

BERSTED PARISH COUNCIL
MONTHLY MEETING
19:00 TUESDAY 12th DECEMBER 2017
AGENDA AND BUSINESS

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where such an interest may become apparent.

3. Public Session

A resolution may be made to allow members of the public present to ask questions.

4. Minutes of the Monthly Council of 14th November

Minutes have been circulated to Members.

5. Matters Arising from the Minutes

None notified at time of publication.

6. Reports from County & District Councillors
Councillors are requested to submit written reports prior to the meeting where possible.

- a) C. Cllr David Edwards,
- b) C. Cllr Francis Oppler,
- c) D. Cllr Ann Rapnik,
- d) D. Cllr Sue Bence
- e) D. Cllr Jacky Pendleton

7. Committee Reports

To receive the Minutes of the:

- Community Resources, 21st November
- F&GP, 28th November
- Planning, 5th December

8. Financial Matters

To receive and, if agreed, approve the Income & Expenditure Report for November 2017.

9. Highways & Transport Sub Group costs

To consider and agree a response, to the request for all Parish Councils to consider covering a share of the costs incurred annually of £979.84.

RSVP required by WSCC by 15th December 2017.

10. 2018-19 Budget

To consider and, if agreed, adopt the 2018-19 Budget and Precept as proposed by the F&GP Committee of 28th November 2017. (*Copies of the Budget have previously been circulated to members.*)

11. Website update

To receive from Cllr Marshall an update on progress made to date on our new website, and explain/agree Councillor Log in Page and arrange training sessions for Tuesday 19th December 5.30-9pm (schedule will be distributed at the meeting).

12. Future Liaison arrangements between Arun District Council and Parish Councils

To consider and agree a response, our response will be shared with other parishes, ie Aldwick and Pagham, Bognor TC and Felpham.

RSVP required by 31st December 2017.

13. New Code of Conduct adopted by Arun DC

To consider and agree if Council wish to adopt the new Code of Conduct, RSVP required by 5th January 2018.

14. Co-Option Clarification

To receive clarification and consider, agree Councils Co-Option process and I.D criteria.

15. Other Reports

- a) Chairman
- b) Clerk/Deputy Clerk
- c) Reports from outside bodies

16. Correspondence (received up to agenda circulation)

- a) Notification of a change to our External Auditor from the Smaller Authorities Audit Appointments, to confirm for the next 5 years it will be Moore Stephens at the same cost of £400 per year.
- b) Notification from Arun DC to send our precept request for 2018/19 in asap.
- c) Invitation from CPRE giving the opportunity for personal donations from Councillors and Clerks to donate should they wish, to continue the fight for inappropriate development across Sussex.
- d) Invitation from Clerk at Shipley PC of free Parish Online training for any Councillors/Clerks that are interested.
- e) Notification from Aldwick PC that they have agreed to host and share the costs for Councillor Training for GDPR.
- f) Notification from Arun DC confirming that Parish Councils will in the new year be offered further information regarding their involvement in the Scheme of Delegation.
- g) Notification from Arun DC that the Development Control Meeting for Salt Box Field and Shripney Cottage will take place at the Arun DC offices at 2.30pm on Wednesday 13/12/17.
- h) Letter from MP Nick Gibb – re Salt Box Field, to confirm he has written to the Chief Executive of WSCC regarding a by-pass to join existing relief road and he will write again once he has received a reply
- i) Notification from SSALC Liz Leggo confirming that Parish Councils will be offered an opportunity to take part in the Well Being Programme for 2018 (Further information will be given on the 9th January).
- j) Correspondence received after agenda circulation.

17. Urgent Matters

Other matters considered by the Chairman to be of an urgent nature. Members should note that no decision can be made, but if necessary, the topic can be added to the next agenda.

D.Holcombe, Clerk to the Council 1st December 2017