



**BERSTED PARISH COUNCIL MONTHLY MEETING
19:00 TUESDAY 12th DECEMBER 2023. AGENDA AND BUSINESS.**

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Councillor Co-Option Selection

Up to 2 Councillors may be co-opted from the candidates who have sent in applications.

4. Public Session

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

5. Minutes of Council of 14th November

Minutes have been circulated to Members.

6. Matters Arising from the Minutes

None notified at time of publication.

7. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

Maximum of 15 minutes for this item.

a) County Cllr Greenway

b) County Cllr Francis Oppler

c) District Cllrs Greenway, Lury and Yeates

8. Financial Matters

Approve the November 2023 general account Income & Expenditure report.

9. Committee Minutes and Reports

To note the minutes and reports of the following Committees and receive any questions from members:

a) Community Action, 21.11.23.

b) Finance Committee, 28.11.23.

c) Planning Committee, 05.12.23.

10. Planning Committee Emergency Resilience Plan -Council to review and add any comments. The draft will be looked at again by the Planning Committee in January 2024.

11. Finance Committee Recommendations

a) Approve the changes to the 23/24 Reserves Tractor Fund (Finance Item 6, proposed amendment 1).

b) Approve the spend of up to 4k from CC43/23/24 Reserves for a purchase of a mobile Speed Indicator Device (S.I.D) and extra's required (Finance Item 7).

c) Approve a new website provider from CC19 23/24 budget (Finance Item 9).

d) Approve the increases proposed to the 24/25 Hall Hire charges, with effect 01/04/25 (Finance Item 10).

12. Budget 24/25

To **note** (not debate) the 24/25 Budget (28/11, Finance Item 11).

13. Reserves-23/24 -Operation Watershed

Approve a change to the 23/24 Reserves Operation Watershed (Finance Item 6, proposed amendment 2).

Note: Future Budget/Precept implication.

14. Reserves-4-year plan

Approve a 4-year plan to increase the Reserves as requested by the External Auditors (Finance Item 6, proposed amendment 3 and Council Memo).

Note: Future Budget/Precept implication.

15. Bersted Litter Pick Schedule for 2024

To note the 2024 Saturday morning Litter pick schedule. (Cllr Greenway).

16. Bersted Parish Reports

All are requested to submit written reports prior to the meeting. **Maximum of 15 minutes for this item.**

a) Chairman

b) Vice Chair

c) Clerk/RFO

d) Deputy Clerk

e) Community Clerk

f) ALL Parish Councillors reports

17. Meetings & Reminders

a) Tea & Coffee Club 2pm, 18.12.23.

b) Planning Committee 7pm, 09.01.24.

c) Tea & Coffee Club 2pm, 15.01.24.

d) Council 7pm, 16.01.24.

e) Meet the builder (BDW) 4-7pm, 18.01.24.

f) Community Action 7pm, 23.01.24.

g) Finance Committee 7pm, 30.01.24.

h) Planning Committee 7pm, 06.02.24.

i) Infrastructure Committee 11am, 15.02.24.

j) Personnel Committee 7pm, 20.02.24.

18. Correspondence

a) As circulated.

b) Further Correspondence

19. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

D. Holcombe, Clerk/RFO

6th December 2023.

https://berstedpc.sharepoint.com/sites/BerstedParish-Staff/Shared Documents/Staff/Committees ALL/Council/A&M Meetings 23-24/December 2023/Council Agenda_12.12.23.docx

**MEMBERS OF THE PUBLIC ARE WELCOME AT ALL MEETINGS OF THE COUNCIL
THERE IS THE OPPORTUNITY TO ASK QUESTIONS.**