

**MINUTES OF THE COMMUNITY RESOURCES COMMITTEE  
OF BERSTED PARISH COUNCIL HELD AT 19:00 ON TUESDAY 17<sup>th</sup> MAY 2022  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs M. Lury (Committee Chairman), W. Kapp, J. Spencer, D. Thompson and M. Warr-Chapman, Mrs D. Holcombe (Clerk/RFO) and Kath Harding (Admin Assistant).

**Community Representative:** Rev Jo King.

**22021 Election of Committee Chairman**

The Clerk informed members she had received a nomination for Cllr Lury only. Members of Committee voted by show of hands and Cllr Lury was confirmed as Committee Chairman.

**RESOLVED** that Cllr Lury was duly elected Committee Chairman.

**22022 Election of Committee Vice Chairman**

The Clerk informed members she had received a nomination for Cllr Outen only. Members of Committee voted by show of hands and Cllr Outen was confirmed as Committee Vice Chairman.

**RESOLVED** that Cllr Outen was duly elected Vice Chairman.

**22023 Apologies for Absence**

Cllr Outen and Community Representative Bob Pavard.

**22024 Declarations of Interests None**

**22025 Minutes of the Community Resources Meeting of 15<sup>th</sup> March 2022**

**RESOLVED** that the Minutes of the Community Resources Meeting held on, 15<sup>th</sup> March 2022, having been circulated in advance be taken as read and signed by the Chairman as a true record.

**22026 Matters Arising from the Minutes:**

Minute 21411, Reverend Jo King updated the Committee with progress on the Sanctuary for Ukraine. This is led mainly by the Shore Community Church. Reverend King reported that some training has already taken place for language lessons with hosts/befrienders. Some families have already arrived from Ukraine and systems already in place to provide work and 5 children have enrolled at Nyewood School. Rev King added that they will be attending 'Befriending Training' and she will update the Committee at the next meeting.

Minute 21415, Litter Pick at Bersted Brooks – Cllr Spencer updated the Committee – Cllrs Greenway, Van Koolbergen and Kapp also attended, and 3 wheelbarrows of rubbish was collected including refuse left by rough sleepers which worryingly included soiled nappies. Cllr Spencer has subsequently re-visited the site following the Litter Pick and it remains fairly clean.

**202027 Community Reports:**

Reverend King reported that she has a meeting tomorrow regarding arrangements for incoming Ukrainian families and reminded the Committee that all are invited to the Jubilee Sunday afternoon Tea Party on 5<sup>th</sup> June 2022 at 3pm at Holy Cross.



**LOTTERY FUNDED**

- 22028 Committee name change back to Community Action Committee**  
 Cllr Lury proposed that the name of the Committee be changed to Community Action as this is more in keeping with the main purpose of the Committee. Clerk reported also that Community Action is the more accepted/common name for this Committee among other Parish Councils.  
**RESOLVED** that the name of the Committee be changed back to Community Action and the change be made to the Terms of Reference.
- 22029 22/23 Budget Commitments**  
 Clerk/RFO gave an update on the budget sheet previously circulated. Clerk confirmed that she had claimed the award of 1,500 from the blue tokens instore for fresh food for families and awaits payment.
- 22030 Fresh food for Bersted families -Donations for May half term.**  
 Clerk/RFO confirmed we currently have £682 available.  
 Cllr Lury raised his concerns that we need to keep this support ongoing and consider fundraising ideas. Reverend King agreed that further support will be needed in the summer holidays for families. She suggested we could run a ‘Demonstration Cooking’ evening and that she will approach a local chef to see if they would be willing to stage this in the hall. Clerk confirmed we have not currently received any request for help from Barton Primary. Therefore, it was discussed that we offer a donation of £341 to Southway Primary and Bersted Green Primary. Clerk also asked members to err on the side of caution as the Tesco award and any monies raised need to see families through this financial year and comes with the proviso that it is for fresh food only.  
**RESOLVED** to approve donations of £341 to Southway Primary and Bersted Green Primary.
- 22031 Bognor Rotary Club event at Hotham Park – Saturday 18<sup>th</sup> June 2022 -11am to 5pm**  
 (a) Arrangements for Tombola – Kath’s report on progress on this event previously circulated. Discussions re changes to flyers to be handed out with prizes – more emphasis On ‘Fresh Food for Bognor and Bersted Families’ and quotes from families could be added to reverse. Cllr Kapp reported that she has accumulated 114 prizes ready for the tombola.  
 Further smaller prizes will be purchased by Clerk and added along with prizes offered by Cllr Lury of 10 pairs of live music tickets  
 It was agreed that the more prizes we can offer the more revenue can be raised. We could also encourage visitors to the stall to give directly to the fund by donating through bags, as advertised on the website, Members agreed that the public could be directed on the day to the website for further details.  
 (b) Volunteers for event – Clerk asked that Cllr’s confirm whether they could volunteer to man the event on the day and who would be willing to transport the equipment needed and set up/dismantle.  
**RESOLVED** that Cllrs Spencer, Thompson and Kapp confirmed that they can transport equipment and set up.  
 Cllrs Thompson and Kapp happy to take first slot (11-12pm)

Cllrs Warr-Chapman to run stall on second slot (12pm-1.30pm)  
Cllrs Lury and Yeates to run stall 1.30pm -3pm  
Cllrs Lainchbury and Van Koolbergen to run stall 3pm – 5pm  
Cllr Spencer to help dismantle and transport back.

**22032 Correspondence and Reminders**

Clerk has received emails from Joy Bradbury-Hall Senior Wellbeing Partnership Officer, Arun Wellbeing re setting up a networking meeting with Sarah Smith, Community Engagement Team Manager who runs the Community Hub at Bersted Green and Beth Parry from Arun & Chichester Food Partnership to discuss further help re food for kids in Bersted. Cllr Lury, Outen, Clerk and Reverend Jo King also to attend.

**RESOLVED** that Clerk will arrange a suitable time/date for all to attend this meeting.

**22033 Urgent Matters: None.**

**There being no further business the Chairman closed the meeting at 20.10**

Signed ..... Committee Chairman Date .....

Subject to ratification



**LOTTERY FUNDED**