MINUTES OF THE MONTHLY MEETING OF BERSTED PARISH COUNCIL HELD AT 19:00 ON TUESDAY 12 FEBRUARY 2019 AT BERSTED JUBILEE HALL, CHALCRAFT LANE

Present: Cllrs R. Dear, K. Greenway, S. Hearn, J. Heaton, Miss W. Kapp,

B.D. Knight (Chairman), M.D. Lury, D. Meagher, J. Sorensen, J.R.W. Spencer (Vice

Chairman), P. Woodall and Mrs G. Yeates.

In attendance: 0 members of the public.

D. Cllr Mrs J Pendleton

C. Cllr F. Oppler

Kevin Smith Bognor Post

18379 Apologies for Absence

Cllrs C. Barratt and H. Carey

D. Cllrs Mrs S Bence and Mrs A Rapnik

18380 Declarations of Interests

None

18381 Public Session

None

18382 Minutes of the Council of 15th January 2019

RESOLVED that the Minutes of the Council of 15th January 2019, having been circulated

in advance, be taken as read and signed by the Chairman as a true record.

Matters Arising from the Minutes

None

18384 Reports from County & District Councillors

a) West Sussex County Council

C. Cllr D Edwards did not attend.

C. Cllr F Oppler did not have any reports but commented that the 2019/2020 budget

meeting was being held at Arun DC next week.

) Arun District Council

D. Cllr Mrs Rapnik sent her apologies.

D. Cllr Mrs Bence sent her apologies

D. Cllr Mrs Pendleton did not have anything specific to report but commented that with the election in May, there were briefing sessions being run for candidates at the end of

February.



18385 Committee Reports

a) Personnel Committee 17th January 2019

RESOLVED to adopt the Minutes of the Personnel Committee of 17th January 2019.

b) Forward Plan Group 17th January 2019

RESOLVED to adopt the Minutes of the Forward Plan Group of 17th January 2019.

c) Community Resources Committee 22nd January 2019

Cllr Lury gave a brief verbal report.

RESOLVED to adopt the Minutes of the Community Resources Committee of 22nd January 2019.

d) F&GP Committee 29th January 2019

Cllr Greenway gave a brief verbal report.

RESOLVED to adopt the Minutes of the F&GP Committee of 29th January 2019.

e) Planning, Amenities and Environment Committee 5th February 2019

Cllr Mrs Yeates gave a verbal report from the meeting.

RESOLVED to adopt the Minutes of the Planning, Amenities & Environment Committee of 5th February 2019.

18386 Financial Matters

a) To approve the Income and Expenditure report for January 2019

The January Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that the overall spend was where it should be at this time of year and casual booking income and Solar panel income were both up.

RESOLVED to approve the Income and Expenditure for January 2019. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.

18387 Council Policies

To consider and adopt the latest NALC model policy for Media & Communication.

Members agreed to adopt the policy for Media & Communication.

RESOLVED to adopt the policy for Media & Communication.

18388 Reports

a) Chairman

Cllr Knights report was circulated at the meeting and is appended to these minutes.

b) Clerk

The Clerk presented her written report which is appended to these minutes.

c) Deputy Clerk

The Deputy Clerk reported she had attended the Tea & Coffee Club in January, a meeting at Arun DC with Cllr Mrs Yeates regarding Non-Strategic Sites DPD and Neighbourhood Plans and the February Clerks Networking. The planter for Stroud Green has been ordered and is due at the end of March. Hall bookings are busy.

d) Reports from outside bodies

Cllr Meagher –Footpath over private land between Bognor Regis and Felpham

Cllr Meagher addressed members regarding a route used by walkers over private land that has been blocked off by the land owners. Cllr Meagher is trying to have this land designated as a public right of way, as the closure affects at lot of people that have been using this route for many years. He has over 20 witness statements saying this route has been used by residents going back 20 years. He will be making an application along with



others to WSCC for consideration. Felpham PC have been proactive and he would like the Bersted PC to consider giving a letter of support.

An item will be put onto the March Planning agenda for members to consider.

ACTION the Deputy Clerk to add as an item to the March Planning Agenda.

18389 Electors' Meeting 26th March 2019

Cllr Knight informed members that Sylvia Endacott will be coming to give an informative talk on Bersted.

18390 Chairman's Reception 28th March 2019

Cllr Knight informed members the wine had been bought on the recommendation of Cllr Lury and the food will be ordered.

18391 Correspondence the Clerk has received the following: -

- a) Email received from NALC -open letter to all Councillors.
- **b**) Newsletter from Sussex Police on Local Victim Support Services and Fraud newsletter in courier crime.
- c) Email received from SSALC weekly bulletin.
- d) Thank you letter from Bognor & Bersted Charities.
- e) Invitation from WSCC to comment by 18th March on the Soft Sand Review of the <u>West Sussex Joint Minerals Local Plan</u>.
- **f**) Email received from Arun DC- Town & Parish capacity profile proforma review (HELAA/NSS DPD) -inviting comments by 8th February.
- **g**) Email received from WSCC- formal consultation regarding -yellow double lines for the intersection of Elbridge Avenue with Pennicott Road/Merston Place, and at its intersection with Pennicott Road/Alding Crescent -comments by 14th February.
- **h**) This year's Great British Spring Clean will take place from 22 March 23 April 19, all Parish Councils encouraged to anticipate.
- i) Email received from Arun DC- confirming Election schedule and procedure for 2019 and purdah information.
- j) An email from pensions at WSCC of the transfer of pensions from Capita to Hampshire Pension Services.

18392 Urgent Matters

Cllr Meagher informed members he had attended a meeting where the state of Bersted Green Court was discussed as residents are upset about the lack of care shown by Arun DC to the upkeep of the building and the residents who live there.

D. Cllr Mrs Pendleton informed members she was aware that D. Cllr Mrs S Bence was dealing with issues there.

There being no further business the Chairman closed the meeting at 19:50		
Signed	Chairman	Date

