



**Bersted
Parish Council**

**Clerk to the Council
Bersted Jubilee Hall,
Chalcraft Lane, Bognor Regis
West Sussex PO21 5TU**

Tel: 01243 842221

clerk@bersted-pc.gov.uk www.bersted-pc.gov.uk

**NOTICE IS HEREBY GIVEN THAT
THE FINANCE AND GENERAL PURPOSES COMMITTEE
OF BERSTED PARISH COUNCIL
WILL MEET AT 19:00 ON TUESDAY 22nd MAY 2018
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Members of the Committee: Cllrs: D. Lainchbury, D. Meagher, B. Knight, J. Spencer, K. Greenway, R. Dear.

AGENDA AND BUSINESS TO BE CONDUCTED

- 1. Election of Committee Chairman**
To elect a Chairman of the Committee.
- 2. Election of Committee Vice Chairman**
To elect a Vice Chairman of the Committee
- 3. Apologies for Absence**
- 4. Declarations of Interests**
It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.
- 5. Minutes of the Meeting of 24th April 2018.**
To consider, and if agreed, approve the Minutes of the above meeting.
- 6. Matters Arising from the Minutes**
Matters not addressed elsewhere in the agenda.
- 7. Bersted Jubilee Hall Expenditure 2018-19**
Current spend overview – see details previously circulated, agree, and approve.
- 8. Bersted Jubilee Hall Income 2018-19**
Review current procedure of acceptance of cheques from hall users and approve proposal from Clerk/RFO for hall users to move to BACS or cash for relatively few if any, that are unable to set up BACS.
- 9. Correspondence**
- 10. Urgent Matters**
Matters considered by the Chairman to be of an urgent nature not addressed elsewhere in the agenda. Members should note that no decision can be made, but it may be added to the next agenda.

Debbie Holcombe, Clerk to the Council, 11th May 2018