



Bersted Parish Council

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**NOTICE IS HEREBY GIVEN THAT THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
 OF BERSTED PARISH COUNCIL WILL MEET AT 19:00 ON TUESDAY 5th DECEMBER 2017
 AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

Members of the Committee: Cllr. C. Barratt, K. Greenway, Miss W. Kapp, P. Ralph and Mrs G. Yeates.
 Chairman & Vice Chairman of Council *ex officio*.

Sue O'Connell, Deputy Clerk to the Council
 24th November 2017

AGENDA AND BUSINESS TO BE CONDUCTED

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions.

3. Minutes

Minutes of the Planning, Amenities & Environment Committee of 7th November 2017. Minutes have been circulated to Councillors.

4. Matters Arising from the Minutes

5. Planning Lists from Arun District Council

To consider and approve comments on planning applications received from Arun DC and other authorities. Plans received up to and including 5th December 2017 will be considered. The list can be found on the parish website.

6. Planning Decisions

To note decisions made by Arun DC.
 Full reasons for decisions and conditions imposed may be viewed at www.arun.gov.uk/planning.

7. Future Liaison arrangements between Arun District Council and Parish Councils

To consider and recommend a response to Council on 12th December. (previously circulated to members by email)
 RSVP required by 31st December 2017.

8. Shripney Caravan Park

- a. To note the briefing sent to Bersted D. Cllrs from Arun DC that there are planning and licencing issues at the caravan park. (previously circulated to members by email on 22 November)
- b. To consider and agree, if any action is required by Bersted Parish Council.

9. Focus Group

Cllr Mrs Yeates to give an update.

10. Correspondence

11. Matters Raised by Members

Matters considered by the Chairman to be of an urgent nature. Members should note that no decision can be made but, if necessary, the topic may be added to the next agenda.

Sue O'Connell Deputy Clerk
 24th November 2017

**MEMBERS OF THE PUBLIC ARE WELCOME AT ALL MEETINGS OF THE COUNCIL
 AND ITS COMMITTEES. THERE WILL BE THE OPPORTUNITY TO ASK QUESTIONS**