

income forecast revision=32,234 and staff/contractor revisions NLW & E01-23 and Cc18 Cyber security.		24-25 POSS BUDGET	difference	23-24	Clerk/RFO notes:
<b>24-25 Budget</b>					
	No 1 Hall lettings casual	3,522	1,487	2,035	(not viable to forecast an increase on casual, as an unknown).
	No 1 Hall lettings regular	18,300	3,915	14,385	Reviewed in line with new hall charges.
	No 2 Hall lettings regular/casual	5,100	2,600	2,500	Reviewed in line with new hall charges.
	Interest/Dividends CCLA	2,104	304	1,800	
	Playing Field/Football charges	1,300	-100	1,400	Reviewed in line with new field charges.
	PV Feed FIT income	1,908	-92	2,000	
	Gifts & donations		0		
Precept Increase	Precept Income	151,905	8,581	143,324	151,905+32,234=184,139.
	VAT refunds				
	<b>TOTAL INCOME</b>	<b>184,139</b>			
cc	<b>EXPENDITURE</b>	<b>24-25</b>	<b>difference</b>	<b>23-24</b>	
	1 Total Staff Oncosts-includes E01-23 award advised	96,300	6,900	89,400	Includes all oncosts, contingencies. Increased by 1900 for NALC/LGA for 23/24. Move in to reserves any surplus at year end.
	2 Total Contractor costs-includes NLW 2024 advisory	21,100	1,100	20,000	Contractor costs in 23/24 = 20,418 add NLW tbc October 2023.
	3 Chairman's Allowance	650	0	650	Per annum -every Jan
	4 Members' Allowance-tbc by ADC	1,944	-5,728	7,672	I await notification from ADC -per cllr ,currently 3 paid quarterly-expected to be 603+ per cllr.
	5 Training Costs	1,000	0	1,000	Election year=New Councillor courses & Clerk training
	6 Travel & subsistence	100	0	100	
	7 Clerk's Allowance	150	50	100	
	8 Arun DC Bins	1,500	600	900	£600 per new bin (£300 installation/£300 annually to empty per bin), Currently Shripney and North Bersted Street and Chalcraft Lane.
	9 Water	800	-200	1,000	£31.80 per month for waste, was supply now advised as £24.
	10 Utility charges	3,900	0	3,900	Bills are based on actual usage, contract for fixed tariff secured for next 4 years. Increase advised by broker of 1,500 on electric and 2,200 on gas. 1,200 relief due confirmed.
	11 Janitorial	500	100	400	new toilet roll holders in changing room & disabled toilet.
	12 Refuse collection	1,900	1,000	900	12*65.20=782.40+ occasional extra collections
	13 Telephone/broadband	540	90	450	
	14 Postage & Stationery	350	-150	500	allow for new Cllr cards
	15 Printing	1,300	-300	1,600	Monthly lease fee £93.61*12=1,123.32+ actual printing
	16 Subscriptions	3,350	150	3,200	TOTAL WSALC/NALC/SLCC/CPRE/AIRS/ICO/WSALC
	17 Insurance	1,900	133	1,767	Annual payment 1,765.84 , secured contract fixed for 3 years, with option to fix for further 2 years.
	18 Cyber security	1,080	1,080	1,080	New cost as advised by cabinet office.
	19 Website/Sharepoint	800	-1,636	2,436	I.T service agreement & Cllr sharepoint/emails Microsoft licence cllrs 756,(14*54).
	20 Parish Consultations/grant adverts	1,500	-1,000	2,500	Regular Buzz articles in external magazines.
	21 Property Maintenance	3,700	2,700	1,000	new entrance doors-costs tbc & urinal systemiser-costs tbc + electrical 5yr testing in at £435.
	22 Grounds Maintenance	3,500	1,500	2,000	Commitments: ROSPA playground inspection, Tree works & ditches - Jubilee fields-includes replacement bins & Spinney Arun DC.
	23 Maintenance Contracts	2,250	-400	2,650	Various service agreements ie CCTV maintenance 240+110, fire safety 80, await street lighting bill. Actual last year 2,216.65.
	24 Comp Maint & Software	2,156	-144	2,300	Microsoft licence office staff 373.13 (3*124.38) annual I.T support/service charge 1,351 & + QB subs=12*22, zoom=12*11.99, Hallmaster 145.=expected costs for 22/23=2,277.81
	25 Office costs	250	-250	500	As required
	26 Vehicle Maintenance	500	-500	1,000	Tractor maintenance
	27 Vehicle Fuel	400	0	400	Tractor/ grounds equipment fuel
	28 Bank charges	169	0	169	£2 p.wk plus transaction costs HSBC
	29 Audit Fees	800	0	800	(internal) R.Hall 400-April (external) Moore Stephens 400-September
	30 Other professional fees	350	150	200	WSSC payroll charges.
	33 Grants	3,000	0	3,000	
	34 Summer Playscheme*	3,700	500	3,200	Includes additional day -See playscheme cost spreadsheet for detail.
	36 Community Action	3,300	500	2,800	TOTAL COMMUNITY ACTION BUDGET 7,000, Cllr Bellhouse proposed projects within Community Action budget tbc by committee.
	38 Civic Functions	400	0	400	
	39 Election costs (Reserve Account)	0	-1,750	1,750	
	40 Tree maintenance & planting	0	0	0	ongoing 25/26 budget for trees?
	41 Riparian Responsibility-Jubilee Field/Spinney ditches.	2,000	2,000	0	Spend in 24/25 (Year end move to Reserves if not spent).
	42 Emergency Resilience	1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	43 BPP Objective (reconsider for 25/26)	0	-3,000	3,000	No Cllr suggestions received.
	44 H&S*	3,000	200	2,800	New small tables for main hall. (Move in to reserves if not spent for rolling maintenance H&S plan).
	45 Environment Project Fund	1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	46 Public Arts Fund (reconsider for 25/26?)	0	0	0	
	47 Reserves-Emergency Staff funding	1,000	1,000	0	Good practice to have in reserves incase of emergency staff cover.
	48 Reserves-Property & Grounds & Access Rd	10,000	10,000	0	
	49 Climate Change	1,000	1,000	0	Planning Committee to oversee- then recommend to Council for approval.
	50 See Planning Committee Terms of Reference revision to oversee CC42 & CC45 & CC49.			0	
	<b>Total 24-25</b>	<b>184,139</b>	<b>17,695</b>	<b>167,524</b>	
					Necessary expenditure + reserve increase-expected income= precept request of 146,075.
					Clerk/RFO note: External auditors would like to see Reserves increased. (Reserves must not exceed precept*2).