

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 20:05 ON TUESDAY 21st MAY 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs. S. Hearn, Miss Kapp, B. Knight and J. Spencer,

In attendance: 1 member of the public

Mrs Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)

19042 Election of Committee Chairman

Cllr Woodall was proposed by Cllr. Knight and Seconded by Cllr. Spencer
Cllr. Woodall was elected unopposed as Committee Chairman.

RESOLVED that Cllr. Woodall was duly elected Chairman of Planning.

19043 Election of Committee Vice Chairman

Cllr. Spencer was proposed by Cllr. Hearn and Seconded by Cllr. Knight
Cllr. Spencer was elected unopposed as Committee Vice Chairman.

RESOLVED that Cllr. Spencer was duly elected Vice Chairman of Planning.

19044 Apologies for Absence

Cllrs Dear and Woodall

19045 Declarations of Interests

None

19046 Public Session opened at 20:07

None

19047 Minutes of the Last Meeting 2nd April 2019

RESOLVED that the Minutes of the Meeting of 2nd April 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

19048 Matters Arising from the Minutes

Minute 18441 – Cllr Knight reported he had visited Greystone Avenue and the vehicle in question was not illegally parked but did cause some obstruction.

19049 Planning Applications Received

- a) App. No. BE/47/19/PL
Site: 38 Chalcraft Lane, Bersted
Application: Addition to first floor to existing bungalow to allow conversion to 2 x 1 bedroom flats and a studio flat.

RESOLVED to make the following comment: OBJECT for the following: -

Does not conform to Arun Local Plan Policy DDM4 – the dormer windows overlook neighbouring properties, siting of bin and cycle stores up to the neighbouring boundary, amenity space for 3 flats look in adequate. A general overdevelopment of the existing site.

Does not comply with Bersted Neighbourhood Development Plan Policy HDQ8 for the minimum of 2 parking spaces per dwelling

- b) App. No. BE/50/19/HH
 Site: 22 Clydesdale Gardens, Bersted
 Application: Rear dormer and enlargement of barn end (reducing hipped end) to improve headroom for loft conversion. This application affects the character and appearance of the North Bersted Conservation Area.

RESOLVED to make the following comment: NO OBJECTION

- c) App. No. BE/52/19/HH
 Site: 1 Heron Close, Bognor Regis
 Application: Loft conversion to form new 2nd floor front dormer projection

RESOLVED to make the following comment: - NO OBJECTION

- d) App. No. BE/58/19/RES
 Site: The Cottage, Shripney Road, Bognor Regis
 Application: Application for approval of reserved matters following outline permission BE/63/17/OUT & variation of condition BE/131/18/PL for replacement dwelling at the southern end of site (Phase 1)

RESOLVED to make the following comment: - NO OBJECTION

19050 Planning Decisions

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

19051 Planning Training 8th August 2019 at 7pm

The Deputy Clerk informed members that training had been arranged for 8th August at Bersted Jubilee Hall with Lindsay Frost from SSALC. Other Parishes had been invited to send their Councillors for this training and the Clerk is collating figures. All members of the Planning Committee would be attending.

19052 Correspondence

An email informing the Council that their listed Asset of Community Value for Durlston Drive Post Office expires on 5th June 2019. The Deputy Clerk asked if members wanted to consider applying for the listing again.

ACTION the Deputy Clerk to add as an item to the June Agenda for consideration.

19052 Urgent Matters

The Deputy Clerk informed members that she had received a letter from a resident regarding a rat infestation in New Barn Lane, Brazwick Avenue and Braemar Way.

There being no further business the Chairman closed the meeting at 20:31

Signed..... Committee Chairman Date