

**MINUTES OF THE ANNUAL ELECTORS' MEETING OF
THE PARISH OF BERSTED
HELD AT 18.30 ON TUESDAY 28th MARCH 2017
AT JUBILEE HALL, CHALCRAFT LANE**

Cllr Knight welcomed Marcia Nguyen and Martin White from St Wilfrid's Hospice. Marcia Nguyen and Martin White gave a presentation on the end of life care that St Wilfrid's Hospice provide. These include in patient care, day hospice, home visits and a 24 hour phone line. To run the charity, it costs around 7 million pounds a year. Funding is received from an NHS grant which covers 13% of their costs and the remainder is through fund raising, charity shops and donations. They have 250 staff, 280 volunteers and 200 volunteers that work in their charity shops. The charity is having a new centre built in Bosham which will have 18 beds and is due to open in January 2019. The charity organise fund raising events such as the "Moonlight Walk" in Chichester over 5 or 10 miles, which is due to take place on 6th May. Cllr Knight thanked them both for their informative presentation.

The official Electors' meeting began at 19.12

Present: Cllr. B. Knight, Chairman of Bersted Parish Council, in the Chair.
8 councillors, 12 members of the public and Kevin Smith of the Bognor Post, as shown in the Register of Attendance appended to a copy of these Minutes.
Mrs. D Holcombe, Clerk to Bersted Parish Council and Mrs S. O'Connell, Assistant Clerk to Bersted Parish Council.

Minute 1 Chairman's Welcome and Confirmation of the Meeting

Cllr Knight, the Chairman, welcomed the electors and opened the Annual Meeting of Electors.

Minute 2 Minutes of the Annual meeting of 22nd March 2016

The Minutes of the Annual Meeting of Electors 22nd March 2016 were signed by the Chairman as a true record.

Minute 4 Chairman's Report.

The Chairman presented an informative report on the issues in Bersted over the past year including the untimely death of Cllr John Potter. The Chairman informed the electorate that the parish had contributed to a 5.7% decrease in Band D council tax. The Chairman expressed that challenges lay ahead for the Parish, especially regarding housing development being proposed for the area. The Chairman thanked the Clerk, Assistant Clerk, caretaker, groundsman and all councillors for their continued work for the council and its electorate.

Minute 5 Committee Reports

Report by the Chairman of the Finance & General Purposes Committee.

Cllr Lainchbury gave a brief verbal report on the expenditure of the council over the 2016-2017 financial year. He explained that Reserves were healthy and although were reduced by the extension being built to form a new meeting room, it had achieved all expectations, due to the previous Clerks good housekeeping. Income from the hall was £15k per annum, continually rising each year.

Report by the Vice Chairman of the Planning, Amenities & Environment Committee.

Cllr Mrs Yeates, reiterated the Chairman's comments regarding the late Cllr Potter, who had been Chairman of the Planning Committee for several years and his wealth of knowledge would be greatly missed. Cllr Mrs Yeates read out her written report which included the challenges ahead for the parish regarding future proposed large housing developments in and around Bersted and its effect on the made Bersted Neighbourhood Development Plan. A copy of the report was circulated and is appended to these minutes.

Report by the Chairman of the Community Resources Committee.

Cllr Lury read out his written report, thanking the Vice Chairman Hugh Carey and other committee members for another productive year. He gave special thanks to Philippa Seager for running Bersted in Bloom and Rod Hall who had served on the committee for 10 years and was now retiring.

A copy of the report was circulated and is appended to these minutes.

Minute 6 Reports from Parish Council Representatives to Outside Bodies**Trees Estate Residents' Association**

Cllr Heaton read out his written report explaining that the Residents' Association were still unable to replace the late Gez Watson. A copy of the report is appended to these minutes.

Bognor & Bersted Charities

Cllr Heaton read out his written report which is appended to these minutes.

Minute 7 Observations from County & District Councillors.

None

Minute 8 Motions received.

None.

Minute 9 Business Raised by Electors.

Electors enquired about who to contact regarding potholes in the road and fly tipping, was this something the Parish Council could do? Electors were informed that WSCC highways should be contacted regarding potholes and Arun DC cleansing department for fly tipping. There was also a website for "Love West Sussex" where people could report potholes and send photos of the said pothole.

The Parish Council could report problems on behalf of residents but needed to have details of the location etc. Advice from councillors was to report all incidents to the local authority individually as this was more likely to get results.

Electors also raised concerns about traffic doing u turns along the A29 carriageway to access new homes on the Richmond Lodge site in Shripney.

There being no further business the Chairman closed the meeting at 20:13

SignedChairman of Council Date