

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 1<sup>st</sup> MAY 2018  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. R. Dear, K. Greenway, Miss Kapp, B. Knight, J. Spencer, and G. Yeates (Chairman).

In attendance: 0 members of the public

Mrs Holcombe (Clerk) and Mrs S O'Connell (Deputy Clerk)

**17436 Apologies for Absence**  
Cllr Barratt.

**17437 Declarations of Interests**  
None

**17438 Public Session**  
None

**17439 Minutes of the Last Meeting 3<sup>rd</sup> April 2018**  
**RESOLVED** that the Minutes of the Meeting of 3<sup>rd</sup> April 2018, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**17440 Matters Arising from the Minutes**  
Minute 17411 – Cllr Spencer informed members that he has no information whether the new garage in the compound at Westfield had planning permission, but he will be follow this up at Arun DC.

**17441 Planning Applications Received**

- a) App. No. BE/34/18/HH  
Site: 34 Woodlands Road, Bersted  
Application: Demolition of carport and storage sheds and construction of 2 storey side extension

**RESOLVED to make the following comment: - NO OBJECTION** but would make the following comment that the parking arrangement does not appear to comply with Bersted Neighbourhood Development plan policy HDQ8 for 2 parking spaces per dwelling.

- b) App No. BE/36/18/HH  
Site: 52 Stroud Green Drive, Bersted  
Application: Dormer roof extensions to front & rear elevations

**RESOLVED to make the following comment: - NO OBJECTION**

- c) App. No. BE/38/18/RES  
Site: Land to the rear of 17, 19,21 and 23 Greencourt Drive, Bersted  
Application: Approval of reserved matters following outline consent BE/138/16/OUT for 2 No. dwellings.

**RESOLVED to make the following comment: - OBJECT for the following reason:**

The reserved matters do not comply with Bersted Neighbourhood Development plan policy HDQ8 for 2 parking spaces per dwelling. This site shows only 3 parking spaces.

- d) App. No. BE/40/18/PL  
 Site: Land west of New Barn Lane, Bersted  
 Application: New access from New Barn Lane to Land West of New Barn Lane & relocation of 5 No. existing parking spaces.

**RESOLVED to make the following comment: - OBJECT for the following reasons:**

- 1) **The proposed new entrance is unneighbourly to the bungalows (11 – 21 New Barn lane) directly in front of the access**
- 2) **Loss of parking for those bungalows 19 – 21 New Barn lane, removal of the 5 spaces to a new location inside the development does not guarantee that they will get use of them and is contrary to Bersted Neighbourhood Development plan policy HDQ8 for accessible car parking.**
- 3) **Highway safety and traffic, as bungalows 11 to 17 have driveways that are in direct line with the proposed access which may cause safety issues.**

**Please note the Council does not agree to the proposed potential footpath shown on the masterplan for access into Jubilee Field.**

- e) App. No. BE/46/18/HH  
 Site: 32 Clydesdale Gardens, Bersted  
 Application: Single storey rear extension. This application affects the character & appearance of North Bersted Conservation Area.

**RESOLVED to make the following comment: - NO OBJECTION**

#### 17442 Planning Decisions

Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.

#### 17443 To note the email from Arun DC regarding the Consultation on the Main Modifications to the Arun Local Plan.

- 1) Local Plan Inspectors final report due July 2018
- 2) Neighbourhood Development Plans funding available for new or modified plans from Arun DC and The Ministry of Housing, Communities and Local Government.
- 3) Meeting with Town/Parishes to discuss non-strategic site DPD on 15<sup>th</sup> June 2018, 10.30am at Arun DC. The Clerk and Cllr Mrs Yeates will be attending this meeting.

#### 17444 Focus Group Meetings

Cllr Spencer informed members that the group met recently, and maps supplied were taken away for investigation as to whether bats are in the field. Demonstration banners were being considered for houses fronting Chalcraft Lane. The next meeting is scheduled for 9<sup>th</sup> May.

#### 17445 Correspondence

- 1) Have your say on West Sussex Fire and Rescue Service, Consultation until 28 May - [www.westsussex.gov.uk/IRMP2018](http://www.westsussex.gov.uk/IRMP2018)
- 2) Horses ridden in Bersted Park contravenes the bye-laws. The Open Spaces Officer at Arun will be putting up No Horse Riding signs and bye-law signs.
- 3) CPRE have emailed that there is a consultation on the National Planning Policy Framework which includes an item that Neighbourhood plans could be reviewed every two years. CPRE are advising members to respond to this proposal and others. The deadline for the consultation is 10 May 2018. <https://www.gov.uk/government/consultations/draft-revised-national-planning-policy-framework>
- 4) the Deputy Clerk had received a letter from a resident regarding overhanging branches in public footpath 140 (Frador Road to Stroud Green, near fire station). She has contacted the public rights of way officer for the Bersted area at WSCC to investigate this and replied to the resident.

17446

**Urgent Matters**

Cllr Spencer informed members that the pothole on Shripney Road between Wayside and the Robin Hood PH is getting bigger and WSCC have yet to do anything. Also vehicles are speeding along the relief road making it difficult to cross from Shripney Lane to North Bersted Street.

There being no further business the Chairman closed the meeting at 20:47

Signed..... Committee Chairman      Date .....

Subject to Ratification