

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 6<sup>th</sup> NOVEMBER 2018  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. R. Dear, K. Greenway, Miss W. Kapp, D. Meagher, J. Spencer,  
P. Woodall and Mrs G. Yeates (Chairman).

In attendance: 0 members of the public  
Mrs D Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)

**18249 Apologies for Absence**  
Cllr Knight

**18250 Declarations of Interests**  
None

**18251 Public Session**  
None

**18252 Minutes of the Last Meeting 2<sup>nd</sup> October 2018**  
**RESOLVED** that the Minutes of the Meeting of 2<sup>nd</sup> October 2018, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**18253 Matters Arising from the Minutes**  
Minute 18210 e) – Cllr Spencer report that several people had made comments about the planning application for a loft conversion at 133 North Bersted Street.

**18254 Planning Applications Received**

a) App. No. BE/93/18/HH  
Site: 59 Mansfield Road, Bognor Regis  
Application: Demolition of conservatory & erection of single storey rear extension.  
**RESOLVED to make the following comment: No Objection**  
Cllr Mrs Yeates declared a personal interest.

b) App. No. BE/100/18/PL  
Site: Unit 8, Clock Park, Shripney Road, Bersted  
Application: Change of use of ground & first floor office/light industrial unit (B1 – office & light industrial) to gym (D2 – Assembly & Leisure)  
**RESOLVED to make the following comment: No Objection**

c) App. No. BE/104/18/HH  
Site: 414 Chichester Road, Bersted  
Application: Loft Conversion with new gable & dormer to rear.  
**RESOLVED to make the following comment: No Objection**

d) App. No. BE107/18/PL  
Site: 42 Westfield, Bersted  
Application: 1 No. attached dwelling  
**RESOLVED to make the following comment: Object for the following: -**  
1) Does not comply with Policy DDM1 of the Arun Local Plan with respect to character, impact, scale and density.

- 2) Does not comply with Policy HDQ6 of the Bersted Neighbourhood Development Plan with respect to outdoor space.
- 3) Does not comply with Policy HDQ8 of the Bersted Neighbourhood Development Plan with respect to car parking of 2 spaces per dwelling. Loss of parking for the existing dwelling and only 1 space for the proposed new dwelling.
- 4) Does not meet WSCC's Manual for Streets calculation for parking spaces for the existing and proposed dwelling.

- e) App. No. BE/112/18/L  
 Site: The Royal Oak PH, Chichester Road, Bersted  
 Application: Application for Listed Building consent for alterations to toilet accommodation.

**RESOLVED to make the following comment: No Objection**

- f) App. No. BE/113/18/PL  
 Site: Springfields, Chichester Road, Bersted  
 Application: Application for removal of a condition following grant of planning permission BE/19/61/A relating to condition no. 2 agricultural worker occupancy.

**RESOLVED to make the following comment: No Objection after considering the history of the site.**

**18255 Planning Decisions**

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

**18256 Arun DC – Council Tax Reduction Scheme Consultation**

Members noted the consultation but had no comments to make.

**18257 Buzz News Item**

Members discussed and agreed to put a general summary regarding Community Land Trusts into the December/January edition of the Buzz.

**18258 Correspondence**

**The Clerk has received the following: -**

Email from Karl Roberts regarding the Green Infrastructure Masterplan. Parishes are invited to a meeting on Thursday 22 November at 6pm to discuss plans at Arun DC. The land in this masterplan extends from the Coast near Butlins to the Downs at Fontwell. A key objective is to have a continuous cycleway running through it, and to consider the ecological enhancement and opportunities for surface water management. There will be consultants at the meeting to take questions. Bersted has reserved 3 places and confirmation is required by 14 November. Cllrs Dear, Spencer and Mrs Yeates will attend.

**ACTION** the Clerk to inform Arun DC of the names of Councillors wishing to attend.

Notification that a Temporary Stop Notice will be issued to Linden Homes on the Mulberry Fields Site shortly and work will stop for 28 days.

Development Control Committee Meeting on 14<sup>th</sup> November at 2.30pm regarding 1 Finch Gardens. If anyone wishes to represent the Parish, they will need to inform the Clerk before 5pm on 13<sup>th</sup> November so that she can register your attendance.

18259

**Urgent Matters**

Cllr Spencer asked if anyone knew what was happening with Bartons School now that the Chichester Free School was open, as portacabins were being removed.

Cllr Meagher informed members he had met the new Reverend for Holy Cross Church, Jo King.

There being no further business the Chairman closed the meeting at 20:03

Signed..... Committee Chairman      Date .....

Subject to Ratification