

**BERSTED PARISH COUNCIL  
MONTHLY MEETING  
19:00 TUESDAY 15th JANUARY 2019  
AGENDA AND BUSINESS**

**1. Apologies for Absence**

**2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where such an interest may become apparent.

**3. Public Session**

A resolution may be made to allow members of the public present to ask questions.

**4. Minutes of the Monthly Council of 11<sup>th</sup> December**

Minutes have been circulated to Members.

**5. Matters Arising from the Minutes**

None notified at time of publication.

**6. Reports from County & District Councillors**

**Councillors are requested to submit written reports prior to the meeting where possible.**

- a) C. Cllr David Edwards,
- b) C. Cllr Francis Oppler,
- c) D. Cllr Ann Rapnik,
- d) D. Cllr Sue Bence
- e) D. Cllr Jacky Pendleton

**7. Committee Minutes**

To propose and second the Minutes of the Planning, 8th January 2019

**8. Financial Matters**

- a) To receive and, if agreed, approve the Income & Expenditure Report for December 2018.
- b) To receive and, if agreed, approve the Balance Sheet up to 31<sup>st</sup> December 2018.
- c) To approve the annual membership fee be paid to ADALC at a cost of £15.

**9. Council Policies**

To consider and, adopt the latest NALC model policies for: Risk Management, Freedom of Information, Health & Safety and Data Protection Policy update.

**10. Arun DC Community Infrastructure Levy (CIL)**

**Consultation -comment deadline 21/01/19**

To consider the draft charging schedule and agree comments, if any.

**11. Other Reports**

- a) Chairman
- b) Clerk/RFO
- c) Deputy Clerk
- d) Reports from outside bodies

**12. Calendar of Meetings 2019-20**

To receive and agree the Calendar of Meetings 2019-20.

**13. Correspondence** (received up to agenda circulation)

- a) Email from CDC re: Chichester Local Plan Review Consultation - December 18 to February 19.
- b) Email invite from ADC -.for Clerk and Chairman to attend the Arun Annual Forum on 16<sup>th</sup> July 2019.
- c) Email from ADC -Non-Strategic Sites DPD and Neighbourhood Plan update letter.
- d) Email from ADC confirming precept request will give Bersted a Band D tax of £33.73 for 2019/20, an increase of 2.9% over the current year's £32.79. (2.4% lower increase than last year's 5.3%).
- e) Email from Sussex Police & Crime Commissioner confirming £970 million national police funding package will boost officer numbers in Sussex.
- f) Email from Bognor and Bersted Charities, thanking Council for their kind free use of the meeting room, on 10<sup>th</sup> January.
- g) Correspondence received after agenda circulation.

**14. Urgent Matters**

Other matters considered by the Chairman to be of an urgent nature. Members should note that no decision can be made, but if necessary, the topic can be added to the next agenda.

D.Holcombe, Clerk to the Council 4<sup>th</sup> January 2019