

**MINUTES OF THE MONTHLY MEETING  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 13<sup>th</sup> MARCH 2018  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs H. Carey, K. Greenway, J. Heaton, Miss W. Kapp,  
D. Lainchbury, M. Lury, D. Meagher, J.R.W. Spencer (Vice Chairman) and Mrs G.  
Yeates.

In attendance: 1 member of the public.  
Mrs D. Holcombe (Clerk)  
D. Cllrs Mrs J. Pendleton and Mr F. Oppler

Kevin Smith – Bognor Post

**17378 Apologies for Absence**  
Cllrs Knight, Barratt, Marshall and Cllr Cameron Heaton  
Mrs S O’Connell (Deputy Clerk)  
D.Cllr Sue Bence

**17379 Declarations of Interests**  
None

**17380 Public Session**  
None

**17381 Minutes of the Council of 13<sup>th</sup> February 2018**  
**RESOLVED** that the Minutes of the Council of 13<sup>th</sup> February 2018, having been  
circulated in advance, be taken as read and signed by the Chairman as a true record, with  
the addition of Cllr Kapp’s attendance added.

**17382 Matters Arising from the Minutes**  
Minute – 17356 Cllr Lainchbury informed members that the decision by Bersted Parish  
not to approve a “Silent Solider” caused some controversy on Facebook, but then was  
backed by a lot of comments by electorate to say they agreed with Councils decision, that  
this would likely to be vandalised or stolen. Council confirmed they are not averse to a  
donation to support veterans.

**17383 Reports from County & District Councillors****a) West Sussex County Council**

C. Cllr F. Oppler did attend and informed members that it was quiet at the moment, the only issue seemed to be “pot holes” which he will raise again with WSCC, members agreed. He encouraged all to report the pot holes via the WSCC website.

**b) Arun District Council**

D. Cllr Mrs Pendleton informed members that it was quiet at the moment too, while Arun DC awaits the outcome of the Local Plan.

D. Cllr Mrs S Bence could not attend and sent her apologies.

**17384 Committee Reports****Planning, Amenities and Environment Committee 6<sup>th</sup> March 2018**

Cllr Mrs Yeates gave a verbal report from the meeting and highlighted why Council made the “No objection with comments” regarding application BE/6/18 (Minute 17373a). Cllr Meagher asked for a report from the recent CPRE meeting attended by Cllr Yeates and Spencer. Cllr Yeates gave a brief overview.

Cllr Lury confirmed his agreement with the Planning Committee’s decision to object to BE/17/18/PL (Minute 17373e).

**RESOLVED** to adopt the Minutes of the Planning, Amenities & Environment Committee of 6<sup>th</sup> March 2018.

**17385 Financial Matters****a) To approve the Income and Expenditure Report for February 2018**

The February Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that there were no unusual variances and there is a slight general underspend. The only overspend was due to broken windows earlier in the year. Cllr Lainchbury commented that additional CCTV signs would be a good idea, all other members present agreed.

**RESOLVED** to approve the Income and Expenditure for February 2018. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.

**b) To consider and, if agreed, approve the request from Arun Sounds to have a discount in hall charges for their charity evening on 12<sup>th</sup> May.**

**RESOLVED** to approve a 100% discount on the hall charge for Arun Sounds charity evening in aid of “Arun Angels” on 12<sup>th</sup> May.

**17386 Reports****a) Chairman**

Cllr Knights report was circulated at the meeting and is appended to these minutes

**b) Clerk**

The Clerk presented her written report which is appended to these minutes.

c) **Reports from outside bodies**

Cllr Jim Heaton reported that James Young has accepted the position of Chairman for the Trees Estate.

**17387 Correspondence**

- a) Sussex police newsletter & fraud notice “Keep your money safe”.
- b) Email from Arun DC offering Councillor training on Planning related matters, Thursday May 3<sup>rd</sup>, 2 sessions -Cllr Knight, Greenway, Yeates and Spencer to attend.
- c) Email from Arun DC offering GDPR training, Clerk and Cllr Marshall as DPO to attend Monday April 16th, 10-12.
- d) Letter from the Nautical Training Corps awards presentation, offering all Councillors the opportunity to attend, on Monday March 26th, 6.30-9pm at Rose Green Juniors. RSVP Clerk.

**Correspondence received after agenda circulation:**

- a) Notification of a variation to Parking charges in Littlehampton and Bognor Regis. Comments to be received by 6th April. The Clerk informed members that if they wished to make a comment it could be an item for the April Planning Meeting, no comments were raised.

**Reminders from Clerk:**

Chairman’s Reception this Thursday 15<sup>th</sup> March at 6.30  
Electors’ Meeting Tuesday 27<sup>th</sup> March at 6.30

**17388 Urgent Matters**

Cllr Lury asked that it be minuted that all Council wish Brian a speedy recovery, all members agreed.

Cllr Meagher reported rubbish in the Rife (Shripney Lane end), noted by C. Cllr Francis Oppler.

**There being no further business the Chairman closed the meeting at 19:30**

Signed .....Chairman                      Date .....