

**MINUTES OF THE MONTHLY MEETING
OF BERSTED COUNCIL
HELD AT 19:00 ON TUESDAY 12 NOVEMBER 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs R. Dear, K. Greenway, R. Headland, P. Hastings, S. Hearn, J. Heaton, W. Kapp, B.D. Knight (Chairman), M. Lury, R. Outen, J.R.W. Spencer (Vice Chairman), D. Thompson and G. Yeates.

In attendance: 0 members of the public.
Mrs D. Holcombe (Clerk/RFO) and Mrs S. O'Connell (Deputy Clerk)
D. Cllr K. Batley
PCSO Julie Jones (Bersted)

19255 Apologies for Absence

Cllr Woodall
C. Cllr D. Edwards

19256 Declarations of Interests

None

Cllr Knight welcomed PCSO Julie Jones to the meeting as one of the allocated PCSO's for Bersted. Julie introduced herself to members and explained what her role was and took questions from members.

19257 Public Session

No public in attendance.

19258 Minutes of the Council of 8th October 2019

RESOLVED that the Minutes of the Council of 8th October 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

19259 Matters Arising from the Minutes

None

19260 Reports from County & District Councillors

a) West Sussex County Council

C. Cllr D. Edwards sent his apologies but a report from him was circulated to members.

C. Cllr F. Oppler did not attend.

b) Arun District Council

D. Cllr Batley reported that he had received several emails regarding fireworks and people's concerns about animal welfare.

D. Cllr Lury reported that he will be attending Full Council at Arun DC on 13th November, where climate change will be discussed. He also feels development control meetings have more co operation between Councillors on that committee.

D. Cllr Mrs Yeates reported she was involved with the public space protection order consultation at Arun DC. The consultation includes anti-social behaviour, problems with street drinking and how to enforce it. Proposals are for officers to be able to take all alcohol from street drinkers.

19261

Committee Reportsa) **Bersted Business Forum 9th October 2019**

A copy of the report was circulated to members. Cllr Lury asked that thanks were given to Cllr Outen for getting this started.

b) **Bersted Show Committee Report of 15th October 2019.**

A copy of the report was circulated to members.

c) **Infrastructure Committee Report 17th October 2019.**

The Clerks report had previously been circulated to members.

d) **Forward Plan Committee Report 17th October 2019.**

The Clerks report had previously been circulated to members.

c) **Planning, Amenities and Environment Committee 5th November 2019**

Cllr Spencer gave a verbal report.

RESOLVED to adopt the Minutes of the Planning, Amenities & Environment Committee of 5th November 2019.

19262

2020-2021 Draft Budget & Precept

To consider and approve, if agreed, the Forward Plan Committees recommendation of an increase of £4000 to the 2020-2021 precept request. This is to pay for necessary improvements to Jubilee Hall & Field and equates to a 3.55% increase.

RESOLVED to approve the Forward Plan Committees recommendation for a £4000 increase to the 2020-2021 precept request.

19263

Financial Mattersa) **To approve the Income and Expenditure report for October 2019**

The October Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that the overall spend was higher than expected because of the internal refurbishment of the hall but she had no concerns and the budget was on target.

RESOLVED to approve the Income and Expenditure for October 2019. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.

c) **To approve the spend of £501.25 to relocate the access signage for the Community Centre to the opposite side of the road to the driveway.**

RESOLVED to approve the spend of £501.25 to relocate the access signage for the Community Centre.

d) **To approve that the Father Christmas charge at the Christmas Fayre will be on a donation basis.**

RESOLVED to approve the charge to see Father Christmas at the Christmas Fayre will be on a donation basis.

19264

Health & Safety and Risk Management Reviewa) **To approve the SALC Health & Safety Policy, last adopted in January 2019.**

RESOLVED to approve the SALC Health & Safety Policy.

b) **To approve the updated Risk Management Policy, last adopted in January 2019. This amalgamates 3 risk policies)**

RESOLVED to approve the updated Risk Management Policy that amalgamates 3 risk policies.



- 19265** **Reports**
- a) **Chairman**
Cllr Knight's report was circulated at the meeting and is appended to these minutes.
- b) **Clerk/RFO**
The Clerk/RFO presented her written report which is appended to these minutes.
- c) **Deputy Clerk/DPO**
The Deputy Clerk reported she had been on holiday for some of October, but had attended the Emergency Resilience Meeting, Clerk's meeting, pricing up for a replacement notice board at the Royal Parade shops, preparation for the Councillor Stand and dealing with emails and correspondence from residents about Mulberry Fields development.
- d) **Reports from outside bodies**
Action in Rural Sussex AGM (AiRS)
Cllr Dear attended the AGM and reported that the finances were healthy, and they were looking to relocate their offices.
JWAAC Highways & Transport
Cllrs Knight & Spencer attended this meeting and found that it was more inclusive and members points were heard.
Arun District Association of Local Councils (ADALC)
Cllr Hastings attended, and his report was circulated to members.
NOVIUM MUSEUM
Cllr Kapp attended the meeting and reported the exhibition for the "Mystery Warrior, North Bersted Man" would run from 30th January to 30 September 2020 at the museum. There will be 2 community days, one at Bersted Jubilee Hall 8 August 2020 and at Bersted Park Community Centre.
Campaign to Protect Rural England (CPRE)
Cllr Spencer attended the meeting and reported issues were discussed regarding the initial cost of land and how much it then goes up once planning permission has been granted and that affordable homes are not that affordable in most areas.
Citizens Advice AGM
Cllr Lury attended the AGM
- 19266** **JWAAC Highways & Transport Membership**
To consider the renewal of the annual membership at a cost of £130.
RESOLVED to approve renewal of the annual membership to JWAAC Highways & Transport at a cost of £130.
- 19267** **Arun DC Standards Consultation**
To consider the changes recommended by Arun DC to the latest committee standards in public life and reply to Arun DC by 22 November 2019.
RESOLVED to approve the latest committee standards in public life as recommended by Arun DC.
- 19268** **Councillor Public Stand on 16th November**
The Clerk asked for final numbers of those manning the stand and setting up and taking down.
Cllr Greenway, Spencer and Headland agreed to set up and take down the Councillor stand.
- 19269** **Correspondence the Clerk has received the following: -**
- a) New forms from Arun DC for Gifts & Hospitality declarations -as part of the new standards.
b) Sussex Police newsletters & PCSO press release.
c) Email notification -from WSCC -removal of mobile library service in Bersted, due to budget cuts.

