

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 4<sup>th</sup> JUNE 2019  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs P. Woodall, S. Hearn, B. Knight, J. Spencer.

In attendance: 3 members of the public  
Mrs Holcombe (Clerk/RFO)

**19064 Apologies for Absence**

Cllr Dear  
Mrs S O'Connell (Deputy Clerk)

**19065 Declarations of Interests**

None

**19066 Public Session opened at 19:07**

None

**19067 Minutes of the Last Meeting 21<sup>st</sup> May 2019**

**RESOLVED** that the Minutes of the Meeting of 21<sup>st</sup> May 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**19068 Matters Arising from the Minutes**

None

**19069 No Planning Applications Received since the last meeting on 21<sup>st</sup> May**

**19070 Planning Decisions**

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

**19071 Planning Committee Terms of Reference and Procedure**

Members considered the Planning Committee Terms of reference and agreed one slight change of wording was necessary to the Planning Procedure after the meeting section item 2.

**RESOLVED** to approve the current Planning Committee Terms of Reference and Procedure with amended wording in the after the meeting section of the Planning Procedure.

**19072 Assets of Community Value**

Members considered whether an application should be made for the shop and post office in Durlston Drive to be included on Arun District Council's Register of Assets of Community Value. The Clerk/RFO explained that the process required more evidence than previously needed. She suggested that a questionnaire asking residents the reason that they use the shop & post office and what it would mean to them if they lost this facility was used to provide evidence. Clerk/RFO confirmed that she had spoken to the Post-Office and they were agreeable. Members agreed.

**RESOLVED** to approve the questionnaire and application to renew the registration of the Durlston Drive shop and post office as an Asset of Community Value.

**ACTION** Clerk/RFO to return to the post office with the questionnaires and make suitable arrangements with them for completion and collection.

19073

**Correspondence**

Planning Application BE/47/19/PL – 38 Chalcraft Lane. A further plan has been lodged for this application showing an allotment and 3 visitor parking spaces. The Deputy Clerk has contacted the case officer to ask if the parish will be able to make any further comments, but she was informed that the parish will not be formally consulted on this plan. The case officer informed the Deputy Clerk that they have been advised that the allotment is for use by the landowner.

*Councils previous comments on this application were: OBJECT for the following: - Does not conform to Arun Local Plan Policy DDM4 the dormer windows overlook neighbouring properties, siting of bin and cycle stores up to the neighbouring boundary, amenity space for 3 flats look in adequate. A general overdevelopment of the existing site. Does not comply with Bersted Neighbourhood Development Plan Policy HDQ8 for the minimum of 2 parking spaces per dwelling)*

Notification of Committee Hearing re: BE/135/18/PL Wednesday 5th June 2.30 at ADC – Salt Box Field. Cllr Woodall is speaking on behalf of Bersted PC.

19074

**Urgent Matters**

Cllr Spencer commented on an issue with heavy vehicles regularly parking in North Bersted Street causing obstruction.

Cllr Knight commented on an issue with long stay campervans parking in Newtown Avenue near the junction of Chichester Road shops causing obstruction and lack of visibility, making this junction dangerous.

Cllr Knight also commented on an issue with heavy goods vehicles leaving Elbridge Farm and not going through a wheel wash before they exit on to Chichester Road, causing the road to become hazardous.

Clerk/RFO advised that the above could be looked at on Thursday morning at their next appointment at the Council Offices in further detail, and also advised that they visited the sites with the Deputy Clerk Thursday morning to obtain photographic evidence so this matter could be taken up with the Arun DC enforcement team, Clerk/RFO will also inform their District Councillors to see if anything else could be done.

There being no further business the Chairman closed the meeting at 19:24

Signed..... Committee Chairman      Date .....