

**MINUTES OF THE ANNUAL ELECTORS' MEETING OF
THE PARISH OF BERSTED
HELD AT 19.00 ON TUESDAY 26th MARCH 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Cllr Knight welcomed Sylvia Endacott to the meeting.

Sylvia Endacott gave the Electors' a talk on the history of Bersted from the origins of its name, to some historical buildings in the parish, the change of name of some of the roads, the development down Newtown Avenue in 1930's, the use of the fields down Chalcraft Lane as an airfield during WWII to the present day. She then took questions. At the end of the talk Sylvia presented the Parish Council with 4 display boards made up showing the history of Bersted, which the Parish Council will proudly display in the hall.

Cllr Knight thanked her for her informative talk and the history boards.

The official Electors' meeting began at 19.55

Present: Cllr. B. Knight, Chairman of Bersted Parish Council, in the Chair.
11 Councillors and 17 members of the public, as shown in the Register of Attendance appended to a copy of these Minutes.
Mrs. D Holcombe, Clerk to Bersted Parish Council and Mrs S. O'Connell, Deputy Clerk to Bersted Parish Council.
D. Cllrs Mrs J Pendleton and Mrs A Rapnik. Mrs Pendleton left at 20.00 to attend another meeting.

Minute 1 Chairman's Welcome and Confirmation of the Meeting

Cllr Knight, the Chairman, welcomed the Electors and opened the Annual Meeting of Electors.

Minute 2 Minutes of the Annual meeting of 28th March 2018

The Minutes of the Annual Meeting of Electors' 28th March 2018 were signed by the Chairman as a true record.

Minute 4 Chairman's Report.

The Chairman presented an informative report on the issues in Bersted over the past year and the plans for the future. The Chairman thanked the Clerk and Deputy Clerk for their administrative work for the Council and the Caretaker and Groundsman for their hard work in maintaining the building and grounds at Bersted Jubilee Hall.

A copy of the report is appended to these minutes.

Minute 5 Committee Reports

Report by the Chairman of the Finance & General Purposes Committee.

Cllr Greenway gave a verbal report on the expenditure of the Council over the 2018-2019 financial year. Reporting that the Council had supported several local groups and charities through its grant scheme and that the budget for this will go up for the 2019-2020 financial year to £5000.00.

Report by the Chairman of the Planning, Amenities & Environment Committee.

Cllr Mrs Yeates read out her written report explaining that it has been another challenging year on the planning side.

A copy of the report is appended to these minutes.

Report by the Chairman of the Community Resources Committee.

Cllr Lury read out his written report remarking that the committee supported the play scheme during the summer and the success of the monthly Tea & Coffee Club started last year. He thanked committee members and community representatives for their support. A copy of the report is appended to these minutes.

**Minute 6 Reports from Parish Council Representatives to Outside Bodies
Trees Estate Residents' Association**

Cllr Heaton gave a verbal on report for the Trees Estate. He explained that it was quiet at the moment, but the Estate has the full support of Arun District Council and that the summer play scheme had resulted in new friendships being made amongst the parents. A copy of the report is appended to these minutes.

Bognor & Bersted Charities

Cllr Heaton gave a verbal report as a representative for Bersted Parish Council, explaining that the charity gives out grants throughout the year to worthy causes. A copy of the report is appended to these minutes.

Minute 7 Observations from County & District Councillors.

C. Cllr David Edwards sent his apologies but had sent a report that he was not happy with the A29 re alignment and would be speaking to the Cabinet Member for Highways about the matter.

D. Cllr Mrs A Rapnik shared the concerns of C. Cllr D Edwards with regards to the A29 re alignment.

Minute 8 Motions received.

None.

Minute 9 Business Raised by Electors.

Q1) An elector asked that the website contains photographs of all the Councillors with a summary of their intentions as a Parish Councillor.

A1) The Clerk informed them that this was something that would be looked at when the new Council formed after the elections in May.

Q2) An elector asked why the meetings of the Council seemed to be short, saying that items could not be debated properly.

A2) The Chairman and Clerk both responded to the question informing them that most items on the Council agenda have been discussed at other committee meetings and that papers are forwarded in advance of meetings for Councillors to be able to make informed decisions.

There being no further business the Chairman closed the meeting at 20:44

SignedChairman of Council Date