

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 5<sup>th</sup> FEBRUARY 2019  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. R. Dear, K. Greenway, S. Hearn, Miss W. Kapp, B. Knight, D. Meagher, J. Spencer, P. Woodall and Mrs G. Yeates (Chairman).

In attendance: 1 member of the public  
Mrs D Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)

**18367 Apologies for Absence**  
None

**18368 Declarations of Interests**  
Cllr Greenway declared a personal interest in application BE/123/18/HH.

**18369 Public Session opened at 19:01**  
The member of the public present enquired about the emptying of dog bins, as it appears that these are not being done regularly. Members agreed this was a problem and should be reported to Arun through their website. The session closed at 19:03

**18370 Minutes of the Last Meeting 8<sup>th</sup> January 2019**  
**RESOLVED** that the Minutes of the Meeting of 8<sup>th</sup> January 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**18371 Matters Arising from the Minutes**  
None

**18372 Planning Applications Received**

- a) App. No. BE/6/19/HH  
Site: 72 Sunningdale Gardens, Bersted  
Application: Two storey side/rear extension  
**RESOLVED to make the following comment: NO OBJECTION**
- b) App. No. BE/9/19/PL  
Site: Bognor Regis Flying Club, LEC Airfield, Shripney Road  
Application: Steel portal frame hanger. This application is a departure from the Development plan.  
**RESOLVED to make the following comment: NO OBJECTION** but ask that it is visually integrated with its surrounding.
- c) App. No. BE/123/18/HH  
Site: Liseve Lodge, 84 North Bersted Street, Bersted  
Application: Retention of single storey covered structure for eating area, summer house & extension to existing shed. This application affects the character & appearance of North Bersted Conservation Area.  
**RESOLVED to make the following comment: NO OBJECTION**  
Cllr Greenway declared a personal interest.

- d) App. No. BE/138/18/HH  
 Site: 25 South Way, Bersted.  
 Application: Single storey rear extension & internal alterations  
**RESOLVED to make the following comment: NO OBJECTION**
- e) App. No. BE/140/18/A  
 Site: Unit 8 Clock Park, 8 Shripney Road, Bersted  
 Application: Display of 1 x internally illuminated fascia with deatyre LED strip above, 1 x internally illuminated projecting sign and 1 x non-illuminated totem sign.  
**RESOLVED to make the following comment: NO OBJECTION but members asked that the illuminated signs are not on 24hrs a day.**

18373

**Planning Decisions**

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

18374

**Arun DC Town & Parish Capacity Profile Proforma**

This document will be used as part of the evidence base for the Non-Strategic Site Allocations Development Plan Document. Members went through the form adding or amending information for the Deputy Clerk to return to Arun DC.

**ACTION** the Deputy Clerk to return the completed form to Arun DC by 8<sup>th</sup> February.

18375

**Traffic Regulation Order (TRO) Consultation – Elbridge Avenue, Bersted**

Members noted the TRO and agreed with it but had no comments to make on the consultation.

18376

**Non-Strategic Site Allocations Development Plan Document (DPD) – Town & Parish Meeting at Arun Civic Centre on 30<sup>th</sup> January.**

Cllr Mrs Yeates and the Deputy Clerk attended this meeting.

The Non-Strategic Site Allocations Development Plan Document is being prepared to make up the shortfall of approx 1250 houses needed in the Local Plan to meet the targets.

The meeting was to inform the parishes as to the position of the preparation of this document, the time scales involved and how they are initially assessing the sites by showing examples. The sites are shown on the HELAA map. The sites have either been identified by parishes or Arun DC. 8 Parishes are relooking at their Neighbourhood Plan or adding additional sites in their draft plans, 13 parishes are leaving the choice to Arun.

18377

**Correspondence**

The Clerk has received the following: -

An email from WSCC regarding Soft Sand Review of the West Sussex Joint Minerals Local Plan: Issues and Options Consultation (Regulation 18)

An email from a Yapton resident regarding the old Ford to Hunston Canal and whether the parish wished to contribute to the aims of Friends of the Old Ford to Hunston Canal in preserving the remains of it.

An email from Bognor Town Council informing neighbouring parishes that they will be sending out a survey to households within six wards of Bognor Regis seeking their opinion on Arun District Council's previous consultation on the regeneration of Bognor Regis and the proposed plans for the Linear Park, now named Pavilion Park.

Notice of a Development Control Meeting on 13<sup>th</sup> February at 2.30pm regarding BE/85/18/PL Orchard Caravan Park.

Notice of an appeal made to the Secretary of State against Arun’s decision to refuse planning permission for BE/17/18/PL – 37 Norbren Avenue.

**18378**

**Urgent Matters**

Cllr Meagher reported that he was co ordinating statements regarding the closure of a well-used route through private land located near to LEC airfield and Bognor Golf Course through to Downview Primary School at Felpham. The route has been blocked off by the new land owners. He is hoping to have the footpath designated as a permissive right of way. He will be speaking to members at the full Council meeting next week.

There being no further business the Chairman closed the meeting at 20:15

**Signed..... Committee Chairman      Date .....**

Subject to Ratification