

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 5th DECEMBER 2017
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

- Present:** Cllrs. C. Barratt, K. Greenway, B. Knight, J. Spencer, and G. Yeates (Chairman).
- In attendance: 0 members of the public
Mrs D. Holcombe (Clerk)
- 17265 Apologies for Absence**
Cllr P Ralph, Kapp and Deputy Clerk
- 17266 Declarations of Interests**
None
- 17267 Public Session**
None
- 17268 Minutes of the Last Meeting 7 November 2017**
RESOLVED that the Minutes of the Meeting of 7 November 2017, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 17269 Matters Arising from the Minutes**
17228 Cllr Knight informed members that he has received a letter from MP Nick Gibb – re Salt Box Field, Nick confirms he has written to the Chief Executive of WSCC regarding a by-pass to join existing relief road and he will write again to Cllr Knight once he has received a reply.

17228 Cllr Spencer informed members that he awaits a reply from Arun DC regarding the flint wall in North Bersted Street that had been knocked down without permission, this is in the conservation area and he had reported it to the conservation team.
- 17270 Planning Applications Received**
a) App. No. BE/123/17/DOC
Applicant: Mr J Dixon
Site: Spinney Cottage, Shripney Lane, Shripney
Application: Application for approval of matters reserved by condition imposed under BE/12/16/L relating to condition 3 schedule of materials and finishes and samples.
RESOLVED to make the following comments: NO OBJECTION
- 17271 Planning Decisions**
Members noted the list of decisions made by Arun DC a copy of which is appended to these Minutes.
- 17272 Future Liaison arrangements between Arun District Council and Parish Councils**
Members had previously received the information by email. Members considered the proposed arrangements. Questions 1-10 were given consideration, and these will be summarised and proposed to Full Council on the 12th December for Clerk to reply to Arun DC as requested by 31st December 2017.



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Part of the arrangements was suggested clustering of parishes by Arun. Bersted would prefer to be clustered with Aldwick and Pagham as well as the proposed Bognor TC and Felpham making a cluster of five, rather than the proposed three.

ACTION Clerk to add to Council agenda.

17273 Shripney Caravan Park

- a. To note the briefing sent to Bersted D. Cllrs from Arun DC that there are planning and licencing issues at the caravan park. (previously circulated to members by email on 22 November) Arun had met with the parties on 28 November. The Deputy Clerk had contacted Bersted District Councillors for more information, but had not yet received any further information.
- b. To consider and agree, if any action is required by Bersted Parish Council. Members agreed that as this is already in the hands of Arun DC they will await the outcome, no residents have yet to come forward to the parish with any objections.

RESOLVED no action for the present required.

17274 Focus Group Meetings

Cllr Spencer informed members the group met on 29 November and were meeting with Nick Gibb MP on 15th December to see if they can again any more support with the strategic development proposed for Chalcraft Lane.

17275 Correspondence

Notification from Arun DC of application going to Development Control- BE/63/17/OUT “The Cottage”, Shripney Road (Outline for 20 dwellings and a replacement dwelling), Cllr G. Yeates will be attending on behalf of the Parish Council on 13th December at 2.30pm. Cllr G Yeates will also be attending a site visit on Friday 8th December at 9.30am for this application.

Notification from Arun DC of application going to Development Control- BE/102/17/OUT Salt Box Field, Cllr P. Ralph will be attending on behalf of the Parish Council, on 13th December at 2.30pm.

An email from WSCC regarding changes to bus services from January 2018 and outlining the routes numbers affected.

An email from Neil Crowther, Group Head of Planning ADC regarding Arun’s Scheme of Delegation which highlighted the changes that were made and agreed at Full Council on 8th November.

17276 Urgent Matters

There being no further business the Chairman closed the meeting at 20:50

Signed..... Committee Chairman Date



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