

**MINUTES OF THE COMMUNITY ACTION COMMITTEE  
OF BERSTED PARISH COUNCIL HELD AT 19:00 ON TUESDAY 15<sup>th</sup> NOVEMBER 2022  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

**Present:** M. Lury (Committee Chairman), W. Kapp, J. Spencer, D. Thompson, and D. Holcombe (Clerk/RFO).

**Community Representatives:** H. Griffin, S. Hearn, and Reverend Jo King.

Cllr Spencer chaired the meeting until Cllr Lury arrived for item 7, minute 22259.

**22251 Apologies for Absence**  
Cllr M Warr-Chapman.

**22252 Declarations of Interests**  
None.

**22253 Public Session**  
None.

**22254 Election of Committee Vice Chair**  
The Clerk/RFO informed members she had received a nomination for Cllr Kapp only. Members of Committee voted by show of hands and Cllr Kapp accepted the position of Committee Vice Chairman.  
**RESOLVED** that Cllr Kapp was duly elected Vice Chairman.

**22255 Minutes of the Community Action Meeting of 27<sup>th</sup> September 2022**  
**RESOLVED** that the Minutes of the Community Action Meeting held on, 27<sup>th</sup> September 2022, having been circulated in advance be taken as read and signed by the Chairman as a true record.

**22256 Matters Arising from the Minutes**  
None.

**22257 Community Reports**  
Herbie Griffin reported the Carpet Bowls team are already for our Christmas Fayre on the 3<sup>rd</sup> December and their club dinner at the golf club is booked for the 9<sup>th</sup> December. Member numbers have also increased.

Reverend Jo King confirmed the attendance of the Travelling Nativity at the Christmas Fayre here on Saturday 3<sup>rd</sup> December and sent in a report as below:

“Mary, Joseph, and the Donkey are nearly ready for their tour around Bersted parish. They would like to visit as many different places as possible as they make their journey from Holy Cross Church, making it back again in time for Christmas Eve and our crib service. We are hoping this will be a bit of fun over Advent and remind people about some of the key figures of the Christmas story, they will also come with a board displaying the times of our Christmas events i.e Christmas Fayre 26/11, Christmas Carols, and service 11<sup>th</sup> & 18<sup>th</sup> December (see their website for details).

If you would like Mary & Joseph to visit you, please get in touch and give me some preferred dates, and we will try our best to make it work.

The figures are free-standing and can be left outside or inside. If outside they can be pegged down if on a soft surface such as grass, if left on a hard surface they might be best brought inside over night to prevent damage from the weather. The figures can be transported in the back of an ordinary car, but we can arrange delivery and collection if it is easier.

Facebook we will be following the journey of Mary and Joseph on our Facebook page @holycrosschristmas  
*Holy Cross Mary and Joseph on tour*

There is no cost to you for hosting the family, but we are looking for a few sponsors to cover the cost of making them, please do get in touch if you would be able to support us in this way.

Members approved to swap item 8 and item 7 around to allow Cllr Lury time to arrive.

**22258 Christmas Fayre 2022**

Steve Hearn gave an overview of the stall arrangements, any profit raised by Council on the day will go back to local families via the Community Action Committee.

Cllr Kapp gave an overview of the tombola and raffle arrangements and confirmed she is happy to lead the project with the support of volunteers, again any profit raised by the tombola and raffle on the day will go back to local families via the Community Action Committee. Members agreed that the tombola should be 3 tickets for £1 and have small consolation prizes for children that do not win. The raffle will be a £1 a strip.

**22259 22 –23 Remaining Budget**

Members reviewed the remaining balance of 194.51 Community Action budget and 503.61 Fresh Food for Families budget and approved no further spend and to review this again in January. Expected income as advised by Clerk/RFO are, the remaining Tesco grant award of £375 and any Christmas Fayre profit to be added to the current balance.

**22260 Correspondence and Reminders**

- a) Next Tea & Coffee - Mondays 2-4pm, 21<sup>st</sup> November and 19<sup>th</sup> December.
- b) Next Community Action Meeting, 17<sup>th</sup> January.

**22261 Urgent Matters None.**

**There being no further business the Chairman closed the meeting at 20:05**

Signed .....

Committee Chairman Date .....

