

**MINUTES OF THE MONTHLY MEETING  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 12 FEBRUARY 2019  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs R. Dear, K. Greenway, S. Hearn, J. Heaton, Miss W. Kapp,  
B.D. Knight (Chairman), M.D. Lury, D. Meagher, J. Sorensen, J.R.W. Spencer (Vice  
Chairman), P. Woodall and Mrs G. Yeates.

In attendance: 0 members of the public.

D. Cllr Mrs J Pendleton

C. Cllr F. Oppler

Kevin Smith Bognor Post

**18379 Apologies for Absence**

Cllrs C. Barratt and H. Carey

D. Cllrs Mrs S Bence and Mrs A Rapnik

**18380 Declarations of Interests**

None

**18381 Public Session**

None

**18382 Minutes of the Council of 15<sup>th</sup> January 2019**

**RESOLVED** that the Minutes of the Council of 15<sup>th</sup> January 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**18383 Matters Arising from the Minutes**

None

**18384 Reports from County & District Councillors**

**a) West Sussex County Council**

C. Cllr D Edwards did not attend.

C. Cllr F Oppler did not have any reports but commented that the 2019/2020 budget meeting was being held at Arun DC next week.

**b) Arun District Council**

D. Cllr Mrs Rapnik sent her apologies.

D. Cllr Mrs Bence sent her apologies

D. Cllr Mrs Pendleton did not have anything specific to report but commented that with the election in May, there were briefing sessions being run for candidates at the end of February.



- 18385 Committee Reports**
- a) **Personnel Committee 17<sup>th</sup> January 2019**  
RESOLVED to adopt the Minutes of the Personnel Committee of 17<sup>th</sup> January 2019.
  - b) **Forward Plan Group 17<sup>th</sup> January 2019**  
RESOLVED to adopt the Minutes of the Forward Plan Group of 17<sup>th</sup> January 2019.
  - c) **Community Resources Committee 22<sup>nd</sup> January 2019**  
Cllr Lury gave a brief verbal report.  
RESOLVED to adopt the Minutes of the Community Resources Committee of 22<sup>nd</sup> January 2019.
  - d) **F&GP Committee 29<sup>th</sup> January 2019**  
Cllr Greenway gave a brief verbal report.  
RESOLVED to adopt the Minutes of the F&GP Committee of 29<sup>th</sup> January 2019.
  - e) **Planning, Amenities and Environment Committee 5<sup>th</sup> February 2019**  
Cllr Mrs Yeates gave a verbal report from the meeting.  
RESOLVED to adopt the Minutes of the Planning, Amenities & Environment Committee of 5<sup>th</sup> February 2019.
- 18386 Financial Matters**
- a) **To approve the Income and Expenditure report for January 2019**  
The January Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that the overall spend was where it should be at this time of year and casual booking income and Solar panel income were both up.  
RESOLVED to approve the Income and Expenditure for January 2019. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.
- 18387 Council Policies**
- To consider and adopt the latest NALC model policy for Media & Communication.**  
Members agreed to adopt the policy for Media & Communication.  
RESOLVED to adopt the policy for Media & Communication.
- 18388 Reports**
- a) **Chairman**  
Cllr Knights report was circulated at the meeting and is appended to these minutes.
  - b) **Clerk**  
The Clerk presented her written report which is appended to these minutes.
  - c) **Deputy Clerk**  
The Deputy Clerk reported she had attended the Tea & Coffee Club in January, a meeting at Arun DC with Cllr Mrs Yeates regarding Non-Strategic Sites DPD and Neighbourhood Plans and the February Clerks Networking. The planter for Stroud Green has been ordered and is due at the end of March. Hall bookings are busy.
  - d) **Reports from outside bodies**  
**Cllr Meagher –Footpath over private land between Bognor Regis and Felpham**  
Cllr Meagher addressed members regarding a route used by walkers over private land that has been blocked off by the land owners. Cllr Meagher is trying to have this land designated as a public right of way, as the closure affects a lot of people that have been using this route for many years. He has over 20 witness statements saying this route has been used by residents going back 20 years. He will be making an application along with

