillors**

- a) **West Sussex County Council**  
C. Cllr D Edwards did not attend.  
C. Cllr F Oppler did not attend.
- b) **Arun District Council**  
D. Cllr Mrs Bence's report was circulated to members.  
D. Cllr Mrs Pendleton did not attend.  
D. Cllr Mrs Rapnik did not attend.

**18450 Committee Reports**

- a) **Community Resources Committee 19<sup>th</sup> March 2019.**  
Cllr Lury gave a verbal report from the meeting.  
**RESOLVED** to adopt the minutes of the Community Resources Committee of 19<sup>th</sup> March 2019.

b) **Planning, Amenities and Environment Committee 2<sup>nd</sup> April 2019**

Cllr Mrs Yeates gave a verbal report from the meeting. Members gave further consideration on application BE/36/19/PO, but still required some clarification and asked the Deputy Clerk to contact Arun DC.

**ACTION** the Deputy Clerk to contact the Case Officer at Arun DC.

Members also looked at planning applications: -

**BE/34/19/HH** – 54 Mansfield Road, - rear single storey extension

Cllr Mrs Yeates declared a personal interest.

**RESOLVED** to make the following comment: NO OBJECTION

**BE/44/19/HH** – Elm Cottage, 82 North Bersted Street – single storey rear extension to existing.

**RESOLVED** to make the following comment: NO OBJECTION

**BE/46/19/PL** – Marigolds Caravan Park, Shripney Road, - Removal of condition 1 following the grant of BE/79/77 relating to restriction of number of caravans.

**RESOLVED** to make the following comment: OBJECT the variation to the condition in 2014 for 63 caravans should remain and not be increased, as it would intensify the site and detract from the present amenities.

**RESOLVED** to adopt the Minutes of the Planning, Amenities & Environment Committee of 2<sup>nd</sup> April 2019.

c) **Forward Plan Committee 4<sup>th</sup> April 2019**

**RESOLVED** to adopt the Minutes of the Forward Plan Committee 4<sup>th</sup> April 2019.

d) **Personnel Sub Committee 4<sup>th</sup> April 2019**

**RESOLVED** to adopt the Minutes of the Personnel Sub Committee 4<sup>th</sup> April 2019.

18451

**A29 Realignment Consultation.**

Cllr Mrs Yeates circulated a report she had prepared for Shripney & Lidsey residents regarding the consultation and suggested members could also make individual comments. Members agreed to the recommendation of the Planning Committee.

1) the consultation was not wide enough and did not include Bersted, Shripney or Bognor Regis to the south of the proposals, when these areas will also be affected. The maps did not show in context the major A roads of A27 and A259 and how they fit in with the proposals.

2) they are disappointed that the chosen route does not continue to join up with Charley Purley Way roundabout with the development at Rolls Royce. The proposals will cause a safety issue and a bottle neck at Lidsey through to Shripney.

**RESOLVED** to approve the response recommended by the Planning Committee.

**ACTION** the Deputy Clerk to send the response of the Parish Council to the A29 Realignment Consultation.

18452

**Pagham PC – Planning Appeal - P/6/17/OUT Hook Lane**

Members discussed the implications and voted, with 2 abstentions and 1 objection, to agree to support Pagham PC in principle, but the Parish Council cannot commit to providing any financial assistance, due to projects that have been agreed.

**RESOLVED** to agree to support Pagham PC in principle with no financial assistance.

**ACTION** the Clerk to send the Parish Council's response to Pagham PC.



- 18453 Community Infrastructure Levy (CIL) Draft Charging Schedule. Consultation 21 March to 2 May 2019.**  
Members agreed to the Planning Committees recommendation of no further comments.  
**RESOLVED** to make no further comments.
- 18454 Financial Matters**  
**To approve the Income and Expenditure report for March 2019**The March Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that the expenditure came in under budget for the year. The Chairman thanked the Chairman of Finance and the Clerk for staying within budget.  
**RESOLVED** to approve the Income and Expenditure for March 2019. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.
- 18455 Standing Orders review – Standing Order paragraph 3x**  
The Clerk explained that this paragraph can be tailored to suit Councils' requirements. Members agreed to change Standing Order paragraph 3x to 2 hours for the length of meetings.  
**RESOLVED** to approve the change to Standing Order paragraph 3x to 2 hours for the length of meetings.
- 18456 Reports**
- a) **Chairman**  
Cllr Knights report was circulated at the meeting and is appended to these minutes.
  - b) **Clerk**  
The Clerks report was presented to members and is appended to these minutes.
  - c) **Deputy Clerk**  
The Deputy Clerk reported she had attended the Tea & Coffee Club, The Chairman's Reception, the Clerks Network and was dealing with some issues over at the Mulberry Fields development.
  - d) **Shripney Flood Group**  
Cllr Mrs Yeates informed members she and Cllr Spencer had attended the recent meeting. Funding was being made available through WSCC Operation Watershed.
- 18457 Term of Office date 8<sup>th</sup> May**  
The Clerk informed members that the 8<sup>th</sup> May starts the new term of office for all new Councillors.
- 18458 Correspondence the Clerk has received the following: -**
- a) Sussex police newsletter -Operation Sceptre & Understanding diversity in our community.
  - b) "Create" Youth Provision update email.
  - c) A27 Bypass further consultation planned.
  - d) Deadline for election expenses 30th May to Arun DC.
  - e) Email from WSCC -newsletter on Town & Parish Councils working together.
  - f) Thank you letter from Bognor Regis Carnival for their grant award
  - g) A thank you letter from 4sight for the grant award.

