



BERSTED PARISH COUNCIL
Clerk/RFO to the Council
Bersted Jubilee Hall, Jubilee Fields, Chalcraft Lane, Bersted,
Bognor Regis, West Sussex, PO21 5TU.

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NOTICE IS HEREBY GIVEN THAT THE COMMUNITY ACTION COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, JUBILEE FIELDS, PO21 5TU. AT 19:00 ON TUESDAY NOVEMBER 21ST. Members of the public are welcome to attend this meeting. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

Members of the Committee: Cllrs. M.Lury (Chair), W. Kapp (Vice Chair), J. Spencer, Paul Ralph Bex Bellhouse, Sophie White, Phil Woodall and Community Clerk. **Community Representatives:** H. Griffin, S. Hearn, Reverend Jo King, Susannah Conway (ADC), Jacqui Herrington (FSW) .

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

Bersted Transport Survey – Presented by Suzy Downes, Business Development Co-Ordinator, Community Transport Sussex.

1) Apologies for Absence

2) Declarations of Interests

It is a requirement for all Members to make a declaration of personal and prejudicial interests either prior to commencement of the meeting or at any time during the meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions, as per policy to a maximum of 15 minutes.

3) Minutes of the Meeting of 19th September 2023

To receive and, if agreed, adopt the Minutes of the above Meeting.

4) Matters arising from the Minutes

5) Community Representative and Committee Reports

- a) Steve Hearne
- b) Herbie Griffin
- c) FSW
- d) Jo King

6) Budget 23-24

- a) Update from Community Clerk - See Spreadsheet previously circulated.
- b) Revise commitments and approve any changes.

7) Donation to Fresh food for Families provision to Bersted Green/Southway Schools December Half Term.

- a) Approve to reintroducing Bartons School for regular donation for Fresh Food for Families.
- b) Approve donations for Christmas Half Term.

8) Christmas Card Competition – Select Winner and Approve up to £100 for printing of 30 cards £55.20 and prizes.

9) Reminders

Tea & Coffee Club-Monday December 18th 2pm. Town Crier & Games
Community Action Meeting Tuesday 23rd January 2024, 7pm

10) Correspondence

Bersted/Southway Schools

Thank You Emails

Thank you from Jones Family

Tesco - Stronger Start

Bognor Coastal Art Trail 2024

Holy Cross Church

Donation of £309 from funds raised at Harvest Festival for Fresh Food for Families Scheme.

Other matters considered by the Chairman to be of an urgent nature and notified in writing in advance.

Members should note that no decision can be made.

June Milson, Community Clerk 13/11/23