

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 28<sup>th</sup> JANUARY 2020  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. R. Dear, K. Greenway, P. Hastings, J. Heaton (Committee Chairman),  
B. Knight and J. Spencer

**In attendance:** Mrs O'Connell (Deputy Clerk)  
BR Town Cllr and D. Cllr Steve Goodheart

**19354 Apologies for Absence**  
Mrs Holcombe (Clerk/RFO)  
Cllr Thompson

**19355 Declarations of Interests**  
Members were reminded that should interests arise during the meeting they should be declared at that time.  
Cllr Spencer declared a personal interest in minute 19359 – BR Armed Forces Committee.

**19356 Public Session 19:01**  
BR Town Cllr and D. Cllr Steve Goodheart addressed members with a project to help climate change by planting trees in designated areas within Arun District. Also, by working with the large landowners outside the Arun District. He hopes parishes and residents will become involved with the project (Park Vision 2020). He is hoping to hold two events in summer and autumn at Hotham Park so that people can go along and get advice and direction on how planting trees can help with climate change and how people can get involved. He asked that he could speak to full council in February and get the backing of the Parish Council.  
**ACTION** the Deputy Clerk to add as an item to the February Council Agenda.  
**Public session ended at 19:24**

**19357 Minutes of the Meeting of the 26<sup>th</sup> November 2019**  
**RESOLVED** that the Minutes of the meeting of the 26<sup>th</sup> November 2019, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**19358 Matters Arising from the Minutes**  
None



**LOTTERY FUNDED**

**19359 Discretionary Grants (2020-2021 Budget) £5000 -**

Members discussed the applications and agreed the following:

	<b>Requested</b>	<b>Granted</b>
<b>Community Responders</b>	<b>£500</b>	<b>£500</b>
<b>Mens Shed</b>	<b>£469.97</b>	<b>£500</b>
<b>BR Armed Forces Committee</b>	<b>£300</b>	<b>£300</b>
<b>Dragon Flyers</b>	<b>£250</b>	<b>£150</b>
<b>Cat &amp; Rabbit Rescue</b>	<b>£500</b>	<b>£100</b>
<b>Bartons Primary School</b>	<b>£300</b>	<b>£300</b>
<b>Arun A Cappella</b>	<b>£500</b>	<b>£200</b>
<b>BR Carnival Committee</b>	<b>£300</b>	<b>£300</b>
<b>2351 Squadron Air Cadets</b>	<b>£7500</b>	<b>£500</b>
	<b><u>TOTAL</u></b>	<b><u>£2,850</u></b>

**RESOLVED** that the Council, in accordance with its powers under Section 137 of the Local Government Act 1972, should incur the above expenditure, which in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in the manner commensurate with expenditure. £2,150 remains for further applications in June 2020.

**ACTION** the Deputy Clerk to inform the applicants of the committee's decision.

**19360 Reserves**

A copy of the reserves had previously been circulated.

Members were asked to consider transferring £5K from the earmarked access road fund to available reserves to help facilitate the cost of an additional carpark. Members felt that they could not consider this until they had decided whether to approve an addition carpark and asked that it was brought to Full Council in February to consider.

**RESOLVED** to consider transferring £5K from the access road fund at Full Council in February.

**ACTION** the Deputy Clerk to add as an item to the February Council Agenda.

**19361 Capital Spend - Reserves**

To consider the quotations for fencing and an additional carpark as recommended by the Forward Plan Committee, previously circulated.

i) Members considered the options for fencing and agreed to recommend to Council option B contractor Merrid. Members agreed to recommend work is started as soon as possible

**RESOLVED** to recommend to Council option B, contractor Merrid at a cost of £5,365 plus VAT and work is commenced as soon as possible.

ii) Members considered the options for an additional carpark, but felt that Full Council should consider the costs and whether an additional car park is necessary at the February Meeting.



**LOTTERY FUNDED**

**RESOLVED** to consider the additional carpark and costs at Full Council in February.

**ACTION** the Deputy Clerk to add as an item to the February Council Agenda.

- 19362 Parish Plan**  
Members to consider if any other aspirations should be included to 2020-2021 list in the Parish Plan. A copy had been previously circulated to members.  
**RESOLVED** to agree the 2020-2021 aspirations as listed.
- 19363 Jubilee Hall Expenditure**  
A copy of the expenditure had previously been circulated to members. The Deputy Clerk explained the budget is where it should be at this time of year and that hall income was up at 114% for the projected income for the year.  
**RESOLVED** to approve the Jubilee Hall Expenditure so far this year.
- 19364 Financial Regulations 2.2 Quarterly Report**  
Cllr Greenway had met with the Clerk/RFO to review the accounts, which will be on a quarterly basis, as required by the Financial Regulations 2.2 and reported that all was in order.
- 19365 Correspondence**  
None
- 19366 Urgent Matters**  
Cllr Hastings asked that the Bersted Stone at the entrance to the hall is cleaned of green mould.  
**ACTION** the Deputy Clerk to ask the groundsman to do this when the weather is more settled.

**There being no further business the Chairman closed the meeting at 20:38**

Signed ..... Chairman of the Committee Date .....



**LOTTERY FUNDED**