

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 5th NOVEMBER 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

- Present:** Cllrs R. Dear, K. Greenway, R. Headland, B. Knight, J. Spencer, D. Thompson and P. Woodall
- In attendance: 0 members of the public
Mrs O'Connell (Deputy Clerk)
- 19242 Election of Committee Chairman**
Cllr. Spencer was proposed by Cllr. Knight and Seconded by Cllr. Headland
Cllr. Spencer was elected unopposed as Committee Chairman.
RESOLVED that Cllr. Spencer was duly elected Chairman of Planning.
- 19243 Apologies for Absence**
Cllr Hearn
Mrs Holcombe (holiday)
- 19244 New Bersted Planning Advisory Group Meeting for Bersted Strategic Allocation**
Cllrs Greenway and Spencer volunteered to attend the quarterly meetings with Arun District Council. The Deputy Clerk informed members the meeting scheduled for 12 November had been cancelled by Arun DC.
RESOLVED to appoint Cllrs Greenway and Spencer as representatives of Bersted Parish Council at the quarterly meetings.
ACTION the Deputy Clerk to provide Cllrs Greenway and Spencer with Arun DC's terms of reference for the Planning Advisory Group.
- 19245 Declarations of Interests**
None
- 19246 Public Session**
None
- 19247 Minutes of the Last Meeting 1st October 2019**
RESOLVED that the Minutes of the Meeting of 1st October 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 19248 Matters Arising from the Minutes**
Minute 19224 – Cllr Knight noted that the fee of £311 was waived as the Parish Council already had a licence to have a sign opposite the driveway.
- 19249 Planning Applications Received**
- a) App. No. BE/100/19/PL
Site: Springfields, Chichester Road, Bersted
Application: 2 No. dwellings. This is a departure from the Development Plan.
RESOLVED to make the following comment: NO OBJECTION
- b) App. No. BE/103/19/RES
Site: Land west of New Barn Lane, Bersted
Application: Approval of reserved matters following grant of BE/77/16/OUT and BE/40/18/PL for 50 No. residential units with associated roads, drainage & other related infrastructure.
RESOLVED to make the following comment: - NO OBJECTION

- c) App. No. BE/106/19/PL
 Site: Land West of New Barn Lane, Bersted
 Application: Change of use of land to residential curtilage associated with planning permission BE/77/16/OUT
RESOLVED to make the following comment: - NO OBJECTION
- d) App. No. BE/108/19/HH
 Site: Anderson Cottage, Shripney Road, Bognor Regis
 Application: Removal of existing conservatory, rear extension and alterations to roof to provide first floor accommodation.
RESOLVED to make the following comment: - NO OBJECTION
- e) App. No. BE/112/19/PL
 Site: Land adjacent to 12 Plover Close, Bognor Regis
 Application: 1 No. dwelling (re submission following BE/65/19/PL)
RESOLVED to make the following comment: - NO OBJECTION
- f) App. No. BE/113/19/HH
 Site: 1 Homing Gardens, Bersted
 Application: First floor extension & re positioning of boundary wall. This application affects the character & appearance of the North Bersted Conservation Area. This application affects the setting of a listed building.
RESOLVED to make the following comment: - NO OBJECTION

19250

Planning Decisions

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

19251

Signage for the Parish Council driveway

The Deputy Clerk updated members that there is permission to move the sign to the opposite side as the Council has a licence already approved. Await the consideration of the Council, at the meeting on 12 November, to the cost of moving the sign (£501.25 +VAT)

19252

Tree Preservation Orders (TPO)

Cllr Greenway circulated 4 locations to consider applying for Tree Preservation Orders.

- 1) Trees off Oldlands way roundabout
- 2) Trees lining Rowan Way between the relief road and Bersted Brooks
- 3) Trees between the Trees Estate and Stoneage Close
- 4) Trees on the corner of Rowan Way and North Bersted Street

Members considered the above and agreed that applications should be made on these locations.

RESOLVED to apply for Tree Preservation Orders on the 4 locations.

ACTION the Deputy Clerk to apply to Arun DC for Tree Preservation Orders on the 4 locations.

19253

Correspondence

An email regarding the Arun District Design Guide Supplementary Planning Document consultation. Thanking the parish for taking part. A copy of the overview of the key themes was circulated.

An email from NALC regarding Neighbourhood Planning and Community Health and Wellbeing. Email circulated.

Notice of appeal of Planning Application BE/107/18/PL – 42 Westfield. Any further representations to be received by 27th November.

19254 Urgent Matters

There being no further business the Chairman closed the meeting at 19:27

Signed..... Committee Chairman Date

Subject to ratification