



Bersted Parish Council

**Clerk/RFO to the Council
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NOTICE IS HEREBY GIVEN THAT THE FINANCE AND GENERAL PURPOSES COMMITTEE OF BERSTED PARISH COUNCIL WILL BE HELD AT BERSTED JUBILEE HALL 19:00 ON TUESDAY 26th SEPTEMBER 2023.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business which is set out on the agenda given below.

Members of the Committee: Cllrs. A. Van Koolbergen (current Vice Chairman), K. Greenway, A. Smith, P. Wells, J. Spencer and G. Yeates.

AGENDA AND BUSINESS TO BE CONDUCTED

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Election of Committee Chairman
To elect a Chairman of the Committee.

2. Apologies for Absence

3. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions, as per policy, to a maximum of 15 minutes.

4. Minutes of the Meeting of 27th June 2023.

To consider, and if agreed, approve the Minutes of the Meeting of 27th June 2023.

5. Matters Arising from the Minutes

Matters not addressed elsewhere in the agenda.

6. Grants

To approve grant request from Bognor Regis Armed Forces Day 2023 (BRAFD).

7. 23/24 Reserves

Review options and approve (up to 3k) a suitable purchase from Reserves for a Speed Indicator Device (S.I.D) to recommend to Council.

8. 24/25 Reserve Budget commitments

To approve a recommendation to Council for a 24/25 commitment for Emergency Resilience -see Finance minute 23090b deferred from 27/6/23).

9. 24/25 Budget -First Draft

To consider and approve the first draft to recommend to Council (see previously circulated).

10. Income & Expenditure Report

To consider and approve the Income & Expenditure report, (see circulated prior to the meeting).

11. Finance Committee Terms of Reference

Review and approve changes proposed, (see Finance minute 23092-deferred from 27/6/23).

12. Correspondence

Notice of conclusion of Audit.

13. Urgent Matters

Matters considered to be of an urgent nature not addressed elsewhere in the agenda.

Members should note that no decision can be made, but it may be added to the next agenda.

Debbie Holcombe, Clerk/RFO to the Council 19th September 2023.