

**MINUTES OF THE COMMUNITY ACTION COMMITTEE
OF BERSTED PARISH COUNCIL HELD AT 19:00 ON TUESDAY 17th JANUARY 2023
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

Present: M. Lury (Committee Chairman), W. Kapp (Committee V. Chairman), P. Ralph, J. Spencer, and S. O’Connell (Deputy Clerk).

Community Representatives: H. Griffin, S. Hearn, and Reverend Jo King.

- 22324 Apologies for Absence**
Cllr M. Warr-Chapman.
- 22325 Declarations of Interests**
None.
- 22326 Public Session**
None.
- 22327 Minutes of the Community Action Meeting of 15th November 2022**
RESOLVED that the Minutes of the Community Action Meeting held on, 15th November 2022, having been circulated in advance be taken as read and signed by the Chairman as a true record.
- 22328 Matters Arising from the Minutes**
None.
- 22329 Community Reports**
Herbie Griffin reported the Carpet Bowls had raised £430 so far for Dementia Support and another group has agreed to match this. At the Christmas Fayre they took £184 again towards Dementia Support.
Reverend Jo King reported Mary, Joseph and the Donkey had a lovely time going around the Parish in the run up to Christmas. Carols on the green was cancelled due to the weather. Coming up “Small Conversations” will start again running on Wednesday afternoons from 2.30pm at the Church Hall from 25th January to 8th February with a final session planned with Chichester for a Friday, hopefully the two local MP’s will attend, time and location yet to be decided.
- 22330 Christmas Fayre 2022**
a) Steve Hearn reported he was disappointed with the footfall but felt this was due to current economic climate.
The Deputy Clerk reported costs were more than the allocated £250 budget, income was £724.46 on the day minus the costs left £361.61 to use towards fresh food for families. Members discussed more advertising locally and banners would help and inviting a school choir to attend and sing as this brings in parents. Rev Jo informed members they did this for the Church Christmas Fayre inviting Bersted Green School choir to attend. Try to obtain donations for the tombola and raffle, have basic food choices to sell in the kitchen, more Councillor involvement.

- b) Members agreed to propose the Christmas Fayre will run again on 2 December, use main hall for stalls, look at getting more donations for the raffle and tombola.
RESOLVED to propose the Christmas Fayre is booked in for 2 December 2023.

22331 22 –23 Remaining Budget

Members reviewed the remaining balance of £194.51 in the budget. There is £1240 in the Community account to use on fresh food for families at February half term and easter. Propose that £300 is given to each school. Members agreed.

RESOLVED to agree to give Bersted Green School and Southway School £300 each for February half term and end of March before the easter holidays.

Cllr Lury informed members he would like to use £100 of £194.51 money towards a tea urn at Bersted Green Hub as they are currently using a kettle, which could be match funded by Arun DC. Members agreed if Arun DC agree to match fund. The Deputy Clerk will write to Arun DC and ask.

RESOLVED to agree a donation of £100 towards a tea urn at Bersted Green Hub if Arun DC will match fund it.

ACTION the Deputy Clerk to write to Arun DC and ask if they will match fund Bersted Parish Council's donation of £100 towards a tea urn at Bersted Green Hub.

22332 Electors' Meeting and Tea & Coffee Club on Friday 10th March 7pm

Members to approve Cllr Kapp runs a tombola and has Councillor support. Members discussed this and felt a raffle would be more suitable with 10 good prizes and winners could choose their prize. Members agreed. Councillors to be asked to donate a prize for the raffle.

RESOLVED to approve Cllr Kapp runs a raffle with 10 good prizes at the Electors' and Tea & Coffee Club on Friday 10th March 2023.

22333 Kings Coronation & Tea & Coffee Club Saturday 6 May

Members agreed to run the event and discussed the possibility of selling tickets if the Kings Coronation was screened. Rev Jo suggested at joint event with the Church and will drop in to see the Clerk to discuss. Members agreed that until the timings for the Coronation are announced they would prefer to postpone making a decision and review it again at the Community Action Meeting on 21st March.

RESOLVED to postpone making a decision and review how the event will run at the Community Action Meeting on 21st March.

22334 Correspondence and Reminders

a) Next Tea & Coffee - Monday 2-4pm, 13th February, Friday 17th February Chairmans Reception 7 – 9pm and Elector's Meeting Friday 10th March at 7pm.

b) Next Community Action Meeting, 21st March.

The Deputy Clerk informed members she had received a call from Tesco Community Grant scheme asking if the Parish had any projects for 2023. They were short of applicants and suggested if the Parish had something in mind to complete a grant request asap, it could be for defibs, playscheme, renovate playgrounds, dementia clubs. Members thought

an application for funding towards the summer playscheme would help. The Deputy Clerk to make enquires and start the process.

22335 **Urgent Matters**
None.

There being no further business the Chairman closed the meeting at 20:02

Signed **Committee Chairman** Date

Subject to ratification

