



**BERSTED PARISH COUNCIL MONTHLY MEETING  
19:00 TUESDAY 16<sup>th</sup> JANUARY 2024. AGENDA AND BUSINESS.**

**Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

**1. Apologies for Absence**

**2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

**3. Councillor Co-Option Selection**

Up to 2 Councillors may be co-opted from the candidates who have sent in applications.

**4. Public Session**

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

**5. Minutes of Council of 12<sup>th</sup> December**

Minutes have been circulated to Members.

**6. Matters Arising from the Minutes**

None notified at time of publication.

**7. Reports from County & District Councillors**

Councillors are requested to submit written reports prior to the meeting where possible.

**Maximum of 15 minutes for this item.**

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

**8. Financial Matters**

- a) Approve the December 2023 general account Income & Expenditure report.
- b) Approve the request from My Sisters House -DART Service for a reduced rate on their hall hire.

**9. Final Budget/Precept for 24-25**

Approve the final Budget/Precept for 24/25 -as recommended by Finance Committee on the 28 November 2023.

**10. Committee Minutes**

To note the minutes of the following Committees and receive any questions from members:  
Planning Committee, 09.01.24.

**11. Letter to the E.A (Cllr Wells item)**

Members to approve a letter to go to the E.A requesting a meeting with Parish Council Chairmen regarding their Aldingbourne Rife concerns. The Deputy Clerk had prepared a draft for consideration.

**12. Letter to MP Nick Gibb (Cllr Wells item)**

Members to approve a letter to go to the M.P Nick Gibb requesting a meeting with Parish Council Chairmen regarding their Aldingbourne Rife concerns. The Deputy Clerk had prepared a draft for consideration.

**13. Resident Request (Deputy Clerk item)**

Members to consider the request for written consent to move lamp post 14 outside 81 North Bersted Street to allow greater access in and out of the driveway. This post is part of the 21 lamp posts in Parish the Parish Council pays WSCC to maintain.

**14. Bersted Parish Reports**

All are requested to submit written reports prior to the meeting. **Maximum of 15 minutes for this item.**

- a) Chairman
- b) Vice Chairman
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) Parish Councillors reports

**15. Meetings & Reminders**

- a) Meet the builders (BDW) 4pm, 18.01.24.
- b) Community Action 7pm, 23.01.24.
- c) NPPF Training at Angmering 7pm, 24.01.24.
- d) Finance Committee 7pm, 30.01.24.
- e) Planning Committee 7pm, 06.02.24.
- f) Council 7pm, 13.02.24.
- g) Tea & Coffee Club 2pm, 19.02.24.
- h) Personnel, 7pm, 20.02.24.
- i) Infrastructure 11am, 22.02.24.
- j) Finance Committee 7pm, 27.02.24.
- k) Planning Committee 7pm, 05.03.24.
- l) Council 7pm, 12.03.24.
- m) Tea & Coffee Club 2pm, 18.03.24.
- n) Community Action 7pm, 19.03.24.
- o) Finance Committee 7pm, 26.03.24.

**16. Correspondence**

- a) As circulated.
- b) Further Correspondence

**17. Urgent Matters**

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

**D. Holcombe, Clerk/RFO                      10<sup>th</sup> January 2024.**