

**MINUTES OF THE MONTHLY MEETING
OF BERSTED COUNCIL
HELD AT 19:00 ON TUESDAY 11 DECEMBER 2018
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs R. Dear, H. Carey, K. Greenway, S. Hearn, J. Heaton, Miss W. Kapp, B.D. Knight (Chairman), M.D. Lury, D. Meagher, J. Sorensen, J.R.W. Spencer (Vice Chairman), P. Woodall and Mrs G. Yeates.

In attendance: 3 members of the public.

Mrs D. Holcombe (Clerk/RFO) and Mrs S. O'Connell (Deputy Clerk).

D. Cllr Mrs S. Bence

Kevin Smith – Bognor Post

Arfon Hughes and Will Marsh – Mango Planning & Development Limited

Paul Hanson and Megan Casebow - Landlink

Before the meeting began representatives from Landlink and Mango Planning & Development Limited gave a presentation on the future proposals for Saltbox Field. They explained that they would be applying for a full and an outline planning permission for the site in early January, as they had made some changes to the original permission. Negotiations with Warburtons for the first unit were pushing the development on as Warburtons are keen to be in by the end of the year. They have also been talking with Aldi, Richmond Motors and two drive thru restaurants for other units on site. The site will be developed in phases over approximately 3 years, but first infrastructure for the site needs to be in. They will be providing a bund between the site and Shripney Village to the north of the development and will be providing sympathetic landscaping on areas bordering the Rowan Way Caravan Park and Bersted Brooks Nature Reserve. They felt that the proposals will provide a range of employment opportunities for the local area.

There then followed a question and answer session.

Cllr Knight thanked them for their informative presentation.

The Council Meeting began at 19:45

18307 Apologies for Absence

Cllrs Barratt

D. Cllr Mrs A Rapnik

C. Cllr D. Edwards

18308 Declarations of Interests

Cllr Knight declared a personal interest in item 8b of the agenda.

18309 Public Session

None

- 18310 Minutes of the Council of 13th November 2018**
RESOLVED that the Minutes of the Council of 13th November 2018, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 18311 Matters Arising from the Minutes**
 Minute 18271 – Cllr Mrs Yeates had attended the Green Infrastructure Masterplan Meeting but felt disappointed that Arun DC were not looking at this plan with regards to development in the district.
- 18312 Reports from County & District Councillors**
- a) **West Sussex County Council**
 C. Cllr D Edwards could not attend and sent his apologies.
 C. Cllr F Oppler did not attend.
- b) **Arun District Council**
 D. Cllr Mrs Bence's report was circulated to members and she informed members they were welcome to contact her if they had any issues they wanted to raise.
 D. Cllr Mrs Pendleton did not attend.
 D. Cllr Mrs Rapnik could not attend and sent her apologies.
- 18313 Committee Reports**
- a) **Community Resources Committee 20th November 2018**
 Cllr Lury gave a verbal report from the meeting.
RESOLVED to adopt the Minutes of the Community Resources Committee of the 20th November 2018.
- b) **Finance and General Purposes Committee 27th November 2018**
 Cllr Greenway gave a brief verbal report from the meeting.
RESOLVED to adopt the Minutes of the Finance and General Purposes Committee of the 27th November 2018.
- c) **Planning, Amenities and Environment Committee 4th December 2018**
 Cllr Mrs Yeates gave a verbal report from the meeting.
RESOLVED to adopt the Minutes of the Planning, Amenities & Environment Committee of 4th December 2018.
- 18314 Financial Matters**
- a) **To approve the Income and Expenditure report for November 2018**
 The November Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that the overall spend was where it should be at this time of year and casual booking income was up by 127% and revenue from the solar panels was also up.
RESOLVED to approve the Income and Expenditure for November 2018. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.

- b) **To approve the request from Bognor & Bersted United Charities to have free use of the Meeting Room twice a year for an hour each time.**

Members agreed to their request.

RESOLVED to approve the request from Bognor & Bersted United Charities have free use of the Meeting Room twice a year for an hour each time.

Cllrs Knight and Heaton declared a personal interest and left the room.

18315 Council Policies

To consider and adopt the latest NALC model policy for the Recording of Public Meetings.

Members agreed to adopt the policy.

RESOLVED to adopt the NALC model policy for the Recording of Public Meetings

18316 2019-2020 Budget

To consider and, if agreed adopt the 2019-2020 Budget & Precept as proposed by the F&GP Committee on 27th November 2018.

Members agreed to adopt the 2019 – 2020 budget and precept.

RESOLVED to agree the Budget & Precept for 2019-2020.

18317 Reports

a) **Chairman**

Cllr Knights report was circulated at the meeting and is appended to these minutes.

b) **Clerk**

The Clerk presented her written report which is appended to these minutes.

c) **Deputy Clerk**

The Deputy Clerk reported she had attended the November & December Tea & Coffee Club, continues to study for the GDPR Foundation Course, has been busy with hall bookings, attended a course on Employment Law with the Clerk.

d) **Reports from outside bodies**

Cllr Mrs Yeates informed members she had attended a protest meeting with the CPRE and other groups regarding the proposed housing development in the area.

18318 Correspondence the Clerk has received the following: -

a) Email from WSCC regarding Public Rights of Way works scheduled for Bersted.

b) Emails from SSALC regarding: - NALC launches a new toolkit on digital mapping.

c) Email from WSCC -CIF funding open to charities, groups, organisations and more, project creators should upload their idea to the Crowd and pitch to the CIF by Monday 14 January 2019.

d) Emails from Sussex Police -confirming Office's Early Intervention Youth Fund, securing £890,616 to help steer local young people away from crime and the success of the Restorative Justice program.

e) Email from Sussex Police with Novembers Fraud newsletter: Dangers of falling victim to romance fraudsters and fraudsters targeting elderly demanding huge sums of money for maintenance work they didn't carry out.

f) Email from CPRE with request for support in a campaign for recycling plastic bottles and cans.

18319 Councillor Photographs
The Deputy Clerk informed members she will take individual photographs of Councillors for the website, if they agreed, and a group photograph for displaying in the foyer of Bersted Jubilee Hall

18320 Exempt Matters
Resolved to exclude the public and press.
Members were asked whether they would as a Council consider a request from a Parish Council to offer financial support for a cause they were fighting.
Members agreed 9 – 2, with 2 abstentions not to offer support as the Council was not in a financial position to do so, with projects planned for next year.
RESOLVED not to offer financial support.

182321 Urgent Matters
None

There being no further business the Chairman closed the meeting at 20:31

SignedChairman Date

Subject to Ratification

