

**MINUTES OF THE MONTHLY MEETING
OF BERSTED COUNCIL
HELD AT 19:00 ON TUESDAY 8 OCTOBER 2019
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs R. Dear, K. Greenway, R. Headland, P. Hastings, S. Hearn, J. Heaton, W. Kapp, B.D. Knight (Chairman), M. Lury, R. Outen, J.R.W. Spencer (Vice Chairman), D. Thompson, P. Woodall and G. Yeates.

In attendance: 0 members of the public.
Mrs D. Holcombe (Clerk/RFO)
Kevin Smith– Bognor Post
C. Cllrs D. Edwards

19228 Apologies for Absence
Cllrs Batley
Deputy Clerk (Holiday)

19229 Declarations of Interests None

19230 Public Session No public in attendance.

19231 Minutes of the Council of 11th September 2019
RESOLVED that the Minutes of the Council of 11th September 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

19232 Matters Arising from the Minutes None

19233 Reports from County & District Councillors

a) West Sussex County Council

C. Cllr D. Edwards did attend and reported that he still has concerns over the additional units planned for Shripney, ie safety of the road. Regarding the A29 alignment there are still concerns over the safety of junctions.

C. Cllr F. Oppler did not attend or report.

b) Arun District Council

D. Cllr Batley sent his apologies due to illness, he did however send a report that he is still dealing with cases on tenancy issues in the parish and is working alongside Arun Housing officers to deal with issues at Bersted Court.

D. Cllr Lury reported that he is still highlighting the need to seriously consider the impacts of climate change when looking at proposals for new development on coastal plains. He would like to see in any proposed development more insistence for a higher quality build along with ECO elements and durability.

He would also like to see the Social Housing elements within new developments being integrated more discretely to avoid the Social Housing standing out. Government standards need to be issued to ensure this.

In his view the implications of reviewing the Local Plan would be costly and involve potential judicial issues with developers, there is a lot to consider before Arun could reach this stage.



D. Cllr Mrs Yeates reported she has attended meetings for the Police and Crime Panel, West Sussex Hospitals Foundation Trust Council of Governors, The Laburnum Centre, The Regis Centre and The Joint Arun & Chichester Community Safety Partnership.

19234

Committee Reportsa) **Community Resources Committee 17th September 2019**

Cllr Lury gave a brief verbal report.

RESOLVED to adopt the Minutes of the Community Resources Committee of 17th September 2019.

b) **Finance Committee 24th September 2019**

Cllr Heaton gave a brief verbal report.

RESOLVED to adopt the Minutes of the Finance Committee of 24th September 2019.

c) **Planning, Amenities and Environment Committee 1st October 2019**

Cllr Spencer gave a verbal report.

RESOLVED to adopt the Minutes of the Planning, Amenities & Environment Committee of 1st October 2019.

19235

Health & Safety Update

a) To approve the proposed Lone Worker Policy.

RESOLVED to approve the Lone Worker Policy.

b) **Update from Cllr Thompson and Deputy Clerk from their recent Health & Safety Course on 19 September 2019.**

The Deputy Clerk's report was circulated at the meeting to members.

Cllr Thompson gave a verbal report at the meeting to members.

19236

Financial Mattersa) **To receive confirmation from Moore the External Auditors that the 2018-2019 accounts have been signed off identifying no risks to the Council.**b) **To approve the Income and Expenditure report for September 2019**

The September Income and Expenditure Report was circulated at the meeting to all members. The Clerk explained that the overall spend was higher than expected because of the internal refurbishment of the hall and attendance at additional training courses.

RESOLVED to approve the Income and Expenditure for September 2019. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.

c) **To approve the spend the of £144 per annum for the AiRS (Action in Rural Sussex) subscription funding support service. To support the Councils funding applications towards the proposed extension.**

RESOLVED to agree the spend of £144 per annum for the AiRS subscription funding support service.

d) **To approve the spend on flyers for the Christmas Fayre, being held on 23 November 2019, proposed by Cllr Hearn.**

RESOLVED it unnecessary to approve further spend on flyers for the Christmas Fayre on 23rd November 2019 as Cllr Hearn had managed the banners and flyers within the banner budget.

19237

NALC update of the Model Financial Regulations.

To approve the Finance Committees recommendation to adopt the latest regulations.

RESOLVED to adopt the NALC update to the Financial Regulations.



19238 2020-2021 Draft Budget and Precept

To receive and, if agreed, approve the Finance and Community Resources Committee's recommendations of the 2020-2021 draft Budget and Precept, as proposed by the Clerk/RFO. **RESOLVED** to approve the draft Budget and Precept for 2020-2021.

19239 Reports

- a) **Chairman**
Cllr Knight gave a verbal report at the meeting.
- b) **Clerk/RFO**
The Clerk/RFO presented her written report which is appended to these minutes and issued a memo of reminder dates.
- c) **Deputy Clerk/DPO**
The Deputy Clerk/DPO had sent her apologies.
- d) **Reports from outside bodies Cllr Hastings attended the WSALC AGM and his report is appended to these minutes.**

19240 Correspondence the Clerk has received the following: -

- a) Sussex Police emails- ensuring safer Sussex and Tackling Knife Crime.
- b) Planning Compliance Case ENF/209/19 Babsham Business Centre.
- c) AiRS funding discussions for an inspire grant application towards future funding.

Further Correspondence received: -

A thank you letter from a resident for works achieved at the Willowpond.
 Agreement from Highways regarding the re-location of our access sign.
 Meetings arranged by the Clerk with Create and REBOOT regarding working together to achieve something for the older youth for next year. Clerk meetings to include regularly Chief Inspector District Commander for Chichester and Arun Jon Carter as requested by him.
 Notification from Arun DC that the first meeting of the Bersted Planning Advisory Group will take place here on 12th November 2.30-4.30. Attendees are by invite only under the Terms of Reference of Arun DC. Notification by CPRE also received for their event at Barnham Community Centre on Saturday 9th November time to be confirmed.

19241 Urgent Matters none

There being no further business the Chairman closed the meeting at 20: 20

SignedChairman Date