

UPDATED 5/12/23	23-24 Budget	23-24 Actual	23-24 Budget	%	2023-24 NOTES -Election year
COUNCIL 12/12/23	No 1 Hall lettings casual	2,099.00	2,035	103	
	No 1 Hall lettings regular	11,160.50	14,385	78	
	No 2 Hall lettings regular/casual	3,513.00	2,500	141	
	Interest/Dividends CCLA	1,714.36	1,800	95	
	Playing Field/Football charges	600.00	1,400	43	Seasonal only & weather permitting.
	PV Feed FIT income	954.09	2,000	48	
	Gifts & donations	1,000.00	0		Bognor Hotham Rotary Club-playscheme donation.
	Precept Income	143,324.00	143,324	100	
	VAT refunds	2,779.82			VAT returns: Q1 and Q2.
	TOTAL INCOME	167,144.77	167,444	100	
cc	EXPENDITURE	23-24 Actual	23-24 Budget	%	
	1 Total Staff Oncosts	53,386.56	89,400	60	Includes all oncosts, contingencies. Advised increase by NALC/LGA/National Employers.
	2 Total Contractor costs	11,910.08	20,000	60	Contractor costs and contingencies
	3 Chairman's Allowance	650.00	650	100	Per annum -every Jan
	4 Members' Allowance	950.06	7,672	12	March 2023, invoice received/paid in April 2023,+ May 2023 elected*3 Cllrs.
	5 Training Costs	540.00	1,000	54	Election year=New Councillor courses & Clerk training. Clerk*3 social media training approved for a total of £295 on 12/6. GDPR training approved for ALL 22/6/23 and new Cllr training.
	6 Travel & subsistence	57.60	100	58	Deputy Clerk & Chair mileage.
	7 Clerk's Allowance	124.68	250	50	23-24 Additional £150 approved by Council for 2*60th celebrations for Deputy & Community Clerks.
	8 Arun DC Bins		900	0	Awaiting ADC invoices -Current bins: Shripney, North Bersted Street, Chalcraft Lane and Jubilee Field. Chalcraft lane bin installation approved from CIL monies. Each new bin costs 600 initially, £300 ongoing. (£300 installation/£300 annually to empty per bin),
	9 Water	318.00	1,000	32	£31.80 per month for waste, supply £24 per month. Castle water now £5 monthly for waste.
	10 Utility charges	2,797.20	3,900	72	Bills are based on actual usage, contract for fixed tariff secured for next 4 years. smart meter now installed.
	11 Janitorial	276.22	400	69	
	12 Refuse collection	722.20	900	80	12*73=876.
	13 Telephone/broadband	384.21	450	85	
	14 Postage & Stationery	206.75	500	41	allow for new Cllr cards
	15 Printing	874.35	1,600	55	Monthly lease fee £93.61*12=1,123.32+ actual printing
	16 Subscriptions	3,452.05	3,200	108	TOTAL WSALC/NALC/SLCC/ALCC/CPRE/AiRS/ICO
	17 Insurance	1,808.16	1,767	102	Annual payment, secured contract fixed for 3 years, with option to fix for further 2 years.
	19 Website/Sharepoint	420.80	2,436	17	24/25: I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs 705.60,(12*58.60) Domain 60=TOTAL 765.60.
	20 Parish Consultations/grant adverts	1,365.00	2,500	55	Regular Buzz articles in external magazines reduced to bi-monthly.
	21 Property Maintenance	1,054.80	1,000	105	Hoover 130, blind 8, draft exc 10.23, exterior signage 71, replacement socket 30, wood backplate 54.08, interior signage metal 492.50.
	22 Grounds Maintenance	2,298.03	2,000	115	Commitments: ROSPA playground inspection £209.40, Tree works & ditches £950 -Jubilee fields & Spinney Arun DC & pest control. Annual Pest control contract 415, rear fencing jubilee field 344.95, stroud green plants 22.88.
	23 Maintenance Contracts	2,507.12	2,650	95	Various service agreement: Scan Station CCTV maintenance £440, fire safety 80, street lighting bill up by 427.25, now 1,661.63.
	24 Comp Maint & Software	2,236.95	2,300	97	24/25: Microsoft licence office staff 370.18 (3*123.60) annual I.T support/service charge 1,320 & + QB subs=12*24, Hallmaster 145.=expected costs for 24/25=2,123.80.
	25 Office costs	500.00	500	100	Committed-Deputy/Community Clerk office refurb/dictaphone/desk.
	26 Vehicle Maintenance	141.22	1,000	14	Various tractor maintenance
	27 Vehicle Fuel	191.67	400	48	Tractor/ grounds equipment fuel
	28 Bank charges	58.00	169	34	£2 p.wk plus transaction costs HSBC
	29 Audit Fees	820.00	800	103	(internal) R.Hall 400-April (external) Moore Stephens 420-September.
	30 Other professional fees	155.82	200	78	WSCC payroll fees -CC1 (INCREASE IN COSTS)
	33 Grants	2,300.00	3,000	77	4sight £300, A&CCA(CAB) £500, Family Support (FSW) £500, Victim Support £100, Arun A Cappella £300, Bognor Foodbank £300, BRAFD Bognor Armed Forces Day 2023 £300.
	34 Summer Playscheme*	2,991.55	3,200	93	Freedom Leisure, Family Support Team (FSW) and Entertainers. Plus fresh fruit/snacks and drinks for children.
	36 Community Action	2,475.45	2,800	88	Coronation 100, Donations fresh food for families: 250*3 for Bersted Green School+250*3 Southway School. Christmas donations: £300 Bersted Green & Southway and £150 Bartons (Spring 2024-tbc), Tea & Coffee Club refreshments/entertainment and School Christmas card competition .
	38 Civic Functions	135.06	400	34	Includes Banner for Council events.
	39 Election costs (Reserve Account)	1,750.00	1,750	100	
	43 Projects/reserves*+ BPP Objective		4,000	0	*Commitment of 3k in Reserves-Parish business plan objective-speed Indicator device-F&GP November item.
					1,767 =I.T Reserves spend: laptops x3 as approved by Council.
	44 H&S*	1,869.76	2,800	67	Jubilee Hall wall mounted replacement noticeboards £1,211.25. Water pump and hose purchased for carpark at £61.98, EPC certificate costs £249, Tree surgeon -Spinney £800-date tbc.
	Total 23-24 Actual	101,729.35	167,594	61	
Note from Clerk/RFO-Income & Expenditure	CC43 Emergency H&S -Tree surgeon -Spinney £800.				
Additional note from Clerk/RFO-Budget 24/25	24/25 Budget -Second draft of budget was reviewed at F&GP on 28/11/23, will go to Council on 12/12/23 to be noted and then 16/01/24 for ratification.				