

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 1ST OCTOBER 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs R. Dear, K. Greenway, R. Headland, B. Knight, J. Spencer and D. Thompson

In attendance: 0 members of the public

Mrs Holcombe (Clerk/RFO) and Mrs O'Connell (Deputy Clerk)

19217 Apologies for Absence
Cllrs Hearn and Woodall

19218 Declarations of Interests
None

19219 Public Session
None

19220 Minutes of the Last Meeting 3rd September 2019
RESOLVED that the Minutes of the Meeting of 3rd September 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

19221 Matters Arising from the Minutes
None

19222 Planning Applications Received

a) App. No. BE/82/19/L
Site: The Elms, 78 North Bersted Street, Bersted
Application: Listed building consent for new boiler and flue
RESOLVED to make the following comment: NO OBJECTION

b) App. No. BE/99/19/HH
Site: 28 Sherwood Road, Bersted.
Application: Single storey rear extension and loft conversion
RESOLVED to make the following comment: - NO OBJECTION

19223 Planning Decisions
Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

19224 Signage for the Parish Council driveway
To consider and agree which option to take for better signage for the Community Centre.

i) Ask WSCC Highways if the existing sign can be moved as it is obscured by a tree.

ii) Complete a WSCC Highways application for permission to have a new sign opposite the driveway to the Community Centre. A fee of £311 is required by WSCC Highways for the application. Members discussed the two options and asked for it to be deferred until the November Meeting when more information could be given.

RESOLVED to defer until the November Meeting.

ACTION the Clerk and Deputy Clerk to contact Highways for information on moving the sign and any possible costs.

19225 Tree Preservation Orders (TPO)

Cllr Greenway apologised as he had not had time to look at specific sites for consideration of a TPO and asked that this was itemised on the November Agenda for Planning. Members agreed. Cllr Spencer informed members that Wayne Jones has offered to inspect the trees when members agree specific sites. He is a tree warden and member of Friends of Bersted Brooks.

RESOLVED to add this item to the November Planning Agenda when more information is presented.

19226 Correspondence

Notification of Development Control Hearing on 9th October at 2.30pm for applications: -
BE/47/19/PL – 38 Chalcraft Lane – conversion of bungalow to 3 flats
BE/69/19/OUT – The Cottage, Shripney Road – development of 31 units by Robin Hood PH.
Cllr Headland to confirm he will attend.

CRPE planning training session at Haywards Heath on Saturday 30th November 2019.

Notice from Cllr Woodall resigning as Planning Committee Chairman.

19227 Urgent Matters

Cllr Spencer informed members the Willow Pond is having works done this week. Also, that the footpath from Rowan Way to the mini island at North Bersted Street has overgrown brambles.

There being no further business the Chairman closed the meeting at 19:27

Signed..... **Committee Chairman** **Date**