

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 5th MARCH 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs. K. Greenway, S. Hearn, B. Knight, D. Meagher, P. Woodall and Mrs G. Yeates (Chairman).

In attendance: 1 member of the public
Mrs D Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)

18393 Apologies for Absence

Cllrs R. Dear, Miss W. Kapp and J. Spencer

18394 Declarations of Interests

None

18395 Public Session

None

18396 Minutes of the Last Meeting 5th February 2019

RESOLVED that the Minutes of the Meeting of 5th February 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

18397 Matters Arising from the Minutes

Minute 18374/18376 – Cllr Mrs Yeates mentioned the HELAA sites and the email from D. Cllr Mrs Pendleton and hoped that the one for Shripney would not be considered due to its position.

18398 Planning Applications Received

- a) App. No. BE/11/19/HH
Site: Parkside Farm, Shripney Lane, Bersted
Application: Replacement outbuilding
RESOLVED to make the following comment: NO OBJECTION
- b) App. No. BE/12/19/L
Site: 375 Chichester Road, Bersted
Application: Listed Building Consent to replace dining room window with triple glazed plastic windows. Reduce size of replacement window. Replace bathroom & bedroom window at rear. The wooden back door in the dining room needs replacing to composite door. Insulate rear outside dining room wall. Cladded & insulated with Marley Weatherboard. Replace the old existing guttering on the entire house from old plastic to deep fill cast iron effect guttering. Replace the rotten front door with a composite door. Repair the front sash windows.
RESOLVED to make the following comment: NO OBJECTION
- c) App. No. BE/20/19/PL
Site: 40 Norbren Avenue, Bersted
Application: Dwelling ancillary to the main dwelling for an elderly relative
RESOLVED to make the following comment: OBJECT for the following :-
- PPS 7 (Addendum): Residential Extensions and Alterations Annex A: Extensions and Alterations to provide for Ancillary Uses states that “Proposals of this nature should be

designed in such a manner as to easily enable the extension to be later used as an integral part of the main residential property. Ancillary uses should provide limited accommodation and shared facilities, for example kitchens and be physically linked internally to the host property. Ancillary uses that could practically and viably operate on their own will not be acceptable” This application appears to fall in the category of an ancillary use that could viably operate on its own as a separate dwelling.

- It does not comply with Bersted Neighbourhood Development Plan policy ES1 – Design of new development as it is an overdevelopment of the site and does not blend into the appearance and character of the surrounding area
- Local Plan Policies DDM1 – Design and DDM4 – extensions and alterations of buildings

- d) App. No. BE/21/19/PL
 Site: Arun Retail Park, Shripney Road, Bognor Regis
 Application: External alterations to the front elevations of the retail terrace & minor alterations to the site layout.

RESOLVED to make the following comment: NO OBJECTION

- e) App. No. BE/25/19/PL
 Site: Arun Retail Park, Shripney Road, Bognor Regis
 Application: Refurbishment of car park, including minor alterations to car parking spaces, provision of new pedestrian links & other associated physical works.

RESOLVED to make the following comment: NO OBJECTION

18399 Planning Decisions

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

18400 Footpath over private land between Bognor Regis and Felpham

To consider and agree if Bersted will offer a letter of support to keep this footpath open. Cllr Meagher updated members. Members agreed to a letter of support with a disclaimer clause added. **RESOLVED** to offer a letter of support from the Parish Council with a disclaimer clause added.

18401 Public Rights of Way (PROW) – Bersted Summer Clearance schedule.

To consider if any other PROW in Bersted should be added to the list for a summer clearance. WSCC to be notified before 29th March 2019. Members discussed this and footpath 152 was put forward to be added to the WSCC PROW summer clearance list. Members asked that an item for public footpaths in Bersted was put onto the April Planning Agenda **RESOLVED** to ask for footpath 152 to be added to the summer clearance list. **ACTION** the Deputy Clerk to add Bersted public footpaths to the April Planning Agenda.

18402 Correspondence

The Clerk has received the following: -

Notification of a Development Control Meeting at 2.30pm on 6th March, Application BE/81/18/PL – 324 Chichester Road.

Notification of a Consultation on the A29 Realignment that runs until 26 April. Members asked for this to be put as an item on the April Planning Agenda.

ACTION the Deputy Clerk to add an item to the April Planning Agenda

18403 Urgent Matters

Cllr Mrs Yeates brought to the attention of members that a field along the Shripney Road had been subject to a lot of tree cutting by the landowner. She had made enquiries to Arun DC about this and they had sent an officer to investigate. The Arun officer had said the trees did not have preservation orders on them but some of those that were will have Tree Preservation Orders.

Cllrs Hearn and Woodall asked members if they were aware of any reports of residents at Marigolds Caravan Park receiving letters reportedly being from the police or Arun DC regarding lease extensions at the park. Members were not aware of anything. Cllr Mrs Yeates said she would find out some information for them.

There being no further business the Chairman closed the meeting at 20:15

Signed..... Committee Chairman Date

Subject to Ratification