

**BERSTED PARISH COUNCIL
MONTHLY MEETING
19:00 TUESDAY 11th JUNE 2019
AGENDA AND BUSINESS TO BE CONDUCTED**

1. Apologies for Absence**2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where such an interest may become apparent.

3. Councillor Co-Option Policy

Approve the latest SSALC model policy for Co-option (see previously circulated policy).

4. Councillor Co-Option Selection

Up to 4 Councillors may be co-opted from the candidates who have sent in applications.

5. Public Session

A resolution may be made to allow members of the public present to ask questions, a maximum of 3 minutes per person, total of 15 minutes overall (see policy).

6. Minutes of the Monthly Council of 14th May 2019

Minutes have been circulated to Members.

7. Matters Arising from the Minutes

None notified at time of publication.

8. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

- a) County Cllr David Edwards
- b) County Cllr Francis Oppler
- c) D. Cllrs Batley, Lury and Yeates.

9. Approval of Committee Minutes

To propose and second the minutes of the:

- a) Community Resources Committee 21st May.
- b) F&GP Committee 28th May.
- c) Planning, Amenities & Environment Committee 21st May and 4th June.

10. General Power of Competence

Resolution to confirm that Bersted Parish Council is eligible and fulfils the Prescribed Criteria Order 2012.

11. Financial Matters

- a) To receive and, if agreed, approve the Income & Expenditure Report for May 2019.
- b) To receive and, if agreed, approve the request from Arun A Cappella of a reduction of £30 (50%) on their hall hire charge of 13th July, this will go with any money they raise to the Bognor Food Bank. (F&GP Committee recommend to Council a 100% reduction).

12. "Do you know Bersted" public sessions 16th July
Request for Councillors to support these sessions on 16th July at 2-4pm and 8pm (here in the main hall).

13. Proposal of time limit on items (Cllr Heaton)

To agree and adopt the policy of applying a time limit for debate on Council items to members to a maximum total of 15 minutes, this would harmonise with the principle applied to our public sessions, a maximum of 3 minutes per person, total of 15 minutes overall and ensure all items receive a fair allocation of the overall meeting time.

14. Parish Dog Bins -Annual Review

Review parish map as a whole with received requests, approve any additions at an installation cost of 296.55 per bin, annual cost commitment per bin of 290.22.

15. Councillors Details

Approve Councillor details for the handbook.

16. Councillors Sharepoint

To ascertain the need for training for current and new users -individual or group.

17. Other Reports

- a) Chairman
- b) Clerk/RFO
- c) Deputy Clerk
- d) Reports from outside bodies/meetings

18. Correspondence (previously circulated)

- a) Email -police newsletters:
- b) Email – CPRE, AGM 5th July at Arlington, BN26 6SH.
- c) Thankyou letter from Barton's School for their grant.
- d) Apology letter from Bersted Post office and donation to the T&C Club.
- e) 10 x Emails -acceptance from various Parish Councils to join us here for planning presentation on 8th August at 7pm.

Reminder:

To all new Councillors to attend Chichester Park Hotel on Tuesday 18th June at 9.15am for their induction training.

19. Urgent Matters

Other matters considered by the Chairman to be of an urgent nature. Members should note that no decision can be made, but if necessary, the topic can be added to the next agenda.

Debbie Holcombe, Clerk to the Council 4th June 2019