

**MINUTES OF THE COMMUNITY ACTION COMMITTEE
OF BERSTED PARISH COUNCIL HELD AT 18:00 ON TUESDAY 23rd MAY 2023
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

Present: Cllrs D. Lainchbury, M. Lury (Committee Chair), W. Kapp (Committee V. Chair), J. Spencer, D Holcombe- Clerk/RFO, J Milson -Trainee Clerk.

Community Representatives: H. Griffin, S. Hearn, and Reverend Jo King.

- 23022 Election of Committee Chair for forthcoming year.**
Cllr J Spencer nominated Cllr M Lury (present Chair of the Committee) this was seconded by Cllr W Kapp (present Vice Chair of the Committee). Cllr Lury accepted the position.
- 23023 Election of Committee Vice Chair for forthcoming year.**
Cllr W Kapp was nominated and unanimously voted. Cllr Kapp accepted the position.
- 23024 Apologies for Absence.**
None
- 23025 Declarations of Interests.**
None.
A resolution may be made to allow members of the public present to ask questions, as per policy to a maximum of 15 minutes.
No Public were in attendance.
- 23026 Minutes of the Community Action Meeting of 21st March 2023.**
RESOLVED that the Minutes of the Community Action Meeting held on, 21st March 2023, having been circulated in advance be taken as read and signed by the Chairman as a true record. Minutes were signed off by Chairman.
- 23027 Matters Arising from the Minutes.**
None.
- 23028 Community Representatives Reports: -**
H. Griffin – Advised Carpet Bowls had raised a further £66.00 for Dementia Support. The funds donated to Carpet Bowls from Bersted Parish Council (BPC) to purchase new equipment will be used as soon as a supply of equipment situation has been resolved and will keep the Committee updated on the situation.
Reverend Jo King – Advised a wonderful time was experienced at the events during the Coronation weekend and thanked BPC again for their contribution which was used for a Bouncy Castle. Shared lunch and Big Help Out event were a big success with a good response from the Community. As a result of the success of the Big Help Out, this will now be held every 3 months.

Steve Hearn – Reminded the Committee of the upcoming Craft Fayre on the 8th July 2023 being held at Bersted Jubilee Hall. Cllr Lury and Kapp will be attending to raise monies for fundings of local families with their Tombola Stall.

23029

23/24 Budget Commitments.

Trainee Clerk discussed the budget for this financial year which had been circulated prior to the meeting. No questions were raised.

RESOLVED to agree the proposed budget.

23030

Fresh Food for Bersted Families.

Due to the kind donation of £1,000.00 from the Rotary Club to our Playscheme this year, we have an extra £1,000.00 in our Budget for the financial year. The Chair proposed a commitment of £1,000.00 from the total budget into Fresh Food for Families to enable more financial support to families of Bersted Green and Southway schools during the half term periods of the school calendar year. Further monies will be raised from the Tombola stall during the Craft Fayre on 8th July and during the Playscheme commencing each Friday from 28th July – 25th August. Jo King suggested BPC send an article about BPC's involvement with Fresh Food for Families, a request for donations for the Tombola to be included in Holy Cross' Church Magazine in time for the July edition. Steve Hearn also advised he will advertise on the Craft Fayre Face Book BPC's Tombola Stall and our support of Fresh Food for Families. It was agreed that £250 each for Bersted Green and Southway School be given for July 2023.

RESOLVED – To commit £1,000.00 to the budget for Fresh Food for Families. £250 for each school be paid for July 2023.

ACTION – **Chair and Vice Chair** to prepare an article to be sent to Jo King for the July Edition of the Church Magazine.

Clerk/RFO to arrange Bacs payment for each school for July.

23031

Playscheme Arrangements w/c 28/7/23 (5 weeks).

a) Arrangements for Raffle/tombola

Vice Chair showed the Committee some examples of purchases she had made for the Tombola and how this would be prepared for the whole 5 days of the playscheme in readiness as she has work commitments on Fridays but will try to attend. Steve Hearn offered to assist Vice Chair with the preparation of the Tombola. Chair advised that he would be providing Concert Tickets for Tombola Prizes. Vice Chair advised that the £100 set aside for extra prizes for the Tombola will be used if needed. H. Griffin will donate Jigsaw Puzzles.

b) Confirm volunteers for this event:-

Chairman proposed this request be put on the agenda for the next Full Council Meeting. Trainee Clerk advised that Bouncy Castle, Purple Bus, and Entertainer had all confirmed. Food Bank and Rotary Club hope to attend on the Fridays. Pre-Loved School Uniform (without charge) would also be available.

RESOLVED - **Steve Hearn** agreed to volunteer 11th, 18th and 25th August. **Chair** hoped to be available for all dates. **Cllr J Spencer** hoped to be available for all dates.

Cllr Lainchbury – available all dates for preparing and distributing the lunch bags.
Reverend Jo King advised her daughter may also be available to support the first three weeks.

ACTION – **Clerk/RFO** to add to next Full Council Meeting in June to invite all Cllrs to volunteer.

23032 Correspondence and Reminders

- a) Holy Cross Church – Letter requesting support for Holy Cross Church Access Project, circulated prior to the meeting. This is needed to show funding bodies evidence of the need for more accessible access to the building and how this will be an asset to the community. Reverend Jo King agreed to send Clerk more information.

RESOLVED – BPC to provide a letter of support to Holy Cross Church

ACTION - **Clerk/RFO** to itemise on next Full Council Meeting in June.

- b) Bersted Green School – Thank you for donations received for May
- c) Southway School – Thank you for the donations received May
- d) Tea & Coffee schedule: - 19th June Harvest UK, 17th July Age UK presentation, September – Dave’s Music, November Town Crier
Next Community Action Meeting, **18th July 2023.**

23033 Urgent Matters
None.

There being no further business the Chairman closed the meeting at 18.40

Signed Committee Chairman Date