

**MINUTES OF THE MONTHLY MEETING OF BERSTED COUNCIL  
HELD AT 19:00 ON TUESDAY 14 JANUARY 2020  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs K. Greenway, R. Headland, P. Hastings, S. Hearn, J. Heaton, W. Kapp, B.D. Knight (Chairman), R. Outen, D. Thompson, P. Woodall.

In attendance: 1 member of the public (Bognor Post).  
Mrs D. Holcombe (Clerk/RFO)

- 19333 Apologies for Absence**  
Deputy Clerk  
Cllr Spencer and Dear  
D. Cllrs Lury and Yeates
- 19334 Declarations of Interests**  
Cllr Woodall -item 8b
- 19335 Public Session**  
None.
- 19336 Minutes of the Council of 10<sup>th</sup> December 2019**  
**RESOLVED** that the Minutes of the Council of 10<sup>th</sup> December 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 19337 Matters Arising from the Minutes**  
Minute
- 19338 Reports from County & District Councillors**
- a) **West Sussex County Council**  
C. Cllr D. Edwards did not attend or report.  
C. Cllr F. Oppler did not attend or report.
- b) **Arun District Council**  
D. Cllr Batley was in attendance and gave a brief report.  
D. Cllr Lury and Yeates sent their apologies.  
D. Cllr Mrs Yeates sent in a report which is appended to these minutes.
- 19339 Committee Reports**
- a) **Planning, Amenities and Environment Committee 7<sup>th</sup> January 2020**  
Cllr Headland gave a verbal report.  
**RESOLVED** to adopt the Minutes of the Planning, Amenities & Environment Committee of 7<sup>th</sup> January 2020.
- Matters arising from Minute 19331 Operation Watershed**  
Cllr Hastings raised his concerns as to what happens when riparian responsibility is not adhered to. Cllr Knight informed members that this is a concern that is being raised at tomorrow's Infrastructure meeting with West Sussex County Council and Arun District Council.
- 19340 Financial Matters**
- a) **To approve the Income and Expenditure report for December 2019**  
The December Income and Expenditure Report was circulated at the meeting to all members. The Clerk/RFO explained that income and expenditure are as expected.



**RESOLVED** to approve the Income and Expenditure for December 2019. A copy is appended to the signed copy of these Minutes.

- b) **To approve a 50% hall hire reduction for the SERV Sussex at Bersted Jubilee Hall on Saturday 29<sup>th</sup> February 2020.**

**RESOLVED** to agree the **free** hire of the hall to SERV Sussex at Bersted Jubilee Hall on Saturday 29<sup>th</sup> February 2020.

Cllr Woodall left the meeting for this item and Cllr Hearn abstained from the vote.

**ACTION** Clerk/RFO to send a letter to confirm Councils agreement for **free** hire of the hall to SERV Sussex on Saturday 29<sup>th</sup> February 2020.

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**Reports**

- a) **Chairman**

Cllr Knight’s report was circulated at the meeting and is appended to these minutes.

- b) **Clerk/RFO**

The Clerk/RFO presented her written report which is appended to these minutes.

- c) **Deputy Clerk/DPO**

The Deputy Clerk gave no report due to illness.

- d) **Reports from outside bodies: -**

**Bognor and Bersted Charities**

Cllr Heaton gave a brief report which is appended to these minutes.

**Business Forum**

Cllr Knight and Outen gave a brief overview of the meeting which took place with The Regis School Principal Mr Mike Garlick and Council on the 18<sup>th</sup> December, it was a very positive meeting Mr Garlick suggested a meeting at the school so that Cllrs Lury and Outen could meet with the youth representatives. Cllr Lury thanked Mr Garlick for giving up so much of his time. The next Business Meeting is scheduled on the 25<sup>th</sup> March at the Royal Café, time tbc.

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**Correspondence the Clerk has received the following: -**

- a) Confirmation from Arun DC concerning Councillor Tax arrears and rules/restrictions on voting.
- b) Email from NALC to confirm their focus over the next 3 years will be health and wellbeing, climate emergency and engaging young people.
- c) Email from WSCC regarding funds remaining for Operation Watershed available to Parishes.
- d) Newsletter from Sussex Police confirms their launch of a new Tactical Enforcement Unit (TEU).
- e) **NALC Consultation** response to the consultation “Strengthening police powers to tackle unauthorised encampments” deadline Wednesday 19th February 2020.

**Reminders**

15<sup>th</sup> January from 10am: Infrastructure, Forward Plan and Personnel.

15<sup>th</sup> January 7pm -39 Club -Cllr Outen.

21<sup>st</sup> January: Tea & Coffee 2-4, 6pm Bersted Show Committee and 7pm Community Resources.

23<sup>rd</sup> January 6-8pm -The Novium -Cllr Kapp and Spencer.

29<sup>th</sup> January 9am -The Regis School -Cllr Lury and Outen.

19343

**Urgent Matters** none

**There being no further business the Chairman closed the meeting at 19:31**

Signed .....Chairman

Date .....

