

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
OF BERSTED PARISH COUNCIL  
HELD AT 19:00 ON TUESDAY 4 APRIL 2023  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

**Present:** Cllrs W. Kapp (Committee Vice Chairman), J. Spencer (Committee Chairman) and G. Yeates.

Mrs S. O'Connell (Deputy Clerk) and June Milson (Trainee Clerk), C. Cllr K. Greenway and Cllr Hastings

In attendance: 1 member of the public

- 22414 Apologies for Absence**  
Cllrs Dear and Van Koolbergen
- 22415 Declarations of Interests**  
None
- 22416 Public Session**  
None
- 22417 Minutes of the Last Meeting 7 March 2023**  
**RESOLVED** that the Minutes of the Meeting 7 March 2023, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 22418 Matters Arising from the Minutes**  
Minute 22383 - C.Cllr K.Greenway advised proposals for reducing speed limits through Shripney and Shripney Lane have now been submitted.
- 22419 Planning Applications Received**
- a) App. No. BE/20/23/HH  
Site: 99 North Bersted Street, Bersted  
Application: Creation of first floor with 2 No. dormers and single storey extensions. (This application affects the character and appearance of North Bersted Conservation Area)  
**RESOLVED** to make the following comment. OBJECT – Members agreed with the comments made by Arun DC Conservation Area Panel that the building would appear to have some heritage significance.
- b) App. No. BE/21/23/RES  
Site: The Cottage, Shripney Road, Shripney  
Application: Approval of phase 2 reserved matters following outline consent BE/63/17/OUT. (as amended by BE/131/18/PL) for 20 dwellings. This is an identical resubmission of approved application BE/137/19/RES)  
**RESOLVED** to make the following comment. OBJECT for the following;  
The transport survey is based on 2017 figures, A29 through Shripney has had significant development with retail and housing since this survey was completed and request an up to date survey is done.  
The ground water survey is also based on 2018/2019 figures and is out of date and not in accordance with NPPF paragraph 167 and 169, WSCC LLFA Policy for the Management of Surface Water SuDS Policies and Policy W SP1 Water and Policy W DM 2 Flood risk in the Arun Local Plan 2011-2031 (July 2018).

- c) App. No. BE/25/23/HH  
 Site: 50 Whiteways, Bersted  
 Application: First floor rear extension and alterations  
**RESOLVED** to make the following comment. NO OBJECTION

**22420****Planning Decisions**

Members noted the list of decisions made by Arun DC.

BE/152/22/PL – 40-54 Maple Gardens & 1-9 Sycamore Road – approved subject to conditions.

BE/2/23/T – New Era House, 8 Oldlands Way – approved subject to conditions

BE/7/23/HH – 11 Greenwood Close – approved subject to conditions

BE/147/22/OUT – Land at Heath Place (20 Homes) – withdrawn

BE/3/23/HH – 29 Bedford Avenue – approved subject to conditions

BE/131/22/RES – land east of Shripney road (44 homes) - withdrawn

**22421****Tree Planting Scheme in Bersted**

The Deputy Clerk informed members of the following options and costs involved with planting trees in the Parish.

**Bersted PC obtain their own trees, WSCC licence and plant**

There is no fee involved when requesting a licence from WSCC Highways to plant trees on the highway. If the location is suitable WSCC Highways will agree, however before planting the area needs to be investigated to ensure there are no cables or utilities underground, most of this can be found at no cost but Portsmouth Water and BT charge to provide this information.

Planting on the highway needs to be done by an accredited contractor licenced to carry out work on the highway.

The trees recently planted in Rowan Way were obtained from Arun DC under a scheme to provide Parishes with up to 3 free trees, they planted by Town Force at a cost of £273 which included compost and equipment hired to scan the ground.

Once planted the Parish Council is responsible for maintaining the trees for the length of the tree's life which will incur future costs.

**Bersted PC use WSCC Donate a Tree Scheme**

The Parish Council can apply online to donate a tree. The cost is £209.80 per tree.

Once they have received a form, a highway steward will assess the proposed site to see if it is suitable.

If the location is considered to be inappropriate for tree planting they will contact you explaining why.

If there are no issues an arboriculturist (tree specialist) will assess the location for the appropriate tree species.

If they approve the request they will contact you to confirm that you still want to contribute towards the cost of the tree.

The process should take 3-4 weeks.

The tree will be planted between November and February.

For the first three years after it is planted, the tree will receive an annual visit from the Young Tree Maintenance Team. They will inspect and carry out any routine maintenance and formative pruning and are responsible for the tree thereafter.

Members agreed that the WSCC Donate a Tree Scheme was a good way forward for Bersted PC and this was a good decision financially in the long term. Discussions were held that advertising through Bersted PC communication platforms may suggest that people may like to donate a tree in memory of a loved one.

**RESOLVED** that going forward the WSCC Donate a Tree Scheme was more cost effective.

**22422****Operation Watershed – Shripney**

To agree to form a working group to progress an application as work needs to be done in finding contractors and quotes to support any application that is put forward for consideration.

Cllr Yeates informed members of the ongoing issues around Shripney and the area that will be applying for Operation Watershed funding.

She advised that the landowners affected were very keen for work to go ahead.

A working group needs to be set up to progress an application to Operation Watershed. Cllrs Spencer, Greenway and Yeates volunteered to be part of the working group. Initial work will be to gather quotes and designs specifications for the work involved before an application can be made. This will involve costs to the Parish Council and Arun DC, if possible, residents whose land is affected could contribute towards this. It was suggested that the other members of the Council may wish to join the working group and the first meeting should held after the May elections.

**RESOLVED** to recommend to Council a working group for Operation Watershed consisting of Cllrs Greenway, Spencer and Yeates and the first meeting will be arranged after the May elections.

**22423 Members to consider a response to Iain Palôt’s letter to Councillors on climate change asking what practical solutions and advice the Parish Council are putting in place for local people.**

Iain Palôt thanked members for inviting him to the meeting to discuss what steps the Parish Council could do to commit to the climate change emergency. He asked what strategy is being talked about with other parishes, if any, what was Bersted PC doing to inform its residents of steps they could take.

Members agreed the Parish Council should act upon its Environment Policy and lead by example. Cllr Yeates informed members Arun DC are funding work to improve the EPC ratings on their housing stock. Arun’s design guide has measures to encourage sustainable development.

C. Cllr Greenway informed members WSCC were close to signing new PFI contracts with SSE to replace bulbs in streetlights with energy efficient LED bulbs.

The Deputy Clerk informed members that Friends of the Earth had achievable targets for Town and Parish Councils that Bersted PC could bring forward.

Members agreed there are many more practical steps the Parish Council can take, including a review the Environment Policy, engaging with residents and other parishes, open better lines of communication, and form a working group made up of Councillors and residents to move forward on climate change.

**22424 Correspondence**

Notification from Arun DC that no CIL (Community Infrastructure Levy, this does not include developments subject to S106 agreements) money has been received for Bersted during the last period 1 October to 31 March 2023.

**22425 Matters Arising**

None.

There being no further business the Chairman closed the meeting at 20:31

**Signed..... Committee Chairman                      Date .....**