



Bersted Parish Council

Clerk/RFO to the Council
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NOTICE IS HEREBY GIVEN THAT THE FINANCE AND GENERAL PURPOSES COMMITTEE OF BERSTED PARISH COUNCIL WILL BE HELD AT BERSTED JUBILEE HALL 19:00 ON TUESDAY 30th JANUARY 2024.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business which is set out on the agenda given below.

Members of the Committee: Cllrs A. Van Koolbergen (Chair), K. Greenway (Vice Chair), A. Smith, J. Spencer, and G. Yeates, as Chairman & Vice Chairman of Council *ex officio*.

Deputy Clerk also in attendance.

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

- 1. Apologies for Absence**
- 2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions, as per policy, to a maximum of 15 minutes.

- 3. Minutes of the Meeting of 28th November 2023.**

To consider, and if agreed, approve the Minutes of the Meeting of 28th November 2023.

- 4. Matters Arising from the Minutes**

Matters not addressed elsewhere in the agenda.

- 5. 23/24 Income & Expenditure Report** (Circulated prior to the meeting).

Review and approve the latest Income & Expenditure report.

- 6. H&S**

Note recommendations from 15/1 meeting and approve works identified.

- 7. Football/Field hire charges**

Documents circulated prior to the meeting, members to consider for approval.

- 8. Grants**

Documents circulated prior to the meeting, members to consider for approval.

- 9. Precept statement**

Document circulated prior to the meeting, members to consider for approval.

- 10. Business Parish Plan Objectives**

a) Review current plan.

b) Review any proposed objectives received.

- 11. Correspondence**

NALC advisory Accountability & Governance updates relating to best practice for internal audits to be advised from March.

- 12. Finance Meeting Schedule**

Note additional Finance meetings will be scheduled for February and March each year.

Next meeting will be held on 27th February and 26th March 2024.

- 13. Urgent Matters**

Matters considered to be of an urgent nature not addressed elsewhere in the agenda.

Members should note that no decision can be made, but it may be added to the next agenda.

Debbie Holcombe, Clerk/RFO to the Council 23rd January 2024.