



Bersted Parish Council

Clerk of the Council
Bersted Jubilee Hall, Chalcraft Lane
North Bersted, Bognor Regis
West Sussex PO21 5TU

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NOTICE IS HEREBY GIVEN THAT THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU. AT 19:00 ON TUESDAY 3 OCTOBER 2023

Notice to all in attendance, this meeting may be recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

Members of the Committee: Cllrs W. Kapp, P. Ralph, J. Spencer (Committee Chair), A. Van Koolbergen (Committee Vice Chair) and G. Yeates.

AGENDA AND BUSINESS TO BE CONDUCTED

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

A resolution may be made to allow members of the public present to ask questions.

3. Minutes

To approve the Minutes of the Planning, Amenities & Environment Committee of 5 September 2023. Minutes have been circulated to members.

4. Matters Arising from the Minutes

5. Planning Lists from Arun District Council

To consider and approve comments on planning applications received from Arun DC and other authorities. Applications received up to and including 3 October 2023 will be considered. See attached List.

6. Planning Decisions

To note decisions made by Arun DC. Full reasons for decisions and conditions imposed may be viewed at www.arun.gov.uk/planning

7. Arun DC - Draft Revised Statement of Community Involvement (SCI) Consultation 2023

Members to consider the document and make comments if any, on the draft document for the Deputy Clerk to forward on. **Closes 27 October.**

8. Climate Change Working Group recommendations for the Planning Committee to consider and agree.

- I. Composting Bin at Jubilee Field for groundsman to use on the borders.
- II. A letter to Arun DC to request recycling bins for household food waste.
- III. Consider a date for an Eco Fayre promoting ways to reduce household heating bills, recycling etc.
- IV. Cycling facilities around Bersted- consider areas and funding streams to provide them.
- V. An up-to-date EPC rating for the hall with a view as to whether an air sourced heat pump is viable.

9. West Sussex County Council Active Travel Strategy. Consultation closes on 15 November.

Members to consider the Active Travel Strategy on the future of walking, wheeling and cycling in the County.

10. Correspondence

11. Urgent Matters Raised by Members

Matters considered by the Chair to be of an urgent nature only. Members should note that no decision can be made but, if necessary, the topic may be added to the next agenda.

Sue O'Connell – Deputy Clerk to the Council
 28 September 2023

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Item 5. Planning applications for consideration

App No. BE/103/23/T

Site: Land rear of 12-18 Sunningdale
Gardens, and adjacent to the rife, Bersted.

Application: Fell 26 No. Elm Trees (G2)

App. No. BE/111/23/HH

Site: 5 Whiteways, Bersted

Application: Removal of rear conservatory and
erection of rear single storey extension.

Link to ADC's Planning Portal -

<https://www.arun.gov.uk/weekly-lists>

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