

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 23 JANUARY 2018  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. D. Lainchbury (Chairman), K. Greenway, B. Knight, T. Marshall, D. Meagher and J. Spencer

**In attendance:** Mrs D. Holcombe (RFO/Clerk) and Mrs S. O'Connell (Deputy Clerk)

**17328 Apologies for Absence**

Cllr Ralph

**17329 Declarations of Interests**

Cllr Lainchbury declared a personal interest in Barton School's application.  
Cllr Knight declared a personal interest in Sammy Transport's application.  
Cllr Spencer declared a personal interest in Armed Forces Day committee's application.

**17330 Minutes of the Meeting of the 28<sup>th</sup> November 2017**

**RESOLVED** that the Minutes of the meeting of the 28<sup>th</sup> November 2017, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**17331 Matters Arising from the Minutes**

None

**17332 Discretionary Grants**

**S137 - £2000**

Members discussed the applications and agreed the following:

	<b>Requested</b>	<b>Granted</b>
<b>Armed Forces Day Committee</b>	<b>£300</b>	<b>£200</b>
<b>Nautical Training Corps</b>	<b>£419.25</b>	<b>£200</b>
<b>Bognor Regis &amp; District Sea Cadets</b>	<b>£any</b>	<b>£200</b>
<b>Bognor Rugby Football Club</b>	<b>£600</b>	<b>£200</b>
<b>Making Theatre Making Skills CIC</b>	<b>£500</b>	<b>£200</b>
<b>Outset Youth Action</b>	<b>£500</b>	<b>£nil</b>
<b>Bartons School</b>	<b>£500</b>	<b>£300</b>
<b>Sammy Community Transport</b>	<b>£2000</b>	<b>£nil</b>

Members agreed to defer deciding on the Sammy Community Transport application until later in the year.

Cheques will be presented at the Chairman's' Reception on 15<sup>th</sup> March 2018.  
The Deputy Clerk to invite the successful recipients to the Chairman's Reception.



**LOTTERY FUNDED**

**RESOLVED** that the Council, in accordance with its powers under Section 137 of the Local Government Act 1972, should incur the above expenditure, which in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in the manner commensurate with expenditure. The remaining budget of £700 will be put back in the reserves.

**ACTION** the Deputy Clerk to inform the successful applicants and invite them to the Chairman’s Reception on 15<sup>th</sup> March 2018 to collect their cheques.

**S142 - £2000**

Members discussed the application and agreed to grant the following:

	<b>Requested</b>	<b>Granted</b>
<b>4Sight</b>	<b>£200</b>	<b>£200</b>
<b>West Sussex Mediation Service</b>	<b>£100</b>	<b>£100</b>

**RESOLVED** that the Council, with its powers under Section 142 of the Local Government Act 1972, should incur the above expenditure, which in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in the manner commensurate with expenditure.

The remaining budget of £1700 will be put back in the reserves.

**ACTION** the Deputy Clerk to inform the applicants and invite them to the Chairman’s Reception on 15<sup>th</sup> March to collect their cheques.

**17333**

**Reserves**

The Clerk had previously circulated a report on the Reserves. Members agreed no changes were needed to the current situation of the Reserves.

**RESOLVED** to agree that no changes were needed to the current situation of the Reserves.

**17334**

**Bersted Jubilee Hall Expenditure 2017 -18**

The Clerk had previously circulated the income and expenditure report for Bersted Jubilee Hall. There is a slight under spend, but the cost centre for computer software and maintenance will be overspent at the end of the year. The Council need to be compliant with data protection laws and the new GDPR by having a second router at a cost of £800.

**RESOLVED** to approve the income and expenditure report and approve the extra expenditure for a second router.

**172335**

**Correspondence**

None

**17336**

**Urgent Matters**

None

**There being no further business the Chairman closed the meeting at 19:43**

Signed .....Chairman of the Committee



**LOTTERY FUNDED**