

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 7th JUNE 2022
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

Present: Cllrs R. Dear, W. Kapp, J. Spencer (Current Committee Vice Chairman), D. Thompson and A. Van Koolbergen.

In attendance: 0 members of the public

Mrs S. O'Connell (Deputy Clerk) and Cllr Greenway

- 22049 Election of Committee Chairman**
The Deputy Clerk informed members she had received one nomination for Cllr Spencer as Committee Chairman. No other nominations were put forward. Cllr Spencer was elected unopposed as Committee Chairman.
RESOLVED Cllr Spencer was elected as Committee Chairman of Planning.
- 22050 Election of Committee Vice Chairman**
The Deputy Clerk informed members she had received one nomination for Cllr Yeates as Committee Vice Chairman. One other nomination was put forward for Cllr Kapp. A vote took place and Cllr Kapp was elected as Committee Vice Chairman.
RESOLVED Cllr Kapp was elected as Committee Vice Chairman of Planning.
- 22051 Apologies for Absence**
Cllrs Collins and Yeates.
- 22052 Declarations of Interests**
None.
- 22053 Public Session opened at 19:05**
Cllr Greenway informed members that he would be attending a County Council meeting where a draft proposal was being made to have a bus lane on the A259 from Drayton Road roundabout approaching the A27 Bognor Road roundabout. He did not have anymore information on how the proposals would be implemented and asked members their thoughts. Members commented that they would not like to lose a lane of the dual carriageway or have the cycle path compromised to accommodate a bus lane and was a bus lane proposed in the opposite direction.
Cllr Greenway thanked members for the comments.
The Public Session closed at 19:11
- 22054 Minutes of the Last Meeting 3rd May 2022**
RESOLVED that the Minutes of the Meeting 3rd May 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 22055 Matters Arising from the Minutes**
Minute 21463 a) – Cllr Spencer informed members a resident had queried the decision on BE/32/22/T as conditions meant part of the tree overhanging their garden would not be trimmed. Cllr Spencer had referred the matter to Bersted District Councillors for an answer.
- 22056 Planning Applications Received**
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| a) | App. No. | BE44/22/PL |
| | Site | Holy Cross Church, Chichester Road, Bersted |

Application: External alteration including introduction of a new accessible ramp and steps to the main entrance, new external light and alteration of the existing paths. This application may affect the setting of a listed building and is in CIL Zone 4 (Zero rated) as other development.
RESOLVED to make the following comment: - NO OBJECTION

- b) App. No. BE/45/22/HH
 Site: 93 Addison Way, Bersted
 Application: Single storey rear extension
RESOLVED to make the following comment: - NO OBJECTION
- c) App. No. BE/50/22/PL
 Site: Blackberry House, Berry Lane, Bersted
 Application: Variation of condition following the grant of BE/13/20/PL relating to condition 2-plans condition.
RESOLVED to make the following comment: - NO OBJECTION
- d) App. No. BE/52/22/HH
 Site: 1 Markfield, Bersted
 Application: Single Storey rear extension
RESOLVED to make the following comment: - NO OBJECTION

22057

Planning Decisions

Members noted the list of decisions made by Arun DC.
BE/18/22/A – Arun Retail Park, Unit G, Shripney Road, (signage)- Approved subject to conditions.

BE/32/22/T - The Old Cottage, 70 North Bersted Street – Approved subject to conditions

22058

Draft Environmental Policy for Bersted

To consider the draft policy for Bersted and make any recommendations for reviewing at the next Planning Meeting in July. Previously circulated to members.
 Members asked for a couple of amendments and to see how these fit with any policies in Bersted Neighbourhood Plan and review again in July. Also, that the Parish Council should look at the cost of obtaining a recycling bin for the Community Centre, as the current general waste bin does not reflect the ethos of the draft environmental policy.
RESOLVED to make amendments and review the draft environmental policy in July and look at the cost of obtaining a recycling bin.
ACTION the Deputy Clerk to obtain costs for a recycling bin at the Community Centre.

22059

Arun District Council - Investment Plan for the UK Shared Prosperity Fund (UKSPF).

To consider if there are any projects that could be put forward to Arun D C that may be supported by the UKSPF. The email was previously circulated to members.
 Members considered the list of projects and asked for the addition of supporting digital skills at Bersted Green Hub. The Deputy Clerk would make the amendments before submitting it to Arun DC.
RESOLVED to agree the project list with the addition of supporting digital skills at Bersted Green Hub.
ACTION The Deputy Clerk to submit the project list to Arun DC by Friday 10th June.

22060

Arun DC Green Infrastructure Map for Bersted

To consider the map and make comments, if any, and report to Arun DC by 16th June.
 Members looked at the map and asked that the Spinney and green space at Mulberry Fields are included. They also requested that Bersted Brooks is referred to as a Nature Reserve and is considered as a Biodiversity Opportunity Area. The Deputy Clerk would forward the comments of the committee to Arun DC.

RESOLVED to report to Arun DC that the Spinney and green space at Mulberry Fields are included on the map and Bersted Brooks is referred to as a nature reserve and considered as a Biodiversity Opportunity Area.

22061

Correspondence

Letter from Aldingbourne PC to Michael Gove MP, regarding planning issues in Arun. The letter was circulated at the meeting to members.

Email regarding West Sussex Transport Plan 2022-2036 adoption by WSCC on 1 April. A Copy of the email was circulated to members.

22062

Matters Arising

None

There being no further business the Chairman closed the meeting at 19:46

Signed..... **Committee Chairman** **Date**

Subject to ratification