

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 3rd APRIL 2018
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs. K. Greenway, Miss Kapp, B. Knight, J. Spencer, and G. Yeates (Chairman).

In attendance: 0 members of the public

Mrs Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)

17402 Apologies for Absence
Cllrs Barratt.

17403 Declarations of Interests
None

17404 Public Session
None

17405 Minutes of the Last Meeting 6th March 2018
RESOLVED that the Minutes of the Meeting of 6th March 2018, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

17406 Matters Arising from the Minutes
Minute 17372 – Cllr Spencer informed members he had been in contact with the Police. They had informed him there is no offence being caused by the coaches from Chichester Free School parking in Rowan Way and that it was a WSCC issue.

17407 Planning Applications Received
a) App. No: BE/23/18/PL
Site: Land lying to the south west of Ravens Way in garage compound, Bognor Regis
Application: Erection of 1 No. lock-up garage
RESOLVED to make the following comment: - NO OBJECTION

b) App. No. BE/27/18/HH
Site: 31 Clydesdale Gardens, Bersted
Application: Removal of existing conservatory & erection of rear single storey extension.
RESOLVED to make the following comment: - NO OBJECTION

c) App. No. BE/29/18/HH
Site: 330 Chichester Road, Bersted
Application: First Floor extension
RESOLVED to make the following comment: - NO OBJECTION

17408 Planning Decisions
Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes. Cllr Mrs Yeates asked if the conditions to the Bruce Dixon Car & Van hire approved application (BE/6/18/PL) included the request from Bersted Parish Council to keep the hours of business to the current times for the site. The Deputy Clerk informed her she had not yet looked at the conditions for approval but would inform members as soon as she had.
ACTION the Deputy Clerk to check the conditions of application BE/6/18/PL.
The day after the meeting the Deputy Clerk checked the conditions on the application. Condition 3 stated the hours of business were restricted to the current times for the site;
8.30 – 17.00 Monday to Friday, 9.00 to 17.00 on Saturday and 10.00 to 16.00 on a Sunday.

17409

Focus Group Meetings

Cllr Mrs Yeates informed members that the group is currently fairly inactive as we are waiting to hear if/when the Arun Local Plan is passed or if a planning application is lodged for the Chalcraft site. A survey by the organization ‘Batbox’ to check for bat roosts or activity is scheduled for this month as this may be a crucial issue.”

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Correspondence

None.

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Urgent Matters

Cllr Spencer informed members that a new garage had been erected in a compound off Westfield and that he had no knowledge of a planning application.

He also mentioned the potholes in the parish and surrounding areas. Members agreed that they were a problem throughout the district and members can report them using “love west sussex” on WSCC website.

Cllr Greenway remarked that he had noticed the Bersted sign was now clean. Cllr Spencer and the groundsman had cleaned it the previous week.

There being no further business the Chairman closed the meeting at 19:22

Signed..... Committee Chairman Date