

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 3<sup>rd</sup> JULY 2018  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. R. Dear, K. Greenway, Miss Kapp, B. Knight, J. Spencer, P. Woodall and Mrs G. Yeates (Chairman).

In attendance: 0 member of the public  
Mrs Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)

**18097 Apologies for Absence**  
Cllrs Barratt and Meagher

**18098 Declarations of Interests**  
None

**18099 Public Session**  
None

**18100 Minutes of the Last Meeting 5<sup>th</sup> June 2018**  
**RESOLVED** that the Minutes of the Meeting of 5<sup>th</sup> June 2018, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**18101 Matters Arising from the Minutes**  
Minute 18064 – Cllr Knight informed members the Fir Tree roots have been dealt with.

**18102 Planning Applications Received**

a) App. No. BE/61/18/HHL  
Site: 3 Renoir Court, Bersted  
Application: Removal of existing conservatory & erection of rear single storey extension

**RESOLVED to make the following comment: NO OBJECTION**

b) App. No. BE/65/18/PL  
Site: 78 Addison Way, Bersted  
Application: Two storey side extension

**RESOLVED to make the following comment: NO OBJECTION**

c) App. No. BE/67/18/PL  
Site: Bartons County Infant School Bersted  
Application: Variation of condition 3 following approval of BE/49/17/PL to allow the continued use of Bartons County Infant School & retention of temporary buildings until 30 September 2019.

**RESOLVED to make the following comment: NO OBJECTION** but there is a continuing concern with regard to the buses parking in Rowan Way to drop off children for the school.

d) App. No. BE/66/18/PL  
Site: 1 Nye Cottages, Shripney lane  
Application: Change of use from single dwelling house with garden building at rear to a mixed use with dwelling house & only the garden building at rear to be used as a holiday let.

**RESOLVED to make the following comment: NO OBJECTION**

- 18103 Planning Decisions**  
Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.
- 18104 Meeting with Linden Homes 12<sup>th</sup> June**  
The Deputy Clerk informed members that she, with Cllr Knight and the Clerk had met with Robin Pearlman of Linden Homes. He came to inform Cllr Knight that they were applying for planning permission for another 10 homes. They had realised the large 4 bed houses would not sell as well as 2/3 bed semi detached or terraced so they were changing the plans. They will be lodging them as two separate applications.
- 18105 2018 Strategic Transport Investment Programme**  
West Sussex County Council are inviting stakeholders to identify potential priorities for investment. Any priorities identified should be submitted by 20<sup>th</sup> July.  
Members had a discussion on potential sites, such as Salt Box Field, access to the relief road from there and A29 re alignment through Shripney.  
Cllr Mrs Yeates and other members felt that these should be prioritised on the proforma document and sent to WSCC Planning and Transport Policy Team for consideration.  
**RESOLVED** Cllr Mrs Yeates to complete the forms with the two priorities at Salt Box Field and A29 re alignment through Shripney.  
**ACTION** Cllr Mrs Yeates to complete the form for members to review at the July Council Meeting.
- 18106 Small Sites DPD briefing from Arun DC 15<sup>th</sup> June**  
Cllr Mrs Yeates and the Clerk attended this meeting at Arun's Civic Office. Cllr Mrs Yeates explained that Arun DC need to find another 1250 homes for the Local Plan, through a small sites Development Plan Document. They will be using a methodology to work out what will be shared out to the Town and Parishes. They will be sending out a letter to the Town and Parishes explaining this shortly with the proposed allocations.
- 18107 Focus Group Meetings**  
Cllr Spencer informed members that there was nothing much to report, but the focus group would be attending the Parish Festival.
- 18108 Bersted Buzz – Planning Article**  
Members discussed this and agreed that to start with they could introduce the Planning Committee and mention the extension of time to the Barton School site. Cllr Mrs Yeates informed members an agent for Landlink had contacted the office to speak to the Chairman of Planning. Cllr Mrs Yeates has spoken to them as they were interested to here the views of the Parish on Arun DC's annual call for sites. Landlink were interested in promoting sites at Shripney Manor and an extension site for West Bersted. Cllr Yeates thought this may be of interest to residents and be included in a future Bersted Buzz. Also for consideration later could be Community Land Trusts.
- 18109 Correspondence**
- Letter from BR Town Council sent to WSCC cabinet member regarding the Bognor Regis refuse site
  - Letter from WSCC regarding the proposed modifications to the Joint West Sussex Minerals Local Plan
  - Letter from Lichfields – agent for the Church Commissioners regarding the Parish response to BE/40/18/PL
  - Notification of a Development Control Committee Meeting on 11 July at 2.30pm for BE40/18/PL – New Barn Lane – access to Church Commissioners land

**18110          Urgent Matters**

None

There being no further business the Chairman closed the meeting at 20:18

**Signed..... Committee Chairman          Date .....**

*Subject to Ratification*