

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 6<sup>th</sup> AUGUST 2019  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs K. Greenway, R. Headland, S. Hearn, B. Knight, J. Spencer, D. Thompson and P. Woodall.

In attendance: 2 members of the public

Mrs Holcombe (Clerk/RFO) and Mrs O'Connell (Deputy Clerk)

**19142 Apologies for Absence**  
Cllr Dear

**19143 Declarations of Interests**  
Cllrs Hearn and Woodall declared a personal interest in application BE/83/19/PL

**19144 Public Session opened at 19:01**  
The applicants for BE/65/19/PL spoke about their application and members asked questions.

**19145 Minutes of the Last Meeting 2<sup>nd</sup> July 2019**  
**RESOLVED** that the Minutes of the Meeting of 2<sup>nd</sup> July 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**19146 Matters Arising from the Minutes**  
None

**19147 Planning Applications Received**

- a) App. No. BE/65/19/PL  
Site: Land adjacent to 12 Plover Close, Bognor Regis  
Application: 1 No. dwelling  
**RESOLVED** to make the following comment: - NO OBJECTION
- b) App. No. BE/75/19/HH  
Site: 5 Finch Gardens, Bersted  
Application: Loft conversion to form 2<sup>nd</sup> floor with front dormer projection.  
**RESOLVED** to make the following comment: - NO OBJECTION
- c) App. No. BE/79/19/PL  
Site: Land adjacent to Walnut Tree Cottage, Shripney Lane, Shripney  
Application: Single-storey bungalow on land adjacent to Walnut Tree Cottage & reinstatement of double garage to Walnut Tree Cottage from annexe/holiday let - This application may affect the character and appearance of the Shripney Conservation Area.  
**RESOLVED** to make the following comment: - OBJECT for the following: - Bersted Neighbourhood Plan Policies – ES1 – design of the new development and ES5 building design – members felt that the design was too modern and did not enhance or integrate with the surrounding character of the Shripney Conservation Area.

d) App. No. BE/81/19/PL  
 Site: Community Centre, Chalcraft Lane, Bersted  
 Application: Proposed conversion of existing store to hall/meeting room and proposed side extension as replacement store.

**RESOLVED** to make the following comment: - Support this application

e) App. No. BE/83/19/HH  
 Site: 13 Central Avenue, Bersted  
 Application: Single storey rear extension  
 Cllrs Hearn and Woodall declared a personal interest and took no part in the decision.

**RESOLVED** to make the following comment: - NO OBJECTION

**19148 Planning Decisions**

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

**19149 Arun Gypsy & Traveller and Travelling Show People Site Allocation Development Plan Consultation.**

Members considered the consultation and were pleased that Arun were looking at suitable sites. Members asked the Deputy Clerk to put their comments in to the consultation.

**RESOLVED** to respond to the consultation.

**ACTION** the Deputy Clerk to complete the consultation form and send to Arun DC.

**19150 Arun District Council Statement of Licensing Policy. Consultation until 29th August 2019.**

The Deputy Clerk explained some of the changes to members. Members agreed to respond to the consultation that licensees should be made to take more responsibility for clearing litter away from their premises, such as garages selling, alcohol, hot food and drinks and provide litter bins if they have not already done so.

**RESOLVED** to make the above comment regarding licensees being made to take more responsibility for clearing litter away from their premises, such as garages selling, alcohol, hot food and drinks.

**ACTION** the Deputy Clerk to respond on behalf of the Planning Committee.

**19151 Arun District Design Supplementary Planning Document – Town & Parish Consultation.**

Members considered the consultation and agreed the response to the questionnaire.

**RESOLVED** to respond to the consultation by completing the questionnaire.

**ACTION** the Deputy Clerk to forward the completed questionnaire to the consultants.

**19152 Correspondence**

Email from Arun DC regarding CIL Statement of Modifications Right to be Heard. Any person has the right to be heard by the CIL examiner in relation to the Statement of Modifications. A request to be heard must be submitted in writing to the Arun Planning Policy and Conservation Team between the following dates: 31 July 2019 and 28 August 2019. (email previously circulated to members)

**Reminder of Planning Training on Thursday 8th August at 7pm**

**19113 Urgent Matters**

Cllr Spencer informed members the Shripney sign needs cleaning and will be arranged to be done with the groundsman.

There being no further business the Chairman closed the meeting at 20:11

Signed..... **Committee Chairman**      **Date** .....