

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 3 OCTOBER 2023
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

Present: Cllrs W. Kapp, J. Spencer (Committee Chair) A. Van Koolbergen (Committee Vice Chair) and G. Yeates. Mrs S. O'Connell (Deputy Clerk)

In attendance: 1 member of the public

23218 Apologies for Absence
Cllr Ralph

23219 Declarations of Interests
None.

23220 Public Session opened at 19:01
Cllr Greenway informed members he was pleased to see the application at Sunningdale Gardens. He noted that the Climate Change working group were considering leaflets to give information to the public but felt that WSCC had some that could be used instead which he had given to the Deputy Clerk.

23221 Minutes of the Last Meeting 5 September 2023
RESOLVED that the Minutes of the Meeting 5 September 2023, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

23222 Matters Arising from the Minutes
None, but Cllr Kapp enquired about an application to fell a tree at Clydesdale Gardens. The Deputy Clerk informed her that the application had been considered by Council in September and she had received notification from Arun DC planning that the application had been determined for the tree to be felled.

23223 Planning Applications Received

a) App No. BE/103/23/T
Site: Land rear of 12-18 Sunningdale Gardens, and adjacent to the rife, Bersted.
Application: Fell 26 No. Elm Trees (G2)
RESOLVED to make the following comment: NO OBJECTION but request that with so many trees being felled new trees are planted elsewhere in the Parish, such as Bersted Brooks.

b) App. No. BE/111/23/HH
Site: 5 Whiteways, Bersted
Application: Removal of rear conservatory and erection of rear single storey extension.
RESOLVED to make the following comment: NO OBJECTION

23224 Planning Decisions

Members noted the list of decisions made by Arun DC.

BE/61/23/RES – Land East of Shripney Road & South of Hadden House, development of 44 homes, **approved subject to conditions.**

BE/84/23/L19 – Green Farm, 95 North Bersted Street, **approved subject to conditions.**

BE/81/23/S73 - Green Farm, 95 North Bersted Street, **approved subject to conditions.**

BE/98/23/HH – 17 Frandor Road **approved subject to conditions.**

BE/88/23/PL -14 New Barn Lane – **approved subject to conditions**

BE/92/23/HH – 280 Chichester Road – **approved subject to conditions**

23225

Arun DC - Draft Revised Statement of Community Involvement (SCI) Consultation 2023

Members to consider the document and make comments, if any, on the draft document for the Deputy Clerk to forward on. **Closes 27 October.**

Minor amendments to the SCI in 2018, they are obliged to review this doc every 5 years. The Statement of Community Involvement (SCI) is a statutory document which sets out the ways in which the Council will engage with residents, communities, businesses, local organisations and other groups to ensure as many people as possible are able to have a say in planning decisions that affect them.

The document provides guidance on how the planning system works and how the Council will inform, consult and involve people in planning decisions within the Arun District Local Planning Authority Area.

Members agreed to the amendments, however Cllr Kapp pointed out that their statement about paper applications being available to view in all libraries was not strictly true as paper copies were not available when the application for West Bersted had its consultation period and a comment should be made about this. Members agreed.

RESOLVED to agree the amendments but include a comment regarding the lack of paper applications available at libraries to view.

23226

Climate Change Working Group recommendations for the Planning Committee to consider and agree.

- Composting Bin at Jubilee Field for groundsman to use on the borders.
RESOLVED to agree using pallets as a container for composting, if possible.
- A letter to Arun DC to request recycling caddies for household food waste in the District.
RESOLVED to agree a letter is sent to Arun DC to request recycling food caddies for the District.
- Consider a date for an Eco Fayre promoting ways to reduce household heating bills, recycling etc.
Members would prefer to research for companies and local authorities that would come to an Eco Fayre and provide useful information to the public before agreeing a date.
RESOLVED to research for companies and local authorities that would come to an Eco Fayre and provide useful information to the public before agreeing a date.
- Cycling facilities around Bersted (bike stands and fixing station) - consider areas in the Parish and funding streams to provide them.
RESOLVED to agree areas, Durlston Drive, Royal Parade, Bersted Jubilee Hall. Funding through CIL or UK Shared Prosperity Fund. Contact Bognor Regis Town Council as they had a UK Shared Prosperity funding for their project.
- An up-to-date EPC rating for the hall with a view as to whether an air sourced heat pump is viable.
RESOLVED to agree to have an up-to-date EPC rating for the hall and look at air source heat pumps, extra solar panels to reduce heating bills and be more energy efficient.

23227

West Sussex County Council Active Travel Strategy. Consultation closes on 15 November.

Members to consider the Active Travel Strategy on the future of walking, wheeling and cycling in the County.

West Sussex County Council is working to deliver improved cycling and walking facilities. By encouraging more walking, cycling and wheeling, particularly for shorter journeys, we can help to reduce congestion on our already busy road network. We will also help improve air quality and create safer, more pleasant places to live, work and do business.

Plans to update the cycle path between Gladius Way to Chichester (A259).

Members discussed the Active Travel Strategy and asked to defer until November Planning Meeting before replying to the consultation.

RESOLVED to defer comments until the November Planning Meeting.

23228

Correspondence

Letter from Arun DC regarding Community Infrastructure Levy (CIL) for Bersted for the period 1st April to 30th September 2023. No CIL has been paid to Bersted during this period.

23229

Matters Arising

Members asked that this Committee has a budget for spending on Climate Change, Environment and Amenities (such as tree planting/maintenance and ditch maintenance). The Deputy Clerk to ask that this item is added to the Council Agenda for consideration.

There being no further business the Chairman closed the meeting at 20:21

Signed..... **Committee Chairman** **Date**

Subject to ratification