

COUNCIL
BERSTED PARISH COUNCIL MONTHLY MEETING
19:00 TUESDAY 12th SEPTEMBER 2023 AGENDA AND BUSINESS

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. To Elect the Vice Chairman of Council

- a) Confirmation of nominations received.
- b) Votes by those present counted and announced.

2. Declaration of Acceptance of Office

The Vice Chairman to sign the non-statutory declaration of Acceptance of Office.

3. Apologies for Absence

4. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

5. Councillor Co-Option Selection

Up to 2 Councillors may be co-opted from the candidates who have sent in applications.

6. Public Session

A resolution may be made to allow members of the public present to ask questions.

Maximum of 15 minutes for this item.

7. Minutes of Council Meeting 8th August

Minutes have been circulated to Members.

8. Matters Arising from the Minutes

None notified at time of publication.

9. Reports from County & District Councillors:

Maximum 15 minutes for this item.

- a) County Councillor Greenway
- b) County Councillor Oppler
- c) District Councillors Greenway, Lury, Yeates

10. Committee Minutes & Reports

To approve the minutes and reports of the following Committees and receive any questions from members.

- a) Infrastructure meeting report
- b) Planning Committee minutes

11. Planning Application BE/98/23/TC

7 Clydesdale Gardens, Bersted

Fell 2. False Acacia (T1&T2) to ground level in the North Bersted Conservation Area.

Members to agree comments to submit to Arun DC on this application by 21 September.

12. Bersted Playscheme 2023

Update from Community Clerk.

13. Financial Matters

Approve the August 2023 Income & Expenditure report for the main Councils account.

14. Councillor Shripney Meet & Greet stand.

All Councillors required-see proposed rota.

Sunday 1/10 at 1pm -Shripney, (location as before near Barn Lane/and the service road).

15. Parish Reports

Maximum of 15 minutes for this item

- a) Chairman
- b) Clerk/RFO
- c) Deputy Clerk
- d) Community Clerk
- e) ALL Councillors reports

16. Correspondence & Reminders

All correspondence has been circulated in advance of the meeting.

- a) Climate Change working group meeting - Thursday 14th September at 7pm.
- b) Parish Litter Pick - Saturday 16th September, 11am, Bersted Green location tbc.
- c) Tea & Coffee - Monday 18th September at 2pm.
- d) Community Action meeting - Tuesday 19th September at 7pm.
- e) Finance meeting - Tuesday 26th September at 7pm.
- f) Planning meeting - Tuesday 3rd October at 7pm.
- g) Council meeting - Tuesday 10th October.
- h) Infrastructure-Thursday 12th October, 11am.
- i) Tea & Coffee - Monday 16th October at 2pm.
- j) Willowpond volunteers to meet Cllr Spencer on Sunday 15th and & Spinney 22nd October at 10am.
- k) Parish Litter Pick - Saturday 21st October, 11am. Trees Estate.
- l) Personnel Meeting -Tuesday 24th October, 7pm.
- m) Further correspondence.

17. Urgent Matters

Members should note that no decision can be made, but, if necessary, the topic can be added to the next agenda. Members are required to notify the Chairman in advance of any urgent matters.

D. Holcombe, Clerk/RFO 6th September 2023.