

As of
31/05/23

23-24 Budget		23-24 Actual	23-24 Budget	%	2023-24 NOTES -Election year
	No 1 Hall lettings casual	641.00	2,035		
	No 1 Hall lettings regular	4,085.25	14,385	29	
	No 2 Hall lettings regular/casual	597.00	2,500	0	
	Interest/Dividends CCLA	760.51	1,800		
	Playing Field/Football charges	50.00	1,400	50	
	PV Feed FIT income		2,000	58	
	Gifts & donations	1,000.00	0	0	Bognor Hotham Rotary Club-playscheme donation.
	Precept Income	71,662.00	143,324	82	
	TOTAL INCOME	78,795.76	167,444	72	
cc		23-24 Actual	23-24 Budget	%	
	1 Total Staff Oncosts	7,717.47	89,400	29	Includes all oncosts, contingencies. Advised increase by NALC/LGA/National Employers.
	2 Total Contractor costs	1,701.44	20,000	0	Contractor costs and contingencies
	3 Chairman's Allowance		650	100	Per annum -every Jan
	4 Members' Allowance	137.00	7,672	16	March 2023, invoice received/paid in April 2023.
	5 Training Costs		1,000	25	Election year=New Councillor courses & Clerk training. Clerk*3 social media training approved for a total of £295. Date tbc. GDPR training approved for ALL 22/6/23.
	6 Travel & subsistence	11.70	100	17	Deputy Clerk-Police presentation.
	7 Clerk's Allowance		100	0	
	8 Arun DC Bins		900	0	£600 per new bin (£300 installation/£300 annually to empty per bin), Currently Shripney and North Bersted Street. Chalcraft bin potentially with CIL monies tbc.
	9 Water	79.80	1,000	56	£51 per month for waste, was supply now advised as £17.89.
	10 Utility charges	487.54	3,900	45	Bills are based on actual usage, contract for fixed tariff secured for next 4 years. Increase advised by broker of 1,500 on electric and 2,200 on gas.
	11 Janitorial	39.14	400	63	
	12 Refuse collection	138.20	900	95	12*65.20=782.40+ occasional extra collections
	13 Telephone/broadband	80.56	450	74	
	14 Postage & Stationery		500	26	allow for new Cllr cards
	15 Printing	120.23	1,600	72	Monthly lease fee £93.61*12=1,123.32+ actual printing
	16 Subscriptions	3,044.05	3,200	94	TOTAL WSALC/NALC/SLCC/CPRE/AIRS/ICO/WSALC
	17 Insurance	1,808.16	1,767	87	Annual payment 1,765.84, secured contract fixed for 3 years, with option to fix for further 2 years.
	19 Website/Sharepoint	420.80	2,436	58	I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs 756,(14*54)+ new website 1644.
	20 Parish Consultations/grant adverts	410.00	2,500	50	Regular Buzz articles in external magazines
	21 Property Maintenance	303.31	1,000	604	Hoover 130, blind 8, draft exc 10.23, exterior signage 71, replacement socket 30, wood backplate 54.08.
	22 Grounds Maintenance	782.80	2,000	91	Commitments: ROSPA playground inspection, Tree works & ditches -Jubilee fields & Spinney Arun DC & pest control. Annual Pest control contract 415, rear fencing jubilee field 344.95, stroud green plants 22.88.
	23 Maintenance Contracts		2,650	93	Various service agreements ie E56 430.92, CCTV maintenance 240+110, fire safety 80, await street lighting bill. Actual last year 2,216.65.
	24 Comp Maint & Software	2,029.98	2,300	73	Microsoft licence office staff 373.13 (3*124.38) annual I.T support/service charge 1,351 & + QB subs=12*24, zoom=12*12.99, Hallmaster 145.
	25 Office costs		500	30	Committed-Deputy/Trainee Clerk office refurb
	26 Vehicle Maintenance		1,000	22	Various tractor maintenance
	27 Vehicle Fuel	44.29	400	55	Tractor/ grounds equipment fuel
	28 Bank charges	8.00	169	0	£2 p.wk plus transaction costs HSBC
	29 Audit Fees	400.00	800	100	(internal) R.Hall 400-April (external) Moore Stephens 400-September
	30 Other professional fees		200		WSCC payroll fees -CC1
	33 Grants		3,000	118	
	34 Summer Playscheme*		3,200	0	Commitments:Freedom Leisure and Sussex Clubs for young people (SCYP) and additional as required. Plus fresh fruit and drinks for children.
	36 Community Resources	619.45	2,800	50	T&C club 19.45, Coronation 100, 250+250 school donations food for families.
	38 Civic Functions		400	41	
	39 Election costs (Reserve Account)	1,750.00	1,750	0	
	43 Projects/reserves*+ BPP Objective	3,000.00	4,000	21	Reserves-Parish business plan objective-speed Indicator device.
	44 H&S*		2,800	292	
	Total 23-24 Actual	25,133.92	167,444	80	

Note from Clerk/RFO	Playscheme Donation of 1,000 received from Bognor Hotham Rotary Club. Invoices due: Noticeboards, signage, tree works, playpark inspection.
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